

MINUTES
CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY
May 19, 2016 7:00 a.m.

Members Present: Carol Tyler, Jeremy Heyer, Jenna Haglund, and Eric Miller. Absent: Stewart Coulson. Others Present: Heidi Nielsen, staff

Call to Order. Chairperson Heyer called the meeting to order at 7:00 a.m.

Public Comments. None.

Amend-Approve Minutes of April 19, 2016. Miller moved, Tyler seconded the motion to approve the minutes of April 19, 2016 as presented. Ayes: 4, Nays: 0. Motion carried.

Approval of Bills. Miller moved, Haglund seconded the motion to approve the revised bill listing totaling \$176,479.15. Ayes: 4, Nays: 0. Motion carried.

Communications. Items under Communications were reviewed. No action was taken.

Old Business. None.

New Business.

Review Operating Reports. The board reviewed the operating reports. Nielsen stated that there were a few budget revisions made which were approved by the Council on the 16th, and once we receive the updated reports they will be sent to C. Naber so they can update the HUD budgets. The budget amendment will be on the June agenda for approval.

Approve Resolution 06-16 to Approve Updated Utility Allowances. Nielsen explained that HUD requires the utility allowances to be reviewed on an annual basis and requires the schedules to be changed any time there is a change of 10% or more. A comparison between the current schedules and the new proposed schedules showed an overall decrease of 14%. The public housing residents who pay their own utilities were given an opportunity to comment on the proposed schedules. Because there were no comments received, Nielsen requested approval of the schedules. Haglund motioned to approve Resolution 06-16 to Approve Updated Utility Allowances. Tyler seconded the motion. Roll call: Ayes: Heyer, Tyler, Haglund, Miller. Nays: None. Motion carried on roll call vote.

Directors Report Nothing to report

Being no further business, Haglund moved, Tyler seconded the motion to adjourn. Ayes: 4. Nays: 0. Motion carried.

Charles City Housing and Redevelopment Authority

Jeremy Heyer, Chairperson

ATTEST:

Heidi Nielsen, Director