

COUNCIL MINUTES
SPECIAL SESSION
SEPTEMBER 28, 2020

Charles City city council met in a special session on September 28, 2020 at 6:00 p.m. remotely via Zoom due to the COVID-19 pandemic. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Phoebe Pittman, Phillip Knighten. Absent - none. Also present were city administrator Steve Diers and city engineer John Fallis.

Motion by Freeseaman, second Joerger to approve the agenda. Ayes - 5

The street finance report is due every year to the state by September 30. It is a report that lists all of the revenues and expenses pertaining to street use only throughout all of the city's various funds for the previous fiscal year. Council member Joerger introduced Resolution 168-20 entitled, "RESOLUTION APPROVING THE ANNUAL STREET FINANCE REPORT FOR FISCAL YEAR ENDING JUNE 30, 2020" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Pittman, Knighten. Nays - none.

The Southwest Development Park Water Quality Initiative Improvements project has had preliminary plans drawn and is ready for a public hearing to be set. This project was let last year and all of the bids received exceeded the project budget so they were all rejected. The scope of the project was reduced in order to keep this project under budget. The funding for this project will come from the following: \$100,000 water quality initiative grant, \$100,000 from SW TIF district, \$80,000 from the city and \$76,000 from Winnebago. Estimated cost is \$366,000 and any deficit in funding will come from the storm water fund. The public hearing is set for October 19 at 6:00 p.m. Council member Freeseaman introduced Resolution 169-20 entitled, "RESOLUTION SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF CONSTRUCTION COST FOR THE 2020 SOUTHWEST DEVELOPMENT PARK WATER QUALITY INITIATIVE IMPROVEMENT PROJECT AND ORDERING THE ADVERTISEMENT OF BIDS" and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Pittman, Knighten. Nays - none.

An agreement with Martin Gardner Architecture needs to be updated. The previous agreement was for the design, bid and oversight for a project at 401 N. Main that included window/door replacement and installation of a visitor kiosk. We did not receive any bids for this project so city staff would like to add two other smaller projects to this one to make the project big enough to get more interest from contractors. The other two projects are a remodeling of the ambulance bay at the fire station to accommodate AMR service staff and a bathroom installation project at the art center building. This agreement will add the other two projects work and will be for a not to exceed amount of \$20,000. Mayor Andrews asked if RDG did some work on the bathroom project at the art center and reply was yes, this agreement with Martin Gardner would be just putting all of these projects together to go out for bids. Council member Joerger introduced Resolution 170-20 entitled, "RESOLUTION APPROVING AMENDMENT TO AGREEMENT WITH MARTIN GARDNER ARCHITECTURE" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Pittman, Knighten. Nays - none.

Motion by Freeseaman, second Joerger to adjourn. Ayes - 5.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk