

CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
September 17, 2015 7:00 a.m.

Members Present: Carol Tyler, Eric Miller, Stewart Coulson, Jenna Haglund, and Jeremy Heyer.
Absent: None. Others present: Heidi Nielsen, staff

Call to Order. Chairperson Heyer called the meeting to order at 7:01 a.m.

Public Comments. None

Amend-Approve Minutes of August 20, 2015. Tyler moved, Coulson seconded the motion to approve the minutes of August 20, 2015 as presented. Ayes: 4, Nays: 0. Motion carried.

Approval of Bills for September 2015. Miller moved, Tyler seconded the motion to approve payment of the revised bill listing totaling \$105,037.49. Ayes: 4, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed and board member Haglund arrived during discussion. No action taken.

Old Business.

New Business.

Review Financial Reports. Nielsen reported that we were on track with the budget and all expenses that were high were for annual expenses other than legal fees. No motion was necessary.

Consider Approval for Staff to Attend Training. Nielsen explained the purpose and importance of the training including the increased Section 3 enforcement and requested approval to attend. Coulson made a motion to approve the training. Haglund seconded the motion. Ayes: 5. Nays: None. Motion carried.

Consider Approval for Staff to Attend Training. Nielsen explained the purpose and importance of the training and requested approval to attend. Haglund inquired about lodging and Nielsen stated that the hotel would be downtown because the HUD office is located downtown. Nielsen also informed the board that there would sufficient funding budgeted to cover the expenses and other anticipated travel and training expenses for the year. Coulson made a motion to approve the training. Miller seconded the motion. Ayes: 5. Nays: None. Motion carried.

Executive Director's Report. Nielsen gave the board information on a new training website being offered by HUD and informed the board of an incident which had taken place at Morningside Apartments.

Being no further business, Coulson moved, Tyler seconded the motion to adjourn. Ayes: 5. Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Jeremy Heyer, Chairperson

ATTEST:

Heidi Nielsen, Director