

CHARLES CITY HOUSING & REDEVELOPMENT AUTHORITY

AGENDA

March 16, 2017, 7:00 a.m.

at

501 Cedar Terrace South, Charles City, IA 50616

- I. Roll Call – Call Meeting to Order
- II. Public Comment
- III. Amend-Approve Minutes of February 16, 2017 1-2
- IV. Approval of Bills for March 2017 .. 3
- V. Communications 4-7
 - 1. CFP Update
 - 2. Voucher Funding/Utilization
 - 3. Monthly Rental Status Update
 - 4. End of Participation Tracker
- VI. Old Business
- VII. New Business
 - 1. Review Operating Reports 8-11
 - 2. Change April Meeting Date..... 12
- VIII. Executive Director’s Report
- IX. Move to Adjourn

Next regular meeting date changed to **Tuesday, April 18, 2017**
7:00 a.m., CCHRA Office

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
February 16, 2017 7:00 a.m.

Members Present: Carol Tyler, Stewart Coulson, Jeremy Heyer, Eric Miller, and Linda Klemesrud. Absent: None. Others present: Heidi Nielsen, staff.

Call to Order. Board Chairperson Heyer called the meeting to order at 7:00 a.m.

Public Comments. None

Amend-Approve Minutes of January 19, 2017. On motion by Tyler and a second by Coulson, the minutes of January 19, 2017 were approved as presented. Ayes: 5, Nays: 0. Motion carried.

Approval of Bills. Miller moved, Tyler seconded the motion to approve payment of the revised bill listing totaling \$86,141.02. Ayes: 5, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed but no action required.

Old Business. None

New Business

Review Financial Reports. Board reviewed the reports and there were no questions. No action was required.

Consider Approval to Send Staff to Annual Iowa NAHRO Conference. Staff requested approval to attend the annual NAHRO Conference to take advantage of the trainings and meet with HUD staff. Nielsen pointed out that they would be meeting new HUD staff because most of the staff they worked with retired in January. Miller moved to approve attendance at the conference and Tyler seconded the motion. Ayes: 5, Nays: 0. Motion carried.

Renewal of 28E Agreement with the DIA. The board reviewed the agreement, which Nielsen stated was the same as the current agreement. Nielsen also informed the board that many times the DIA doesn't bill the agency for 100% of the investigation because it crosses over to other agencies like DHS. Coulson motioned to approve the renewal of the agreement, seconded by Miller. Ayes: 5, Nays: 0. Motion carried.

Approve Resolution 02-17 Annual Civil Rights Certification. Nielsen explained that we are required by HUD to submit this certification on an annual basis to ensure that we are complying with all the fair housing laws. This is required in lieu of an Annual Plan. Coulson made a motion to approve resolution 02-17 Annual Civil Rights Certification. Klemesrud seconded the motion. Ayes: Klemesrud, Miller, Tyler, Coulson, and Heyer. Nays: 0. Motion carried on roll call vote.

Review and Approve City Budget Reports for FYE 2017/2018. Nielsen reviewed the proposed budgets for next fiscal year. She explained that once approved the budgets will be sent to our fee accountant to prepare the budgets in the HUD prescribed format. Other than minor adjustments, the only other major changes from the current budget were to increase the tort liability budget to account for flood hazard coverage, the purchase of a pickup truck to replace the Nitro, and an increase to contracted services. Coulson motioned to approve the budget and Tyler seconded the motion. Ayes: 5, Nays: 0. Motion carried.

Election of Officers

Chairperson: Coulson moved to nominate Heyer as Chairperson. Tyler seconded the motion. Miller moved that all nominations cease and Klemesrud seconded the motion. Roll call: Ayes: Heyer, Klemesrud, Miller, Coulson, and Tyler. Nays: None. Motion carried.

Vice-Chairperson: Coulson moved to nominate Tyler as Vice-Chairperson. Miller seconded the motion. Klemesrud moved that all nominations cease and Miller seconded the motion. Roll call: Ayes: Coulson, Tyler, Klemesrud, Miller, and Heyer. Nays: None. Motion carried.

Review of By-Laws for Revision.

The by-laws were reviewed and it was agreed that no changes were needed. Coulson motioned to approve the By-Laws as presented and Tyler seconded the motion. Ayes: 5, Nays: 0. Motion carried.

Executive Director's Report.

Nielsen informed the board that the maintenance position had not been filled yet and the interviews were going to be conducted the following week.

Being no further business, Tyler motioned to adjourn and Miller seconded the motion. Ayes: 5, Nays: 0. Motion carried and the meeting adjourned at 7:34 a.m.

Charles City Housing and Redevelopment Authority

Jeremy Heyer, Chairperson

ATTEST:

Heidi Nielsen, Director

Charles City Housing
 Monthly Bill Listing
 March 2017

Customer	Description	Amount
Business Card	computer back up service	19.98
C.Naber & Associates	accounting fees	395.00
CenturyLink	phone bill	188.43
Charles City Housing	security deposit held	152.00
Cintas	rug service	134.36
City of Charles City	water/sewer/URP/S8 Inspections	
Gardiner Thomsen	audit fees	3,500.00
Gunilla Vikman Estate	security deposit refund	69.01
HAPS	March HAPS	53,719.20
Hillegas Flooring, LLC	tile	1,035.00
Hockenson Plumbing	plumbing maintenance fees	318.41
Iowa Department of Transportation	fuel	148.42
Iowa NAHRO	annual conference registration fees	700.00
Jendro Sanitation	trash service	611.00
Linderman Heating & Air, LLC	heating maintenance fees	671.85
Marco, Inc.	copy costs	84.58
Mehmen's Painting	painted #9	135.00
Mid American Energy	electric/gas/urp	9,119.21
Noah, Smith & Schuknecht, P.L.C.	legal fees	416.00
Otto's Oasis	landscaping seasonal maintenance fee	312.00
Petty Cash	replenish fund	42.71
Pitney Bowes	meter lease	54.09
River City Communications, Inc.	service to program new laundry keyfobs	127.50
Schueth Ace Hardware	maintenance items	296.35
Sherwin Williams	paint	336.40
Staples Direct	office items/paper	295.26
Staples Direct	office items	108.64
Stock Glass	window repair	136.58
Superior Lumber	maintenance items	136.84
T-J Service	maintenance repairs/parts	329.86
Titus Lock Services	door lock repair NCT	50.00
Trent Parker	computer support	
US Cellular	cell phone bill	91.44
Wells Fargo Vendor FIN Serv	copier lease payment	252.02
YARDI	criminal background checks	126.00
		74,113.14

REQUESTED ACTION: None - for your information only.

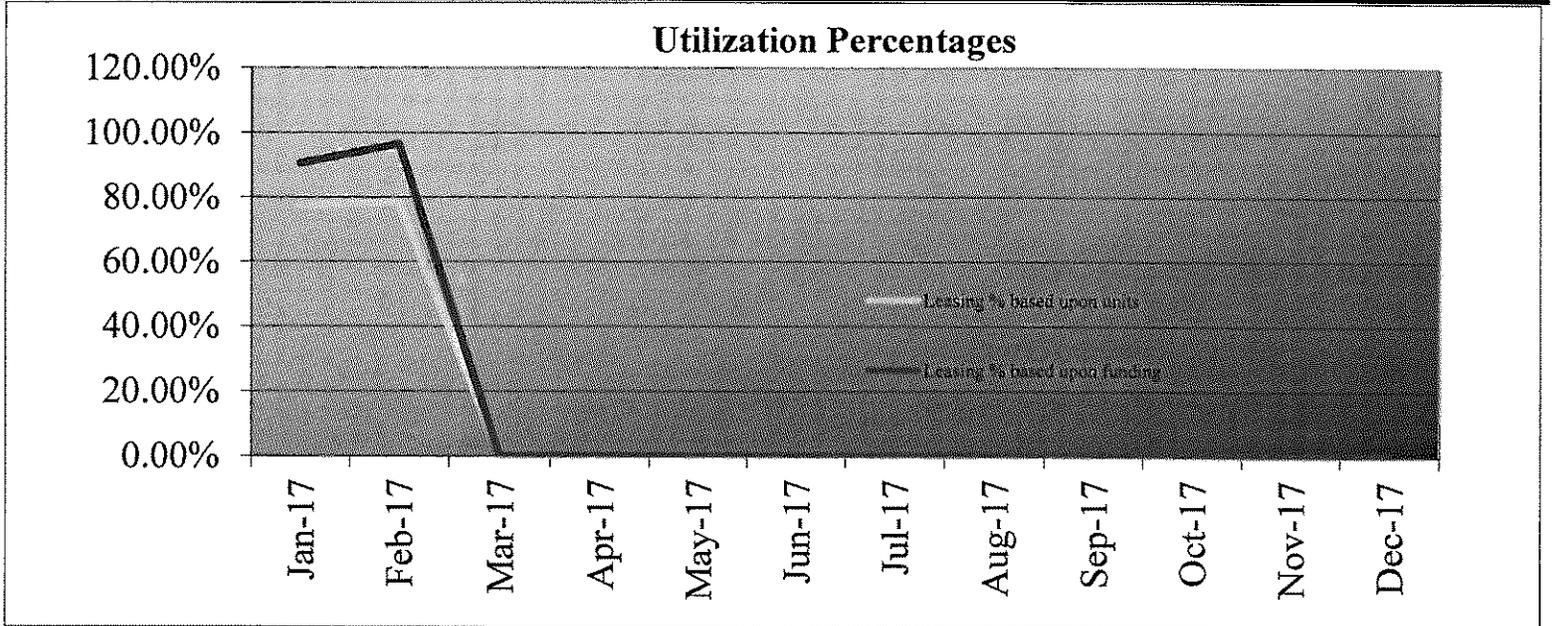
1. Capital Fund Update. Nothing to report
2. Section 8 Funding/Utilization. See attachments
3. **Monthly Rental Status Update.**

