

COUNCIL MINUTES  
REGULAR SESSION  
JULY 2, 2018

Charles City city council met in regular session on July 2, 2018 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman and Michael Hammond. Absent was Dan Mallaro. Also present were city administrator Steve Diers and city attorney Brad Sloter.

Citizens Comments - Brett Howard addressed the council about allowing golf carts to be operated on city streets.

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Joerger to approve the agenda. Ayes - 4

Motion by Hammond, second Joerger to approve the minutes of the June 13 and June 18 meetings. Ayes - 4

Motion by Joerger, second Hammond to approve the consent calendar. Ayes - 4 Consent calendar consisted of the following: approve renewal of Pub on the Cedar Class C liquor license w/ Outdoor Sales and Sunday Service, approve renewal of City Tap Class C liquor license w/ Sunday Sales and payment of claims (including those approved by other boards):

CHECKLIST 06/30/18 FY END

60454	PARSON REAL EST CO TRUST ACCT, serv.	\$5,557.20
60455	MACHINE TOOL ENGINEERING, tax rebate	\$14,912.79
60456	MITAS TIRES NORTH AMERICA, tax rebate	\$70,391.72
60457	WALDERBACH PROPERTIES LLC, tax rebate	\$1,825.88
60458	ATURA ARCHITECTURE, serv.	\$2,810.00
60459	BUSINESS CARD, serv.	\$188.04
60460	C NABER & ASSOCIATES, serv.	\$395.00
60461	CENTURYLINK COMMUNICATIONS, serv.	\$126.80
60462	CHARLES CITY HOUSING, deposit withheld	\$200.00
60463	CHARLES CITY PRESS INC, serv.	\$852.00
60464	CINTAS CORPORATION, serv.	\$55.22
60465	CITY OF CHARLES CITY, serv.	\$2,816.88
60466	DON'S REPAIR, supp.	\$27.98
60467	HILLEGAS FLOORING LLC, serv.	\$3,131.85
60468	HOCKENSON PLUMBING, serv.	\$448.71
60469	HOMETOWN SALES & SERVICES, serv.	\$142.49
60470	IDOT-CASHIER'S OFFICE, supp.	\$302.99
60471	JENDRO SANITATION SERVICES, serv.	\$790.00
60472	JOHN DEERE FINANCIAL, supp.	\$75.07
60473	KWIK TRIP INC, supp.	\$80.78
60474	LINDERMAN HEATING & AIR, serv.	\$434.53
60475	MARCO TECHNOLOGIES, serv.	\$97.42
60476	MEHMEN PAINTING, serv.	\$295.00
60477	MIC'S PLUMBING & HEATING, serv.	\$307.00
60478	MICHAELS BAND BOX, serv.	\$438.74
60479	MIDAMERICAN ENERGY, serv.	\$5,823.38

60480	MIKE'S C&O TIRE, serv.	\$6.00
60481	NAN MCKAY & ASSOCIATES, serv.	\$199.00
60482	NOAH, SMITH, SCHUKNECHT & SLOTER, serv.	\$272.00
60483	OTTO'S ENTERPRISES LLC, supp.	\$29.31
60484	PETTY CASH-HOUSING, supp.	\$91.95
60485	PITNEY BOWES-LEASE ACCT, serv.	\$54.09
60486	PLUNKETT'S PEST CONTROL, serv.	\$1,926.82
60487	SCHUETH ACE HARDWARE	**VOIDED**
60488	SCHUETH ACE HARDWARE, supp.	\$1,288.21
60489	SHERWIN-WILLIAMS CO, supp.	\$176.45
60490	HARKEN BROTHERS LLC, serv.	\$1,238.00
60491	SUPERIOR LUMBER INC, supp.	\$480.78
60492	T-J SERVICE INC, serv.	\$53.50
60493	TITUS LOCK SERVICES, serv.	\$70.00
60494	TRENT PARKER, serv.	\$293.15
60495	UNITED STATES CELLULAR, serv.	\$138.68
60496	WELLS FARGO VENDOR FIN SE, serv.	\$252.02
60497	YARDI RESIDENT SCREENING, serv.	\$42.00
60498	JUNE FGP STIPEND CHECK	\$5.30
ACH	JUNE FGP STIPEND CHECKS	\$13,780.35
60499	DANA BARNETT, water bill refund	\$49.97
60500	CAROL CASE, serv.	\$818.00
60501	COREY HAWKE, serv.	\$329.00
60502	MICK GAGE PLUMBING & HEATING, serv.	\$190.50
60503	TRENT PARKER, serv.	\$458.15
60504	FIRST SECURITY BANK, serv.	\$200,100.00
60505-60551	PAYROLL ENDING 06/23/18	\$97,979.87
60552	CITY OF CHARLES CITY, payroll liabilities	\$1,142.24
60553	CC PUBLIC EMPLOYEE HEALTH PLAN, PR liabilities	\$7,108.03
60554	EMC NATIONAL LIFE COMPANY, PR liabilities	\$33.55
60555	TEAMSTERS LOCAL NO 238, payroll liabilities	\$1,135.48
60556-60557	LINCOLN NATIONAL LIFE INS CO, PR liabilities	\$213.70
60558-60559	DELTA DENTAL, payroll liabilities	\$417.08
ACH	AFLAC, payroll liabilities	\$1,122.65
ACH	EFTPS, payroll liabilities	\$26,562.14
ACH	COLLECTION SERVICE CENTER, payroll liabilities	\$212.76
ACH	FAMILY COMMUNITY CREDIT UNION, PR liabilities	\$1,368.00
ACH	ICMA, payroll liabilities	\$1,555.36
ACH	IPERS, payroll liabilities	\$26,477.89
ACH	MUNICIPAL FIRE & POLICE, payroll liabilities	\$26,124.05
ACH	TREASURER, STATE OF IOWA, payroll liabilities	\$11,292.00
ACH	VSP, payroll liabilities	\$317.56

ACH	BANCORPSV, serv.	\$468.40
ACH	BANCORPSV, serv.	\$518.51
ACH	BANCORPSV, serv.	\$179.97
ACH	KABRICK DISTRIBUTING, supp.	\$412.00
ACH	KABRICK DISTRIBUTING, supp.	\$309.30
ACH	TREASURER, STATE OF IOWA, payroll liabilities	\$5,554.03
ACH	UNITED BEVERAGE, supp.	\$83.00
ACH	US POSTAL SERVICE, supp.	\$1,000.00
ACH	CAROLYN KACER (FGP), mileage	\$10.69
ACH	DARLENE TOYNE (FGP), mileage	\$9.72
ACH	LINDA BETELS (FGP), mileage	\$10.80
ACH	SHIRLEY ORTHEL (FGP), mileage	\$12.96
60560	CC PUBLIC EMPLOYEE HEALTH PLAN, serv.	\$40,000.00
60561	AGING SERVICES COALITION OF N IOWA, serv.	\$30.00
60562	AGVANTAGE FS, supp.	\$190.15
60563	ALEC M GOODSITE, serv.	\$30.00
60564	ARNOLD MOTOR SUPPLY LLP, supp.	\$633.92
60565	ARNOLD MOTOR SUPPLY LLP, supp.	\$46.99
60566	BLUE TARP CREDIT SERVICES, supp.	\$69.96
60567	BRUENING ROCK PRODUCTS INC, supp.	\$1,964.14
60568	BUSINESS CARD, serv.	\$400.00
60569	CABIN COFFEE OF ALBERT LEA, supp.	\$419.90
60570	CARQUEST AUTO PARTS, supp.	\$696.20
60571	CERRO GORDO COUNTY PUBLIC HEALTH, serv.	\$120.00
60572	CC CHAMBER OF COMMERCE, serv.	\$59,320.98
60573	CHARLES CITY COMMUNITY SCHOOLS, supp.	\$3,000.00
60574	CHARLES CITY PRESS INC, serv.	\$1,968.81
60575	CINTAS CORPORATION, serv.	\$67.14
60576	COMMUNITY REVITALIZATION, serv.	\$10,000.00
60577	COMPUTRONICS, supp.	\$2,290.00
60578	CORE & MAIN LP, supp.	\$389.96
60579	CROELL INC, supp.	\$578.00
60580	DIVERSIFIED FASTENING INC, supp.	\$24.39
60581	ED STIVERS FORD LINCOLN, supp.	\$29,737.00
60582	ETHANOL PRODUCTS LLC, supp.	\$1,329.72
60583	FMC LANDFILL, serv.	\$503.10
60584	GIERKE ROBINSON CO, supp.	\$764.13
60585	GRAINGER, supp.	\$284.95
60586	HAMPTON EQUIPMENT INC, supp.	\$115.05
60587	HOBERT ELECTRIC, serv.	\$975.00
60588	HUBER SUPPLY CO INC, serv.	\$390.00
60589	HY-VEE INC, supp.	\$126.93
60590	IDOT-CASHIER'S OFFICE, supp.	\$1,784.66

60591	JACKSON STREET PRESS, supp.	\$129.79
60592	JENSEN ELECTRIC, serv.	\$9,454.96
60593	JOHN DEERE FINANCIAL, supp.	\$450.52
60594	JOHN DEERE FINANCIAL, supp.	\$539.94
60595	JOHN FALLIS, travel reimbursement	\$1,143.68
60596	DANIEL J JOHNSON LANDSURVEYING, serv.	\$2,044.50
60597	L&J INDUSTRIES INC, supp.	\$63.95
60598	LESSIN SUPPLY COMPANY, supp.	\$206.91
60599	LESSIN SUPPLY COMPANY, supp.	\$8.84
60600	MARY LITTERER, mileage	\$577.16
60601	MC2 INC, supp.	\$414.67
60602	MERRITT COMPUTER SERVICE INC, supp.	\$630.00
60603	MICK GAGE PLUMBING & HEATING, serv.	\$3,778.57
60604	MIKE MOLSTEAD MOTORS INC, supp.	\$68.36
60605	MIKE'S C&O TIRE INC, serv.	\$4,965.59
60606	MISSISSIPPI LIME COMPANY, supp.	\$5,965.03
60607	NEWBAUER INC, serv.	\$93.50
60608	NORTH CEDAR AVIATION AUTHORITY, serv.	\$15,850.00
60609	PERRY NOVAK ELECTRIC INC, serv.	\$5,673.92
60610	PETTY CASH-BUS OFF, supp.	\$29.70
60611	PETTY CASH-FGP, supp.	\$90.52
60612	PRODUCTIVITY PLUS ACCOUNT, serv.	\$777.00
60613	SCHUETH ACE HARDWARE, supp.	\$549.14
60614	SHERWIN-WILLIAMS CO, supp.	\$1,194.75
60615	SMARTSOURCE CONSULTING, serv.	\$2,100.00
60616	SNAP-ON TOOLS/DUANE KAY, supp.	\$261.05
60617	STAPLES CREDIT PLAN, supp.	\$1,232.87
60618	SUPERIOR LUMBER INC, supp.	\$76.03
60619	SUPERIOR WELDING SUPPLY CO, serv.	\$24.75
60620	T-J SERVICE INC, serv.	\$75.00
60621	ULTRAMAX AMMUNITION, supp.	\$6,488.00
60622	UNITYPOINT HEALTH, serv.	\$1,200.00
60623	USA BLUEBOOK, supp.	\$1,085.53
	TOTAL	\$771,997.75
	7/2/18 Check list	
60624	CHARLES CITY CEDAR MALL, tax rebate	\$50,038.23
60625-60635	JULY HAP CHECKS	\$24,982.36
ACH	JULY HAP CHECKS	\$39,394.08
ACH	IOWA WORKFORCE DEVELOPMENT, serv.	\$1,748.67
60636	ACUSHNET COMPANY, supp.	\$630.07
60637	ADAM WYGLE, uniform allowance	\$450.00
60638	AGVANTAGE FS, supp.	\$1,227.43

60639	ALAN SCHWICKERATH, uniform allowance	\$400.00
60640	ARNOLD MOTOR SUPPLY LLP, supp.	\$390.43
60641	ARTWEAR / BIRDIE AND BO'S, supp.	\$35.00
60642	ASCAP, serv.	\$348.00
60643	BIG BROS/BIG SISTERS OF NE IOWA, serv.	\$1,500.00
60644	BRADLEY BILHARZ, uniform allowance	\$500.00
60645	BRADLEY WORRALL, uniform allowance	\$500.00
60646	BRANDON FRANKE, uniform allowance	\$500.00
60647	BRUENING ROCK PRODUCTS INC, supp.	\$2,264.22
60648	BRYAN QUADE, uniform allowance	\$450.00
60649	CALHOUN-BURNS & ASSOCIATES, serv.	\$12,331.24
60650	CASEY MALLORY, uniform allowance	\$500.00
60651	CAVALIER COACHES INC, serv.	\$750.00
60652	CEDAR CREEK TREE SERVICE LLC, serv.	\$4,500.00
60653	CENTRAL IOWA DISTRIBUTING, supp.	\$582.00
60654	CHARLES CITY ARTS COUNCIL, serv.	\$3,000.00
60655	CHARLES CITY ELECTRONICS, supp.	\$359.96
60656	COMMUNITY REVITALIZATION, serv.	\$10,000.00
60657	COMMUNITY REVITALIZATION, serv.	\$2,633.50
60658	CORY SPIEKER, uniform allowance	\$450.00
60659	CREATIVE PRODUCT SOURCE INC, supp.	\$220.16
60660	CRISIS INTERVENTION, serv.	\$1,500.00
60661	CURT TEETER, uniform allowance	\$500.00
60662	D&K PRODUCTS, supp.	\$1,631.50
60663	DANIEL J RIMROD, uniform allowance	\$450.00
60664	DARIEN UETZ, uniform allowance	\$500.00
60665	DARIO GAMINO, uniform allowance	\$500.00
60666	DAVID SWEET, uniform allowance	\$450.00
60667	DIRK UETZ, uniform allowance	\$450.00
60668	DON HELTON, uniform allowance	\$450.00
60669	DUANE OLLENDICK, uniform allowance	\$500.00
60670	ERIC WHIPPLE, uniform allowance	\$500.00
60671	FIRE EQUIPMENT SPECIALTIES INC, supp.	\$41.05
60672	FLOYD CO COMMUNITY FOUNDATION, serv.	\$10,000.00
60673	FLOYD CO HIST SOC MUSEUM, serv.	\$3,000.00
60674	GREG KELLOGG, uniform allowance	\$450.00
60675	HAWKINS INC, supp.	\$1,121.43
60676	HEATHER JOHLAS, uniform allowance	\$400.00
60677	HEWETT WHOLESale, supp.	\$193.97
60678	HOBERT ELECTRIC, serv.	\$905.60
60679	HOMETOWN SECURITY, serv.	\$480.00
60680	HUGH ANDERSON, uniform allowance	\$500.00
60681	HYDRO KLEAN LLC, serv.	\$172,523.80

60682	JASON FLORES, uniform allowance	\$500.00
60683	JASON WEBSTER, uniform allowance	\$500.00
60684	JEFF HOLZER, uniform allowance	\$450.00
60685	JOEL BRUNER, uniform allowance	\$450.00
60686	JOHN G GOHR, uniform allowance	\$400.00
60687	JOHN A HOWE, serv.	\$945.63
60688	JOHN JENKINS, uniform allowance	\$500.00
60689	KATHERINE SYHLMAN, uniform allowance	\$400.00
60690	KEVIN BEAVER, uniform allowance	\$500.00
60691	KEVIN MARVIN, uniform allowance	\$450.00
60692	KEYSTONE LABORATORIES, serv.	\$25.00
60693	LEISURETIME GOLF CARS, serv.	\$180.00
60694	LEISURETIME GOLF CARS, serv.	\$2,500.00
60695	LEONARD LUFT, uniform allowance	\$500.00
60696	LINN WOLF, uniform allowance	\$450.00
60697	LUKE CHATFIELD, uniform allowance	\$500.00
60698	MARK MCCOY, uniform allowance	\$450.00
60699	MARTIN PARCHER, uniform allowance	\$500.00
60700	MARY JO TRESCH, shelter reservation refund	\$25.00
60701	MEDIACOM, serv.	\$32.58
60702	METERING TECHNOLOGY SOLUTIONS, supp.	\$14,530.09
60703	MICHAEL MCCAULEY, uniform allowance	\$450.00
60704	MICHEL WENDEL, uniform allowance	\$450.00
60705	MIDAMERICAN ENERGY, serv.	\$35,700.42
60706	MIDAMERICAN ENERGY, serv.	\$164.88
60707	MIKE'S C&O TIRE INC, serv.	\$252.50
60708	MTI DISTRIBUTING INC, supp.	\$451.86
60709	NATHAN CORK, uniform allowance	\$500.00
60710	NOAH, SMITH, SCHUKNECHT & SLOTER, serv.	\$750.00
60711	PAUL HUGHES, uniform allowance	\$500.00
60712	PAWS HUMANE SOCIETY, serv.	\$1,550.00
60713	PEPSI-COLA, supp.	\$195.24
60714	POPP EXCAVATING INC, serv.	\$5,888.00
60715	PRIORITY AUTO GLASS, supp.	\$295.00
60716	RECREONICS INC, supp.	\$593.65
60717	ROBERT J HOCKING, uniform allowance	\$400.00
60718	RUSS BORNSTEIN, uniform allowance	\$450.00
60719	SHORT ELLIOTT HENDRICKSON INC, serv.	\$994.67
60720	SHANE BRUNCHEON, uniform allowance	\$400.00
60721	THAD JOHNSON, uniform allowance	\$450.00
60722	THOMAS ECKENROD, uniform allowance	\$450.00
60723	TRIUMPH SURPLUS, serv.	\$16.19
60724	VERIZON WIRELESS, serv.	\$120.03

60725	ZACHARY ECKENROD, uniform allowance	\$500.00
60726	VOIDED	**VOIDED**
60727	ZACHARIAH SULLIVAN, uniform allowance	\$450.00

**TOTAL** \$434,493.44

May Receipts - Gen-251125.33;Disp-39057.88;SafetyEd-225.25;P/R C/I-176.82;CommEq-1290.42;H/M-26823.54;RAGBRAI-.64; RUT-91911.88;EmpBen-64674.31;CVTC-517.22;Emerg-3727.28;OptTx-68135.71;TIF-14892.52;LibrTr-906.89;FGP-26439.19;PubHous-80212.43;Sect8-74561.56;DebtServ-20889.99;Water-215058.98;Sewer-197124.09;WasteFnd-40643.32;Transit-615.00;SWU-17778.56;FireExt-65.00  
 May Disbursements-Gen-322154.40;Disp-46797.61;P/R C/I-2000.00;H/M-2510.00;RUT-94683.69;EmpBen-86881.76;CVTC-4385.78;LibrTr-184.90;FGP-34757.07;PubHous-98041.80;Sect8-74565.10;AssetForf-40.86;Cable-291.00;StreetRel C/I-6883.40;CW Bridge-1910.24;Water-155114.91;Sewer-65107.22;WWTP Expansion-211248.50;WasteFnd-59142.12;Transit-10531.41;SWU-6317.30;FireExt-544.35

Business of the Mayor - A proclamation for Sarcoma Awareness Month for July was presented for approval. Motion by Freeseaman, second Joerger to approve the proclamation. Ayes - 4

A request for street closures for the car show being sponsored by C.A.R. on July 15 was presented by Christopher Anthony. The request is the same as previous years and consists of the following closures from 6 a.m. to 5 p.m. : Kelly from Main to N. Jackson, Blunt from Main to N. Johnson and N. Jackson from Clark to Ferguson. Letters will be sent to the residents affected by these closures. Motion by Freeseaman, second Joerger to approve the request. Ayes - 5

Mayor Andrews opened the public hearing on the vacation of a portion of Grove Street. Affidavit of publication dated 6/28/18 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Freeseaman, second Joerger to close the hearing. Ayes - 4 Ordinance 1119 AN ORDINANCE VACATING A PORTION OF GROVE STREET IN CHARLES CITY, IOWA was presented for it's first reading. This area was platted as part of Lane's Addition and has Grove Street going through a creek. This vacation will clean up this area and establish clear title. This section of Grove Street has never been used as right of way, will never be used as right of way with the creek being there and has always been viewed as part of Bailey's property. Planning and zoning has reviewed this and is recommending that the city vacate and convey this property to Bailey's Nursery. Once the ordinance vacating this section is passed after it's three readings, the property can be conveyed by the resolution on the agenda tonight. Motion by Joerger, second Freeseaman to approve first reading of Ordinance 1119. Ayes - 4. Council member Joerger read the ordinance.

Mayor Andrews opened the public hearing on sale of public property (section of Grove Street). Affidavit of publication dated 6/28/18 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Hammond, second Starr to close the hearing. Ayes - 4. Council member Joerger introduced Resolution 100-18 entitled, "RESOLUTION APPROVING SALE OF PUBLIC PROPERTY" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond. Nays - none.

Mayor Andrews opened the public hearing on conveyance of an easement interest. Affidavit of publication dated 6/28/18 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Hammond, second Joerger to close the hearing. Ayes - 4. This item is another action to clear up this property by correcting an easement for a city watermain. The old main was relocated but a new easement was never done. Therefore, the easement for the former main must be released and a new easement for the relocated main must be acquired. Council member Hammond introduced Resolution 101-18 entitled, "RESOLUTION APPROVING CONVEYANCE OF EASEMENT INTEREST AND EASEMENT AGREEMENT" and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseaman, Hammond, Starr. Nays - none.

Mayor Andrews opened the public hearing on conveyance of Parcel M. Affidavit of publication dated 6/28/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Freeseaman to close the hearing. Ayes - 5. This conveyance will clear up an inconsistency that shows the city owning this property when it is really owned by Bailey's Nursery. Council member Freeseaman introduced Resolution 102-18 entitled, "RESOLUTION APPROVING SALE OF PUBLIC PROPERTY" and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Starr, Joerger, Freeseaman. Nays - none

Proclamation for Sarcoma Awareness month was read by Mayor Andrews and presented to Cliff and Jean Boley.

Mayor Andrews opened the public hearing on Ordinance 1117 amending Section 69.09 of the Charles City Code of Ordinances for the purpose of restricting truck and trailer parking in districts zoned as residential districts. Affidavit of publication dated 6/28/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Hammond to close the hearing. Ayes - 4 This has been discussed previously but with the police department getting more and more complaints, it was decided to move forward with an ordinance. This restriction doesn't include campers and RVs at this time. Motion by Freeseeman, second Joerger to approve the second reading of Ordinance 1117. Ayes - 4. Council member Freeseeman read the ordinance.

Mayor Andrews opened the public hearing on Ordinance 1118 amending Section XIX of the zoning ordinance of the city of Charles City, Iowa, 2015, by adding fire training facilities as a special use in M-2 General Manufacturing District and amending Section III of the zoning ordinance by adding a definition for fire training facility. Affidavit of publication dated 6/25/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Hammond, second Freeseeman to close the hearing. Ayes - 4 This ordinance would allow this type of facility as a special use in an M-2 district. This would make it necessary for the applicant to go before the board of adjustment to be granted a special use. The definition of a fire training facility will also be added. The plan is for the Floyd County Firefighters Association to put this trailer on the old White Farm site. Council member Freeseeman asked how often they might be using this trailer for trainings and City administrator Diers replied 6-12 times a year possibly. Motion by Hammond, second Freeseeman to approve the second reading of Ordinance 1118. Ayes - 4. Council member Hammond read the ordinance.

The public hearing on the 2018 Way finding Sign Project was continued from June 18. One bid had been received for this project and staff wanted to research the bid further so the hearing was continued to this meeting. Discussion with council at the last planning session resulted in staff talking to other plan holders to find out why they had not submitted a bid on the project. All of them were due to timing of the project. So staff is recommending rejecting all the bids and re-bidding this project. The focus will be changed slightly to downtown signs and deadline for completion will be extended. An alternate bid will also be added for Telspar posts. Motion by Hammond, second Joerger to close the hearing. Ayes - 4 Council member Joerger introduced Resolution 103-18 entitled, "RESOLUTION REJECTING ALL BIDS FOR 2018 WAY FINDING PROJECT" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseeman, Hammond. Nays - none

A request has been received from the Chamber for use of the lower city hall parking lot on July 7 for the Charles City Whitewater Challenge. This was originally scheduled for June 23 but due to high water at that time, it was rescheduled to July 7. Motion by Joerger, second Hammond to approve this request. Ayes - 4

The 2018 HMA paving project had been awarded to Heartland Asphalt at the June 18 council meeting. A completed contract and bond have been received from them and are ready for council approval. This project includes placement of asphalt paving on the following streets: Stony Point Road, Bunn Avenue, Second Street (west of Iowa Street) and S. Jackson (between Court street and the river). An add alternate bid for Riverside Avenue north of Hart Street and curb/gutter repair on S. Jackson Street south of Gilbert Street has also been included. The completion date for this project is on or before October 19, 2018. Local option sales tax will pay for this project. Council member Freeseeman introduced Resolution 104-18 entitled, "RESOLUTION APPROVING A CONTRACT AND BOND FOR THE 2018 HMA PAVING PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Starr, Joerger, Freeseeman. Nays - none

The housing office renovation project includes installation of a bullet resistant glass at the front desk. A quote has been received from Hometown Security for \$8,750 for a system that will fit our needs. The housing board is recommending acceptance of this quote. Council member Joerger introduced Resolution 105-18 entitled, "RESOLUTION APPROVING PURCHASE AND INSTALLATION OF BULLET RESISTANT GLASS" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseeman, Hammond. Nays - none.

Pam Lessin has submitted a request for waiver of the city's subdivision requirements for land sales by a plat of survey between adjacent property owners. This has gone before the planning and zoning commission and they are recommending approval of the request. There will need to be a restrictive covenant placed on the property so that the landlocked parcel can't be sold separately. Council member Joerger introduced Resolution 106-18 entitled, "RESOLUTION APPROVING REQUEST FROM PAM LESSIN FOR WAIVER OF SUBDIVISION REQUIREMENTS IN SALE OF PARCEL TO ABUTTING PROPERTY OWNER PENDING REVIEW OF SUPPORTING DOCUMENTS BY THE CITY ATTORNEY" and moved for adoption. Second to adopt Freeseeman. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseeman, Hammond, Starr. Nays - none



The 100 block of Main Street and 600 block of Clark Street sidewalks have been removed and closed to pedestrian traffic since the start of construction on the McQuillen project. City council would like these sidewalks to be replaced this year and have been in discussion with the project owner to do this project and assess the cost back on the taxes. Project will include construction of 6" thick Portland cement concrete sidewalk adjacent to the new McQuillen Place building, decorative brick pavers adjacent to the curb to match the existing streetscape, ADA compliant pedestrian curb ramps at the intersection of Main and Clark Streets and the parking lot entrance at Clark Street, installation of street light bases and wiring and placement of street lights. Completion date will be on or before November 2, 2018. Public hearing has been set for August 6, 2018. Council member Joerger introduced Resolution 107-18 entitled, "RESOLUTION SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF CONSTRUCTION COST FOR 2018 MAIN STREET SIDEWALK REPLACEMENT PROJECT AND ORDERING THE ADVERTISEMENT FOR BIDS" and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseeman, Hammond. Nays - none

A new transit provider has been found and until they can get everything in order, our current provider has agreed to extend their agreement with NIACOG to July 31, 2018. Agreement will be the same except for an additional payment of \$300/day of operation through July 31 will be added. Council member Starr introduced Resolution 108-18 entitled, "RESOLUTION EXTENDING TRANSIT AGREEMENT THROUGH JULY 31, 2018" and moved for adoption. Second to adopt Freeseeman. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseeman, Hammond, Starr. Nays - none

City clerk O'Donnell stated that the next planning session has been changed from July 11 to July 9 at 6:00 p.m. City hall will be closed July 4 for the holiday.

City administrator Diers reported that the council will discuss site certification at the next planning session. He will be gone to the ICMA conference July 11 through July 13. The request for information draft for broadband has been received and will be reviewed by the broadband commission this week.

Council member Freeseeman reported that he had received an email from a business on South Grand concerning some water issues and asked if council should discuss this. Mayor Andrews stated that storm water issues are on the July 23 planning agenda already and will be discussed then.

Motion by Freeseeman, second Starr to adjourn. Ayes - 4

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Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk