

CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY

Board Meeting Minutes

April 22nd, 2021

Members Present: Linda Klemesrud, Jeremy Heyer, Brandon Franke, and Joel Farnham. Absent: Beth Diers, Others Present: Katie Nolte

Call to Order. Board Chairperson Heyer called the meeting to order at 7:04 a.m.

Public Comments. None

Amend-Approve Minutes of March 2021. Franke moved, Klemesrud seconded the motion to approve the minutes of March 25th, 2021 board meeting as presented. Ayes: 4, Nays: 0. Motion carried.

Approval of Bills. Nolte stated that all bills were routine in nature. Klemesrud moved, Farnham seconded the motion to approve payment of the revised bill listing totaling \$100,516.64. Ayes: 4, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed which included an update on the rehabilitation projects, readdressing NCT and SCT, capital projects, proposed lease changes and Section 8 utilization, public housing rental status tracker. Nolte informed the board CCHRA has been awarded an additional \$250,000 capital grant for Safety and Security at all locations. The funding will be used to install security cameras at NCT and SCT, update the cameras at Morningside, and complete associated electrical work. Security lighting will also be upgraded at NCT.

Old Business. Nolte provided the board an update on staff ID's. The county EMS will be utilizing their equipment to print staff IDs for housing staff. There is an in-person Board of Commissioners training coming up this summer in Nashville for any board members interested in attending. Information was provided.

New Business:

Review Financial Reports. The reports were reviewed. There were no questions. Franke motioned to approve. Farnham seconded. Motion passed unanimously.

Resolution Approving FY22 Operating Budget(s). The board reviewed the budgets. Nolte stated the budgets are the same as discussed at the previous board meeting. Franke motioned to approve. Farnham seconded. A roll call was taken-Ayes-4, Nays-0. Resolution was approved with no further discussion.

Resolution Approving Submission of Application for Earmark Funds. Klemesrud motioned to approve. Farnham seconded. A roll call was taken-Ayes-4, Nays-0. Resolution was approved with no further discussion.

The board approved purchasing a dump trailer for maintenance staff. Three quotes were received, with the lowest being thru the State of Iowa contract. Nolte also presented the board with quotes for updating the conference room seating to allow for social distancing and A/V equipment for virtual meetings. The board approved moving forward with the purchases.

Motion to Adjourn. Being no further business, Klemesrud moved, Farnham seconded the motion to adjourn the meeting at 7:46 am. Ayes: 4. Nays: 0. Motion carried, and the meeting adjourned.

Jeremy Heyer, Board Chairperson

ATTEST:

Katie Nolte, Director