

COUNCIL MINUTES
SPECIAL SESSION
MAY 27, 2020

Charles City city council met in a special session on May 27, 2020 at 6:00 p.m. via Zoom due to COVID-19 pandemic. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter.

Motion by Freeseaman, second Starr to approve the agenda. Ayes - 5

Mayor Andrews opened the public hearing on the FY20 budget amendment. Affidavit of publication dated 5/15/20 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Knighten to close the hearing. Ayes - 5. The most significant reasons for the budget amendment include a change in timeline of some capital projects, purchase of the certified site property and changes to water/sewer sales due to the closing of Simply Essentials. This amendment does not change the tax levies. Council member Joerger introduced Resolution 94-20 entitled, "CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION FY20" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Pittman, Knighten. Nays - none.

Mayor Andrews opened the public hearing on Ordinance 1144 REPEALING SECTION XX OF THE CHARLES CITY ZONING ORDINANCE AND ADOPTING A NEW SECTION XX WHICH AMENDS THE PROVISIONS OF THE REPEALED SECTION BY PROVIDING FOR GENERAL REQUIREMENTS REGARDING FLOOD PLAIN MANAGEMENT WITHIN THE CORPORATE CITY LIMITS OF CHARLES CITY, IOWA. Affidavit of publication dated 5/19/20 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Freeseaman, second Starr to close the hearing. Ayes - 5. Planning and zoning has held a hearing on this ordinance and they are recommending approval of this ordinance. This ordinance will make amendments to our flood plain ordinance to mirror changes made at the state level. To remain in good standing with the flood insurance program, we must make these changes to our flood plain ordinance before June 19, 2020 when the new maps done by the state take effect. Motion by Freeseaman, second Starr to approve the second reading of Ordinance 1144. Ayes - 5. Council member Freeseaman read the ordinance.

Heidi Nielsen, housing director, reviewed the installation of new security cameras at Morningside Apartments. The current cameras have been having issues for about a year and recommendation from the firm that has worked on them is to replace them. Nielsen went out for quotes on the purchase and installation of new cameras and only received on bid back for \$12,609.82 from Iowa Surveillance Team. The housing board is recommending acceptance of this quote. Council member Joerger introduced Resolution 95-20 entitled, "RESOLUTION APPROVING PURCHASE AND INSTALLATION OF SECURITY CAMERAS FOR HOUSING DEPARTMENT" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Pittman, Knighten. Nays - none

The following liens for snow removal need to be assessed prior to May 31 to get on the tax statements. They are as follows: \$40 for 500 Clinton, \$55 for 506 S. Main, \$35 for 609 N. Iowa, \$35 for 510 7th Avenue and \$35 for 906 Waller Street. These costs are what we were charged from a private business to clear the snow. The city usually adds a \$5 administrative fee for processing these liens. Motion by Starr, second Pittman to approve filing these liens. Ayes - 5

Motion by Starr, second Joerger to adjourn. Ayes - 5

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk