



Charles City Parade Permit

City Code 60.08

The organizer and applicant will agree to and accept responsibility for observing city code and obeying all rules including, but not limited to, those set out on the reverse side of this application.

Date of Application: _____

1. Date of Parade: _____ Time: _____

2. Person or organization sponsoring parade:

Name: _____

Address: _____ Phone #: _____

Person in charge: _____ Phone #: _____

Signature: _____

3. Parade is in conjunction with (celebration/function/event)

4. Staging area (where will the parade line-up): _____

5. Exact parade route: _____

6. Number of entries: _____

7. Any special entry (horse teams, over-length vehicles, etc.):

8. Security risk entries (i.e. Political figures):

INTERNAL USE:

Authorization is hereby: Granted _____ Denied _____ to the above named person or organization for a parade on the above date and time.

Mayor or Mayor Pro Temp

Chief of Police

Parade rules:

1. There will be no items thrown from vehicles or floats. Someone on foot and near the crowd should distribute all candy, flyers, promotional materials, etc. No squirt guns, super soakers, and/or the likes will be allowed in the parade.
2. All vehicles, animals, floats, shall stay as close to the center of the street as possible, insuring a safe distance between the entry and the crowd.
3. No entry will be allowed to perform, exhibit, or demonstrate in a way that could endanger the citizens observing the parade.
4. Any violation of city code 60.08, these rules, state code or the direct order from a police officer or designee could result in a warning, removal from the parade, or a citation if applicable.

City Code 60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

1. “Parade” Defined. “Parade” means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
2. Permit Required. No parade shall be conducted without first obtaining a written permit from the Mayor or Police Chief not less than four (4) days prior to the date of the parade. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit.
3. Parade Not A Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
4. Control By Police and Firefighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the Fire Department.