

WILDWOOD CLUBHOUSE SOCIAL HALL RENTAL RULES

- You are only renting the social hall of the Clubhouse. Other areas may be used as needed, if available.
- \$100 non-refundable deposit is due at the time rental is booked.
- Balance of rental fee is payable on the day of use.
- Renters are responsible for setting up and taking down all tables and chairs and sweeping/mopping floor as necessary upon clean-up.

Tables and chairs are NOT to be drug across the wood floor.

- All decorations must be removed following the use of the ballroom.
- If you choose to leave garbage, a \$100 fee will be added and it must be bagged and put behind the clubhouse for removal. No charge if you take the garbage with you.
- Absolutely no alcoholic beverages shall be brought into the clubhouse or on the golf course. All beverages must be purchased through and served at the bar.
- Any alcoholic beverages not available locally and approved to be brought in must be served at the bar and a serving fee will be applied.
- Kitchen supplies are not for general use. If you need to use something, please ask at the bar. Only people who are preparing or serving food will be allowed in the kitchen.
- Use of refrigeration not guaranteed - only as available and approved for use.
- Ice only available for bar use.
- Electrical outlets are 15 amp. Multiple roasters, crockpots will require renter to provide extension cords in order to accommodate electrical usage.
- Kegs of beer are available for purchase and must be served at the bar. (will need to order over a month in advance of rental date)
- Any "open bar" requires a gratuity of 15% of bar cost payable separately to serving staff. (cash or check only)
- Children must be kept off the practice green and all golfing areas.
- Wildwood Golf Course is NOT responsible for any accidents!
- Open flames (candles) are NOT allowed.
- There is no smoking allowed in the clubhouse. Please extinguish cigarettes in the appropriate vessels provided outside.
- Renter will be held responsible for any damages to the building or property.
- Renter agrees to indemnify and hold the City of Charles City, Iowa, Park and Recreation board members, affiliated administrators, directors, and other employees free and harmless for any damages or claims of any nature whatsoever that may arise from or through use of the Wildwood Clubhouse.