Month of February 2017	Total Leased 2/1/17	New Leases	Removed Or Moved	Total Leased 3/1/17	Total On Waiting List	Offered Assistance	Removed
Terraces 132 Units	126	3	1	129	10	3	1
Morningside 16 Units	16	0	0	16	3	0	0
Section 8 197 Units	163	5	3	165	18	20	3

Declined Assistance (2) Over Income () Denied (1) Insufficient Address ()
 Did not attend Briefing/Information Not Returned (2) Criminal Background Check ()
 Voucher Expired (5) Purged ()
 Terminations: PH () S8 (2)

4. End of Participation Tracker. See attachment

	Unit Months Available	Unit Months Leased	Leasing % based upon units	HAP Revenue	HAP Funding Obligation	HAP Expenses Paid	Leasing % based upon funding	Per Unit HAP
Jan-17	208	161	77.40%	\$ 51,440.00	\$ 54,170	\$ 48,998	90.45%	\$ 304.34
Feb-17	208	163	78.37%	\$ 51,440.00	\$ 54,170	\$ 52,253	96.46%	\$ 320.57
Mar-17	208		0.00%		\$ 54,170		0.00%	
Apr-17	208		0.00%		\$ 54,170		0.00%	
May-17	208		0.00%		\$ 54,170		0.00%	
Jun-17	208		0.00%		\$ 54,170		0.00%	
Jul-17	208		0.00%		\$ 54,170		0.00%	
Aug-17	208		0.00%		\$ 54,170		0.00%	
Sep-17	208		0.00%		\$ 54,170		0.00%	
Oct-17	208		0.00%		\$ 54,170		0.00%	
Nov-17	208		0.00%		\$ 54,170		0.00%	
Dec-17	208		0.00%		\$ 54,170		0.00%	
YTD	2,496	324	12.98%	\$ 102,880.00	\$ 650,040	\$ 101,251	15.58%	\$ 312.50



NRA / Prog Reserve Balance (Excess HAP) as of 1/1/2017:	\$ 156,594		
HAP Funding YTD:	\$ 650,040		
HAP Expenditures YTD:	\$ 101,251	Current Year Funding:	176
HAP Revenue (Fraud, FSS Forfeits) YTD:	\$ 102,880		
Current Remaining NRA / Prog Reserve:	\$ 808,263		
Current Monthly Funding (a)	\$ 52,171	Current Year Funding and reserves:	259
Current Average HAP Payment (b)	\$ 313		
# of Units the Current Monthly Funding Would Support (a)/(b)	167		
# of Units Currently Leased	163		
Excess Units Leased, Current Month	(4)		
Current Year-to-Date Funding (a)	\$ 650,040		
Current Year-to-Date Average HAP Payment (b)	\$ 313		
# of Unit-Mos the Current Monthly Funding Supports (a)/(b)	2,080		
# of Unit-Mos Leased Year-to-Date	324		
Remaining Unit-Mos to Lease Year-to-Date	1,756		
Estimate of next years funding:			
YTD HAP expense	\$ 101,251		
Months to date	10		

HCV HAP Spending Projection

1	A	B	C	D	E	F	G	H	I	J	K	L			
2	HUD Held														
3	NRA														
4	PHA Name	Funds on Hand at PHA at End of Prior Month (HAP related, not administrative funds) beginning with 12/31/14 NRA	Plus: HUD Actual or Planned HAP Related Disbursements	Minus: HAP Expenses: Actuals from VMS and/or PHA projected	Disbursements minus Expenditures	VMS Reported Fraud Recovery and/or FSS Forfeitures	Estimated End of Month Balance (NRA): HAP funds on hand (includes Fraud Recovery and/or FSS forfeitures)		Beginning monthly HUD Held Balance starting 12/31/14	Plus: ALL Obligated HAP BA for prior period Tenant Protection vouchers)	Minus: HUD Actual or Planned Related Disbursements	End of Month Balance HUD Held Undisbursed BA/Reserves (obligated HAP BA minus disbursements)			
5	PHA#	D	E	F	E-F	H	D+G+H		K	L	M	(K+L)-M			
6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21
	CY 2016														
	January	\$21,118	\$50,180	\$42,876	\$28,422	\$65	\$28,487		\$95,094	\$49,010	\$50,180	\$93,924			
	February	\$28,487	\$39,175	\$46,671	\$20,991	\$117	\$21,108		\$83,924	\$49,010	\$39,175	\$103,759			
	March	\$21,108	\$49,210	\$47,421	\$22,897	\$405	\$23,302		\$103,759	\$49,010	\$49,210	\$103,559			
	April	\$23,302	\$45,452	\$49,301	\$19,453	\$976	\$20,429		\$103,559	\$49,010	\$45,452	\$107,117			
	May	\$20,429	\$47,604	\$47,428	\$20,605	\$13	\$20,618		\$107,117	\$49,010	\$47,604	\$108,523			
	June	\$20,618	\$27,244	\$47,889	-\$27	\$38	\$11		\$108,523	\$49,010	\$27,244	\$130,289			
	July	\$11	\$47,604	\$45,921	\$1,794	\$49	\$1,843		\$130,289	\$49,010	\$47,604	\$131,695			
	August	\$1,843	\$50,762	\$48,111	\$4,494	\$3	\$4,497		\$131,695	\$52,168	\$50,762	\$133,101			
	September	\$4,497	\$51,537	\$47,333	\$8,701	\$226	\$8,927		\$133,101	\$52,170	\$51,537	\$133,734			
	October	\$8,927	\$51,537	\$46,728	\$13,736	\$106	\$13,842		\$133,734	\$52,170	\$51,537	\$134,367			
	November	\$13,842	\$47,999	\$46,794	\$13,047	\$207	\$13,254		\$134,367	\$52,170	\$47,999	\$138,538			
	December	\$13,254	\$49,897	\$47,540	\$15,611	\$126	\$15,737		\$138,538	\$52,171	\$49,897	\$140,812			
	Total		\$558,201	\$565,913		\$2,331			\$503,919	\$558,201	\$558,201				
	CY 2017														
	January	\$15,737	\$51,440	\$48,998	\$18,179	\$95	\$18,274		\$140,812	\$52,171	\$51,440	\$141,543			
	February	\$18,274	\$51,440	\$52,253	\$17,461	\$119	\$17,580		\$141,543	\$52,171	\$51,440	\$142,274			
	March	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	April	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	May	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	June	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	July	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	August	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	September	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	October	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	November	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	December	\$17,580			\$17,580		\$17,580		\$142,274		\$0	\$142,274			
	Total		\$102,880	\$101,251		\$214			\$104,342	\$102,880	\$102,880				

END OF PARTICIPATION
TRACKER
2016-2017

SECT8	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTALS
LEFT IN GOOD STANDING	2	3	1	1	1	2				1			11
ZERO HAP			1	1		1							3
MUTUAL RESCISION	2				1	1							5
ANNUAL RE-EXAM SEARCHING	1		1				1						2
PORT-OUT ABSORBED													0
PORT-OUT SEARCHING	3	2						2					7
DECEASED													0
MOVED IN VIOLATION	1		1	1	2	1	1	1	1				8
EVICTED													0
UNAUTHORIZED LIVE-IN				1						1			2
VIOLATION OF FAMILY OBLIGATION					1								1
GAVE UP ASSISTANCE BEFORE 1 YEAR													0
FAILURE TO RENEW							1	1					2
FAILURE TO REPAY													0
FAILURE TO PROVIDE INFO				1									1
FAILURE TO FOLLOW THROUGH													0
FRAUD													0
UNREPORTED INCOME-2ND TIME													0
UTILITIES DISCONNECTED													0
CRIMINAL CONVICTION						1							1
VOUCHER EXPIRED	3	1	1	2	2	1							10
VOUCHER REVOKED													0
LEASED W/NEW LANDLORD				3		1							4
TOTALS	12	6	5	10	5	8	4	4	4	3	0	0	57
PUBLIC HOUSING													
LEFT IN GOOD STANDING	1	1	2	2	4	2	2	2					14
DECEASED					2	1		2					5
MOVED IN VIOLATION			1	1	3	1							6
TERMINATED FOR LEASE VIOLATIONS					1								1
EVICTED													0
UNAUTHORIZED LIVE-IN													0
FAILURE TO RENEW													0
FAILURE TO REPAY													0
FAILURE TO PROVIDE INFO													0
FAILURE TO FOLLOW THROUGH													0
CRIMINAL CONVICTION													0
OTHER (moved to new unit)						1				1			2
UTILITIES DISCONNECTED													0
TOTALS	1	2	3	5	8	2	2	4	1	0	0	0	28

MEETING DATE: 3/16/17

RE: Review Operating Reports

REQUESTED ACTION: Review monthly operating reports.

Comments: The February 2017 operating reports are attached for your review.

REVENUE & EXPENSE REPORT
CALENDAR 2/2017, FISCAL 8/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PER CENT EXPENDED	UNEXPENDED
73-532-4300	INTEREST-PUBLIC HOUSING	28,000.00	3,259.62	25,754.87	91.98	2,245.13
73-532-4504	FRAUD-PUBLIC HOUSING	4,000.00	.00	2,552.72	63.82	1,447.28
73-532-4506	DWELLING RENT-PUBLIC HOUSING	500,000.00	38,834.00	322,580.16	64.52	177,419.84
73-532-4507	EXCESS UTILITY-PUBLIC HOUSING	9,500.00	176.00	4,914.00	51.73	4,586.00
73-532-4508	CONTRIB-OTHER-PUBLIC HOUSING	12,000.00	386.50	5,892.25	49.10	6,107.75
73-532-4710	REIMBURSED EXP-PUBLIC HOUSING	2,000.00	80.97	497.32	24.87	1,502.68
73-532-4781	OPER SUBSIDY-PUBLIC HOUSING	195,000.00	17,457.00	146,675.00	75.22	48,325.00
	PUBLIC HOUSING TOTAL	750,500.00	60,194.09	508,866.32	67.80	241,633.68
73-910-4830	TRANSFER IN - PUBLIC HOUSING	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
73-532-6010	SALARY - PUBLIC HOUSING	87,000.00	6,369.43	58,563.58	67.31	28,436.42
73-532-6040	OVERTIME SALARY-PUBLIC HOUSING	2,000.00	.00	31.12	1.56	1,968.88
73-532-6070	LABOR/MAINT-PUBLIC HOUSING	.00	.00	.00	.00	.00
73-532-6110	FICA - PUBLIC HOUSING	6,809.00	420.23	3,980.55	58.46	2,828.45
73-532-6130	IPERS - PUBLIC HOUSING	7,948.00	568.80	5,200.28	65.43	2,747.72
73-532-6150	HEALTH INS - PUBLIC HOUSING	38,145.00	3,062.08	24,496.64	64.22	13,648.36
73-532-6151	LIFE INS - PUBLIC HOUSING	310.00	30.79	237.67	76.67	72.33
73-532-6160	WORK COMP - PUBLIC HOUSING	2,704.00	.00	.00	.00	2,704.00
73-532-6170	UNEMPLOYMENT - PUBLIC HOUSING	600.00	.00	17.60	2.93	582.40
73-532-6198	EMP BEN MAINT-PUBLIC HOUSING	.00	.00	.00	.00	.00
73-532-6199	EMPLOYEE BEN-PUBLIC HOUSING	.00	.00	.00	.00	.00
73-532-6230	STAFF TRAINING-PUBLIC HOUSING	5,000.00	700.00	1,712.42	34.25	3,287.58
73-532-6370	GAS - PUBLIC HOUSING	40,000.00	4,682.73	14,800.88	37.00	25,199.12
73-532-6371	UTILITIES - PUBLIC HOUSING	48,000.00	5,396.05	36,495.21	76.03	11,504.79
73-532-6374	WATER - PUBLIC HOUSING	18,000.00	1,502.29	11,550.01	64.17	6,449.99
73-532-6379	OTH UTIL-PUBLIC HOUSING -SEWER	24,000.00	1,855.84	14,105.82	58.77	9,894.18
73-532-6401	ACCOUNTING FEES-PUBLIC HOUSING	4,000.00	325.00	2,122.08	53.05	1,877.92
73-532-6408	TORT LIABILITY - PUBLIC HOUSING	25,542.00	.00	6,710.95	26.27	18,831.05
73-532-6411	LEGAL FEES - PUBLIC HOUSING	4,000.00	.00	1,619.00	40.48	2,381.00
73-532-6415	COPIER LEASE - PUBLIC HOUSING	3,100.00	252.02	2,094.22	67.56	1,005.78
73-532-6420	CONTRACT SERVICES - PUBLIC HOUSING	26,000.00	1,012.80	14,360.27	55.23	11,639.73
73-532-6441	TENANT SERVICES-PUBLIC HOUSING	2,000.00	.00	895.81	44.79	1,104.19
73-532-6442	PILOT-PUBLIC HOUSING	37,000.00	.00	39,202.70	105.95	2,202.70
73-532-6490	OTHER PROFESSIONAL SERV	34,000.00	.00	.00	.00	34,000.00
73-532-6516	REFUNDS-PUBLIC HOUSING	1,000.00	270.00	343.00	34.30	657.00
73-532-6518	SUNDRY-OFF EXP-PUBLIC HOUSING	25,000.00	2,664.82	25,147.70	100.59	147.70
73-532-6599	MAINT MATERIALS-PUBLIC HOUSING	75,000.00	6,857.60	51,269.12	68.36	23,730.88
73-532-6725	CAP OUTLAY-EQUI-PUBLIC HOUSING	.00	.00	.00	.00	.00
73-532-6750	CAP IMPR BLDG-PUBLIC HOUSING	.00	.00	.00	.00	.00
	PUBLIC HOUSING TOTAL	517,158.00	35,970.48	314,956.63	60.90	202,201.37
73-536-6010	SALARY - PH MAINT	90,000.00	4,459.99	56,207.71	62.45	33,792.29
73-536-6040	OVERTIME SALARY - PH MAINT	5,000.00	374.37	3,529.42	70.59	1,470.58

REVENUE & EXPENSE REPORT
CALENDAR 2/2017, FISCAL 8/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PER CENT EXPENDED	UNEXPENDED
.73-536-6110	FICA - PH MAINT	7,268.00	342.01	4,299.45	59.16	2,968.55
.73-536-6130	IPERS - PH MAINT	8,484.00	407.13	5,268.45	62.10	3,215.55
.73-536-6150	HEALTH INS - PH MAINT	35,000.00	2,098.69	15,500.74	44.29	19,499.26
.73-536-6151	LIFE INS - PH MAINT	200.00	16.74	117.18	58.59	82.82
.73-536-6160	WORK COMP - PH MAINT	1,947.00	.00	.00	.00	1,947.00
.73-536-6170	UNEMPLOYMENT - PH MAINT	550.00	.00	17.53	3.19	532.47
.73-536-6181	UNIFORM ALLOWANCE - PH MAINT	900.00	.00	450.00	50.00	450.00
.73-536-6412	HEALTH SERVICES- PH MAINT	.00	.00	298.00	.00	298.00-
	PUBLIC HOUSING MAINTENANC TOTA	149,349.00	7,698.93	85,688.48	57.37	63,660.52
.73-910-6910	TRANSFER OUT - PUBLIC HOUSING	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	PUBLIC HOUSING TOTAL	83,993.00	16,524.68	108,221.21	128.85	24,228.21-

REVENUE & EXPENSE REPORT
CALENDAR 2/2017, FISCAL 8/2017

ACCOUNT NUMBER	ACCOUNT TITLE	TOTAL BUDGET	MTD BALANCE	YTD BALANCE	PER CENT EXPENDED	UNEXPENDED
74-533-4300	INTEREST - SECTION 8	700.00	138.71	1,288.69	184.10	588.69-
74-533-4440	STATE GRANT-SEC 8	.00	.00	.00	.00	.00
74-533-4504	FRAUD-SEC 8	5,000.00	237.00	1,945.00	38.90	3,055.00
74-533-4505	HUD CONTRIB-SEC 8	600,000.00	51,440.00	402,216.00	67.04	197,784.00
74-533-4509	ADMIN FEE/HTH-SEC 8	90,000.00	7,725.00	63,160.00	70.18	26,840.00
74-533-4710	REIMBURSED EXP-SEC 8	1,000.00	.00	.00	.00	1,000.00
74-533-4715	REFUNDS-SEC 8	1,000.00	.00	185.00	18.50	815.00
	SECTION 8 VOUCHER TOTAL	697,700.00	59,540.71	468,794.69	67.19	228,905.31
74-910-4830	TRANSFER IN - SECTION 8 VOUCH	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
74-533-6010	SALARY - SEC 8	39,000.00	3,127.86	22,556.79	57.84	16,443.21
74-533-6040	OVERTIME SALARY - SECTION 8	1,000.00	.00	34.09	3.41	965.91
74-533-6110	FICA - SECTION 8	3,060.00	209.60	1,537.82	50.26	1,522.18
74-533-6130	IPERS -SECTION 8	3,572.00	279.31	2,011.96	56.33	1,560.04
74-533-6150	HEALTH INS - SECTION 8	16,348.00	1,312.32	10,498.56	64.22	5,849.44
74-533-6151	LIFE INS - SECTION 8	200.00	13.20	114.25	57.13	85.75
74-533-6160	WORK COMP - SECTION 8	1,817.00	.00	.00	.00	1,817.00
74-533-6170	UNEMPLOYMENT - SECTION 8	400.00	.00	11.74	2.94	388.26
74-533-6199	EMPLOYEE BEN-SEC 8	.00	.00	.00	.00	.00
74-533-6230	STAFF TRAINING - SECTION 8	1,500.00	.00	546.54	36.44	953.46
74-533-6380	UTILITY ALLOT - SECTION 8	15,000.00	1,024.00	7,879.00	52.53	7,121.00
74-533-6401	ACCOUNTING FEES - SECTION 8	3,500.00	220.00	1,950.00	55.71	1,550.00
74-533-6411	LEGAL-SEC 8	.00	.00	3,000.00	.00	3,000.00-
74-533-6420	CONTRACT SERVICES - SECTION 8	8,000.00	772.07	4,318.57	53.98	3,681.43
74-533-6423	SPECIAL SERVICE - SECTION 8	300.00	.00	.00	.00	300.00
74-533-6440	ENHANCED VOUCHER	.00	1,565.00	11,037.00	.00	11,037.00-
74-533-6443	HOME OWNERSHIP VOUCHER	.00	351.00	3,158.00	.00	3,158.00-
74-533-6444	PORTABILITY VOUCHER	.00	4,103.60	21,612.70	.00	21,612.70-
74-533-6445	HC VOUCHER PAY-SEC 8	600,000.00	44,560.00	341,066.00	56.84	258,934.00
74-533-6490	OTHER PROF SERVICES-SECTION 8	5,000.00	.00	.00	.00	5,000.00
74-533-6516	REFUND INTEREST-SEC 8	.00	.00	.00	.00	.00
74-533-6518	SUNDRY-OFF EXP-SEC 8	3,000.00	58.85	2,307.70	76.92	692.30
	SECTION 8 VOUCHER TOTAL	701,697.00	57,596.81	433,640.72	61.80	268,056.28
74-910-6910	TRANSFER OUT - SECTION 8 VOUCH	.00	.00	.00	.00	.00
	TRANSFERS IN/OUT TOTAL	.00	.00	.00	.00	.00
	SECTION 8 VOUCHER TOTAL	3,997.00-	1,943.90	35,153.97	879.51-	39,150.97-

MEETING DATE: 3/16/17

RE Change Date of April Board Meeting

REQUESTED ACTION: Change April meeting date from April 20th to April 18th.

Comments: The date the of annual Iowa NAHRO Conference conflicts with our normal meeting date this year. Therefore, a request is being made to change the date to the 18th of April.