

COUNCIL PROCEEDINGS  
JULY 15, 2020

Charles City city council met in a planning session on July 15, 2020 at 6:00 p.m. remotely via Zoom due to the COVID-19 pandemic. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers and city engineer John Fallis.

Mayor Andrews reported that he had attended the park and rec board meeting last week where they discussed the future of the swimming pool and possibly combining resources with the YMCA and the school for a new facility. He recommended that each entity compile a list of what they are looking for in a pool facility and we can all then review those items to see if sharing resources may be an option.

Park and rec director Tyler Mitchell was present to report recent discussion held by the board on the condition of the skate park. It is in very rough shape and they have tried many fixes but none seem to last. The board has voted to dismantle the skate park for liability reasons and the inability to fix it. Council member Pittman commented that this skate park has definitely outlived its usefulness but she would like to see it rebuilt either on that site or elsewhere. Mitchell recommended waiting until the future plans of the pool are decided in case that site would be used for a pool project. Our unit is made of plywood and Mitchell has talked to Osage about their metal constructed skate park, which has held up well. There is the possibility of getting a grant from the Tony Hawke Foundation but that may require that this be constructed out of concrete. Council member Freeseaman commented that old swimming pools might make a good skate park, so if we build a totally new pool, might be able to use the old pool for the skate park. For the time being, consensus of the council was to concur with the park and rec board decision to remove the current skate park.

Lance Aldrich from Fox Engineering was present to discuss several items regarding the WRRF project. A change order is needed which is comprised of 5 different items, 4 of which are increases and one large decrease. Items that are an increase are a stub put in for a toilet installation, adding a connection for a portable generator, added hoist and hoist base connections and electrical service for a hoist and addition of an additional clamp for membranes. The reduction item is from using different boxes. Total change order is a decrease of \$16,545. Aldrich also discussed the work change directive that is needed. In doing excavation for the project, the old city dump site was uncovered. This will require all of that trash to be hauled away to the landfill. The appliances and tires will have to be separated out. Estimate of the cost to do this is \$100,000. Diers thinks that we may be able to utilize sponsored project funds to cover this expense, so the trash has just been piled out near the site until we can find out for sure. A boring had been done in this area prior to the start of the project but it did not indicate the presence of this old dump site. This work change directive will be approved by council once all of the information is known. Discussion on if this would be the best use of the sponsored project funding. Diers stated we did have other projects in mind for this funding but we will still find out if it's an option to use for this if we choose. Pay estimate #9 for the WRRF project is ready for council approval. The amount of this pay estimate is \$957,636.11 and this will be on the next regular agenda for council action.

The house at 200 Kelly Street recently was damaged by a fire. The owner doesn't want to fix it up and is interested in deeding it to the city. Staff thinks it can be rehabbed and has talked to school personnel about the trades class possibly using this as a class project. Or a local contractor could possibly be interested in purchasing this to fix up and sell. We plan to have a contractor go through the house to give us an idea of what it would cost to fix it. Once the paperwork is completed, this item will come back to council for their consideration.

A supplemental agreement with Calhoun Burns for the CW Bridge has been drafted. This would be for construction related engineering services and has a not to exceed amount of \$200,000. This will be on the next regular agenda for council action. Mayor Andrews stated that the amount budgeted for this is \$150,000 which means we could be \$50,000 over budget. Fallis replied that the \$200,000 estimate is high.

City engineer Fallis reviewed plans for a horizontal directional drilling (HDD) project on 4<sup>th</sup>/5<sup>th</sup> Avenue. This needs to be completed prior to the DOT reconstruction of 4<sup>th</sup>/5<sup>th</sup> Avenue from S. Grand out to Superior Lumber. This drilling project will include installation of new 8" water mains from N. Grand to east of L Street, new fire hydrants, valves and water services in the city right of way. We want to let this project on August 14 with completion to be done by end of April 2021.

Laurie Pedersen had previously leased a portion of a city lot located behind her home at 1202 Clark Street to allow her access to the rear of her property. This lease expired last November and she would like to have another lease for three years until October 31, 2022. There were some issues with her parking a bus on this property for quite a while. It was noted that if that happens again, we have the option of terminating the lease with a 24 hour notice. The payment for this lease is \$150. A question on who mows the grassy area on this lot, Diers will check to see if that is something we do. This item will be on the next regular agenda for council action.

The 2020 drainage improvement project plans were discussed. This project came about from the public forum we held a few years ago. We had drafted plans for this project but were not able to secure all of the necessary easements so it had to be tabled. The area involved with this project is on S. Grand near Comet Bowl and J Street and also includes site drainage work at the arts center on S. Jackson. Council member Freeseaman asked what the estimate is for this project and response was \$230,000 for all three parts. Storm water fund will be used to pay for this project. It is expected to be completed by June 2021. We plan on one contractor doing all three of these items.

City administrator Diers reported that there has been interest from Crown Point Builders to continue building some twin homes at the Parkside Development. We are hopeful to discuss this at the next planning session. The Holtkamp development agreement will be on the July 20 agenda for council action. The applications for the Foster Grandparent director position will be reviewed soon. We are also working on the park superintendent position for advertising. A kickoff meeting for our water quality initiative was held with IDALS, we plan to bid this in September. We are hoping to get an extension on project completion. This project is located in the Southwest development park.

Being no further business, meeting was adjourned.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk