

COUNCIL PROCEEDINGS
AUGUST 15, 2018

Charles City city council met in a planning session on August 15, 2018 at 6:00 p.m. in council chambers. Mayor Pro Tem Jerry Joerger presided and the following council members were present: Dan Mallaro, Michael Hammond, Keith Starr and DeLaine Freeseaman.

Proposed 28E with Floyd County for the collection of unpaid parking tickets was discussed. This agreement has been drafted by city attorney Brad Sloter and is modeled after similar agreements in the state. This would attach an unpaid ticket to a resident and when they go to register their vehicle, they would be required to pay any outstanding tickets before the county would issue the vehicle registration. Staff have discussed this with the county treasurer and he is in favor of this. The county would keep \$5 from each ticket collected and remit the balance to the city. It was asked if we could get a similar agreement with neighboring counties and Police Chief Hugh Anderson replied that the majority of unpaid tickets are for Floyd County residents. City Attorney Sloter is waiting to hear back from the county on their approval of this agreement and it will be on a future regular meeting agenda for council approval.

A Façade application has been submitted by Cort and Lanie Sanvig to the design committee for work being done on the building at 100 South Main to house a micro brewery. They have applied for \$9,540 from the program and the design committee is recommending approval. Cort stated they hope to be open in October and will brewing and serving beer. This will be on the next regular meeting agenda for council action.

Heidi Nielsen, housing director, was present to discuss the transformer project at South Cedar Terrace. They transformers there are very old and if they go out, it will be hard to fix. She has been working with Mid American to get them replaced. She needs an architect to draw up plans and specs and has received two quotes back for these services. The estimate for this project is \$120,000 but Mid American will be doing some of the work, such as moving a pole and installing the transformers themselves. The housing board will review the two quotes at their board meeting tomorrow and will make a recommendation to the council for action at their next regular meeting.

Cambrex has submitted a request to IEDA for a one year extension on the requirements for the High Quality Jobs Program grant they received. Due to waiting on some equipment and a lag in invoicing from their suppliers, they went beyond the three year time limit to spend the required amount. The required number of jobs have been created. They have already made the necessary expenditures but still need to have the extension approved in order to fulfill all requirements. This item will be on the next regular agenda for council action.

Dale Schmidt from the Charles Theater was present to discuss the installation of a cross walk in front of the theater again. He presented a breakdown of theater attendance for the last year. Comp Systems and Apple Valley patrons come quite often. He estimates that 90-95% of the theater patrons walk across Main Street from the city parking lot. They would like a painted striped area plus signs posted for the crosswalk. Council member Joerger asked if any signage could be posted in the theater reminding pedestrians to exercise caution in crossing the street when leaving the theater and Dale stated yes, they could. Council member Hammond stated that he had recently encountered a pedestrian leaving the theater that walked out right in front of his car and he had to slam on his brakes to keep from hitting him. City engineer John Fallis commented that a traffic count had been done here and showed that approximately 300 cars per hour went by during the day and about 90 per hour went by toward 9:00 p.m.. If a crosswalk is done here, it would require an ADA curb/ramps which is quite expensive. Dale stated that there is a ramp in the curb there now but Engineer Fallis stated that it can't be used to go straight across the road due to the parking lot entrance located across the street. Estimated cost for a crosswalk here is \$8,000. Dale was asked if the theater board would be able to contribute toward the cost of this cross walk and he replied that they would consider it. Council asked John to do up an aerial view of this area to give them a better idea of the layout and put this item on the next regular agenda for council action.

City staff have discovered a mapping error on two parcels located on Gilbert Street on which Express Lube and State Bank are located. These businesses have been there many years, so staff is suspecting this to be a mapping error. Council can direct Planning and Zoning to review this zoning change from R-2 to B-3 for these businesses. There is also a house located to the south of Express Lube that they would like to purchase, demolish and add another repair bay to their business. To do this, that lot needs to be re-zoned from R-2 to B-3, too. A petition will be gathered from the surrounding property owners who are in favor of this change and be submitted to planning and zoning for their recommendation.

City administrator Steve Diers reported that the Brantingham stop lights are now working. The traffic lights at the corners of Hulin and Ferguson with Main have been blinking for awhile as a test run to see they can be removed. Staff has found it be mixed results on these. We have received 12 request for information packets back on our broadband from entities who want to partner with us on a fiber project. Curtis Dean is looking at them and they will be

shared with the Broadband commission at their meeting next week for their review. The city's Facebook page is up and running. Complaints are being received about Simply Essentials odors. Steve has contacted their general manager about them but hasn't heard back. The trailer full of chicken parts that had been sitting there was gone today when city staff went to investigate the complaints.

There being no further business, meeting was adjourned.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, city clerk