

COUNCIL MINUTES
REGULAR SESSION
MAY 20, 2019

Charles City city council met in regular session on May 20, 2019 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Michael Hammond and Dan Mallaro. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Slotter.

Citizen comments - none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Mallaro to approve the agenda. Ayes - 5

Motion by Joerger, second Freeseaman to approve the minutes of the May 6 meeting. Ayes - 5

Motion by Joerger, second Hammond to approve the consent calendar. Ayes - 5 Consent calendar consisted of the following: approve 4/19 financials for city of Charles City and CC Public Employees Health Plan, approve filing the following liens: frozen meter replace at 1010 G. Street \$80.00 and unpaid utility bill Acct5011130000 and payment of claims (including those approved by other boards):

64359	RUBY CEJA, utility deposit refund	\$16.89
64360	YVONNE ECKENROD, utility deposit refund	\$21.45
64361	BRYCE HAMM, utility deposit refund	\$25.09
64362	JERRY HEGTVEDT, utility deposit refund	\$38.89
64363	ALEJANDRA MEDINA-GOMEZ, utility deposit refund	\$15.23
64364	WADE PECK, utility deposit refund	\$28.88
64365	STACEY ROE, utility deposit refund	\$32.56
64366	LACEY SCHMITT, utility deposit refund	\$25.00
64367	CRAIG CROSS, utility deposit refund	\$90.00
64368	BRADLEY ELLINGSON, utility deposit refund	\$90.00
64369	RAYMOND FERCH, utility deposit refund	\$90.00
64370	AUSTIN HANGARTNER, utility deposit refund	\$90.00
64371	JOSE IGNACIO CASTILLO, utility deposit refund	\$90.00
64372	LINDSEY KADNER, utility deposit refund	\$90.00
64373	HOLLY KNOKE, utility deposit refund	\$90.00
64374	JOHN KOSKIE, utility deposit refund	\$90.00
64375	JODI LOGAN, utility deposit refund	\$90.00
64376	ALEX MEAD, utility deposit refund	\$90.00
64377	KEEGAN MEIGHAN, utility deposit refund	\$90.00
64378	ESTHER PISTEK, utility deposit refund	\$90.00
64379	AUSTIN PROCHASKA, utility deposit refund	\$90.00
64380	BRITT RANDALL, utility deposit refund	\$90.00
64381	ALEXANDER REZNIK, utility deposit refund	\$90.00
64382	TEK INC/AMR, utility deposit refund	\$90.00
64383	TRACY WILLIAMS, utility deposit refund	\$90.00
64384	FLOYD COUNTY TREASURER, serv.	\$199.00
64385	KWIK TRIP INC, supp.	\$2,288.12
64386-64388	BAKER & TAYLOR BOOKS, supp.	\$4,353.56

64389	BAKER & TAYLOR ENTERTAINMENT, supp.	\$271.69
64390	CAROL CASE, serv.	\$1,380.00
64391	CC PUBLIC EMP HEALTH PLAN, serv.	\$2,577.22
64392	COREY HAWKE, serv.	\$339.00
64393	ERIC MICHAELS MAGIC & ILLUSION, serv.	\$388.00
64394	GALE, supp.	\$113.56
64395	GROUT MUSEUM DISTRICT, serv.	\$251.00
64396	HOCKENSON PLUMBING, supp.	\$12.78
64397	HY-VEE INC, supp.	\$155.51
64398	ID LABEL INC, supp.	\$455.00
64399	INGRAM LIBRARY SERVICES, supp.	\$103.37
64400	LAURA HUGHES, supplies reimbursement	\$14.00
64401	LEAF, serv.	\$72.30
64402	MEDIACOM, serv.	\$320.51
64403	MICK GAGE PLUMBING & HEATING, serv.	\$428.00
64404	MIDAMERICAN ENERGY, serv.	\$1,710.41
64405	NEWBAUER INC, serv.	\$44.25
64406	SCHOLASTIC INC, supp.	\$375.09
64407	SCHUETH ACE HARDWARE, supp.	\$9.84
64408	STACEY LEERHOFF, supplies reimbursement	\$26.75
64409	STAPLES ADVANTAGE, supp.	\$66.93
64410	TRENT PARKER, supp.	\$6,119.47
64411-64412	VISA, supp.	\$850.95
64413-64433	PAYROLL ENDING 05/11/19	\$92,310.46
64434	CITY OF CHARLES CITY, payroll liabilities	\$1,440.36
64435-64436	CC PUBLIC EMP HEALTH PLAN, payroll liabilities	\$9,096.00
ACH	COLLECTION SERVICE CENTER, payroll liabilities	\$212.76
ACH	EFTPS, payroll liabilities	\$25,151.88
64437	EMC NATIONAL LIFE CO, payroll liabilities	\$6.00
ACH	FAMILY COMM CREDIT UNION, payroll liabilities	\$1,508.00
ACH	ICMA, payroll liabilities	\$1,573.85
ACH	MAY FGP STIPEND CHECKS	\$18,331.49
64438	CENTURYLINK, serv.	\$234.00
64439	CENTURYLINK, serv.	\$138.56
64440	JOHN DEERE FINANCIAL, supp.	\$600.14
64441	LEAF, serv.	\$139.40
64442	MIDAMERICAN ENERGY, serv.	\$102.08
64443	BOB HOY, refund credit on account	\$120.00
64444	LORI MCCABE, refund credit on account	\$151.46
64445	RIVER CITY HOME IMPROVEMENT, refund credit	\$32.91
64446	LORI MCCABE, refund credit on account	\$49.98
64447	ASBESTROL INC, serv.	\$2,470.00
64448	BLUHM CEDAR VALLEY ELECTRIC, serv.	\$188.20
64449	BUSINESS CARD, supp.	\$1,184.91
64450	CATHERINE MARIE OTT, serv.	\$480.00
64451	CENTURYLINK, serv.	\$156.76
64452	CHARLES CITY PRESS INC, serv.	\$528.00
64453	CINTAS CORPORATION, serv.	\$55.22

64454	CITY OF CHARLES CITY, serv.	\$3,184.44
64455	HILLEGAS FLOORING LLC, serv.	\$3,669.97
64456	HOCKENSON PLUMBING, serv.	\$1,279.14
64457	HOUSING AUTH ACCTG SPECIALISTS, serv.	\$2,537.50
64458	IDOT-CASHIER'S OFFICE, supp.	\$182.37
64459	NATHAN A HOF, serv.	\$3,348.90
64460	JENDRO SANITATION SERVICES, serv.	\$830.00
64461	JOHN DEERE FINANCIAL, supp.	\$53.14
64462	KOCH BROTHERS INC, serv.	\$6.60
64463	LEAF, serv.	\$232.18
64464	LINDERMAN HEATING & AIR LLC, serv.	\$455.56
64465	MEDIACOM, serv.	\$136.90
64466	MEHMEN PAINTING, serv.	\$145.00
64467	MIDAMERICAN ENERGY, serv.	\$7,470.27
64468	MRI SOFTWARE LLC, serv.	\$12,636.00
64469	PITNEY BOWES-LEASE ACCT, serv.	\$54.09
64470-64472	SCHUETH ACE HARDWARE, supp.	\$1,016.08
64473	SHERWIN-WILLIAMS CO, supp.	\$832.64
64474	SKOTT & ANDERSON ARCHITECTS, serv.	\$2,100.00
64475	STAPLES ADVANTAGE, supp.	\$240.44
64476	STOCK GLASS/GRAPHIC GALLERY, serv.	\$757.50
64477	SUPERIOR LUMBER INC, supp.	\$11.02
64478	T-J SERVICE INC, supp.	\$134.98
64479	TENANT PI LLC, serv.	\$64.50
64480	UNITED STATES CELLULAR, serv.	\$137.98
ACH	BANCORPSV, serv.	\$650.67
ACH	BANCORPSV, serv.	\$366.19
ACH	FIRST CITIZENS-CC, serv.	\$301.84
ACH	TREASURER, STATE OF IOWA, sales tax	\$1,239.59
ACH	UNITED BEVERAGE, supp.	\$232.15
ACH	US POSTAL SERVICE, serv.	\$1,000.00
ACH	BETTY HANSON (FGP), mileage	\$1.92
ACH	BARBARA BROWN (FGP), mileage	\$46.40
ACH	JACQUELINE FERCH (FGP), mileage	\$25.60
ACH	LADONNA NORRIS (FGP), mileage	\$8.96
ACH	MAVIS BEENEN (FGP), mileage	\$7.68
ACH	PATRICIA SINNWELL (FGP), mileage	\$16.32
ACH	TREASURER, STATE OF IOWA, sales tax	\$19,017.62
ACH	UNITED BEVERAGE, supp.	\$348.05
ACH	VICKI INMAN (FGP), mileage	\$26.10
64481	ACUSHNET COMPANY, supp.	\$353.09
64482	AGSOURCE COOPERATIVE SERVICES, serv.	\$145.50
64483	AGVANTAGE FS, supp.	\$771.91
64484	ALLEN OCCUPATIONAL HEALTH, serv.	\$56.00
64485	ASSOC STATE FLOOD PLAIN MGRS, serv.	\$80.00
64486	AUDITOR OF STATE, serv.	\$625.00
64487	AXON ENTERPRISE INC, supp.	\$150.00
64488	BOUNDLESS NETWORK INC, supp.	\$427.97

64489	BREITBACH CHIROPRACTIC, serv.	\$110.00
64490	BRIDGESTONE GOLF INC, supp.	\$426.26
64491	BRUENING ROCK PRODUCTS INC, supp.	\$1,282.28
64492	BUSINESS CARD	**VOIDED**
64493	BUSINESS CARD, serv.	\$3,121.76
64494	CANADIAN PACIFIC RAILWAY CO, serv.	\$556.00
64495	CARQUEST AUTO PARTS, supp.	\$793.77
64496	CEDAR RIVER RAILROAD, serv.	\$1,637.50
64497	CERRO GORDO PUBLIC HEALTH, serv.	\$40.00
64498	CHARLES CITY ANIMAL CLINIC, serv.	\$310.17
64499	CINTAS CORPORATION, serv.	\$55.30
64500	CINTAS, supp.	\$98.39
64501	CITY OF CHARLES CITY, supp.	\$200.00
64502	CITY OF CHARLES CITY, serv.	\$354.17
64503	CLEAR LAKE SANITARY DISTRICT, serv.	\$121.00
64504	COMPRESSED AIR & EQUIPMENT, serv.	\$565.01
64505	DISH NETWORK, serv.	\$69.02
64506	DLT SOLUTIONS LLC, serv.	\$1,445.50
64507	ELECTRONIC ENGINEERING, serv.	\$12,549.18
64508	ETHANOL PRODUCTS LLC, supp.	\$1,131.51
64509	FMC LANDFILL, serv.	\$824.05
64510	FOX ENGINEERING INC, serv.	\$15,325.00
64511	HACH COMPANY, supp.	\$613.05
64512	HAWKINS INC, supp.	\$2,725.68
64513	HEARTLAND ASPHALT INC, serv.	\$15,366.63
64514	HEWETT WHOLESALE	**VOIDED**
64515	HOBERT ELECTRIC, serv.	\$84.75
64516	HUFFMAN AUTO BODY INC, serv.	\$12,423.19
64517	HY-VEE INC, supp.	\$765.13
64518	IOWA DEPT OF NATURAL RESOURCES, serv.	\$180.00
64519	IDOT-CASHIER'S OFFICE	**VOIDED**
64520	IDOT-CASHIER'S OFFICE, supp.	\$3,698.65
64521	IDOT-CASHIER'S OFFICE, supp.	\$100.26
64522	INTERSTATE BATTERIES OF UPPER IOWA, supp.	\$1,003.00
64523	JENDRO SANITATION SERVICES, serv.	\$47,679.28
64524	JOHN DEERE FINANCIAL, supp.	\$152.36
64525	KEYSTONE LABORATORIES, serv.	\$436.82
64526	KING CONSTRUCTION INC, serv.	\$43,816.22
64527	KMART STORE #7767, supp.	\$26.79
64528	LESSIN SUPPLY COMPANY	**VOIDED**
64529	LESSIN SUPPLY COMPANY, supp.	\$676.39
64530	LESSIN SUPPLY COMPANY, supp.	\$62.55
64531	LODGE CONSTRUCTION INC, serv.	\$13,071.90
64532	MARCO, serv.	\$114.00
64533	METERING TECHNOLOGY SOLUTIONS, supp.	\$9,768.78
64534	MICHAELS BAND BOX, serv.	\$591.60
64535	MICK GAGE PLUMBING & HEATING, supp.	\$406.75
64536	MIDAMERICAN ENERGY, serv.	\$1,312.73

64537	MIKE'S C&O TIRE INC, serv.	\$729.37
64538	MISSISSIPPI LIME COMPANY, supp.	\$6,302.11
64539	NCL OF WISCONSIN, supp.	\$379.66
64540	NEB-IA INDUSTRIAL FASTENERS, supp.	\$277.48
64541	NEB-IA INDUSTRIAL FASTENERS, supp.	\$33.87
64542	NEWBAUER INC, serv.	\$103.97
64543	NIACOG, serv.	\$382.86
64544	NORTHERN SAFETY CO INC, supp.	\$166.51
64545	OTTO'S ENTERPRISES LLC, supp.	\$87.98
64546	PAUL HUGHES, travel reimbursement	\$27.00
64547	PERRY NOVAK ELECTRIC INC, serv.	\$1,886.25
64548	POSTMASTER, serv.	\$900.00
64549	RC SYSTEMS, serv.	\$927.88
64550	SARAH MERRIFIELD, mileage	\$234.90
64551	SHORT ELLIOTT HENDRICKSON INC, serv.	\$14,201.76
64552	SHERWIN-WILLIAMS CO, supp.	\$29.69
64553	S J ELECTRO SYSTEMS INC, serv.	\$1,987.35
64554	STAPLES CREDIT PLAN, supp.	\$166.40
64555	STEVEN T DIERS, phone stipends/travel reimburse	\$222.25
64556	TERRY BRYANT-STREAM LINE PAINTING, serv.	\$290.00
64557	SUPERIOR WELDING SUPPLY CO, supp.	\$21.05
64558	T&C MACHINE, supp.	\$3,608.00
64559	TRANS IOWA EQUIPMENT, supp.	\$89.35
64560	TRIUMPH SURPLUS, serv.	\$12.47
64561	UNITED STATES CELLULAR, serv.	\$1,005.21
64562	USA BLUEBOOK, supp.	\$1,760.88
64563	VISU-SEWER INC, serv.	\$28,549.50
64564	WEATHERTAP, serv.	\$147.49
64565	ZEP SALES AND SERVICE, supp.	\$170.75
64566	HEWETT WHOLESALE, supp.	\$280.96
	TOTAL	\$509,413.81

Business of the mayor - Julie Hildebrand is not interested in being re-appointed to the Civil Service commission so Mayor Andrews is looking for another person to fill that spot. Dennis Hull was present to request a proclamation for Memorial Day on May 27. Motion by Freeseaman, second Mallaro to approve the proclamation. Ayes - 5. Mayor Andrews read the proclamation.

He also announced that Tyler Mitchell has been hired to replace Steve Lindaman as park and rec director. He is a Charles City native and graduate of Iowa State University. Mayor Andrews has received notification that Charles City has been designated an age friendly community by AARP and they will be coming to visit the city June 22 and officially award this designation. He also commented that city council member Dan Mallaro had swept the parking lots to the north and west of city hall and he asked if any volunteers could be found to sweep out the parkade between city hall and the library.

A request has been received from the Relay for Life committee to close streets and use city property for the annual Relay for Life event scheduled for June 28 from 5:00 to 9:00 p.m. Endless Summer will be the entertainment for the event. The streets they are requesting to close are the blocks of Kelly, N. Jackson and Blunt that border Central Park where the event

takes place. They will be sure to leave access to TLC until they close for the day. Motion by Freeseaman, second Joerger to approve the request. Ayes - 5

A request has been received for street closings and use of city property for the Whitewater Weekend events the weekend of June 22 and for the Firecracker 5 race on July 4. They will be using the parking lots behind the library, Baptist church and city hall from 8:30 to 7:30 on June 22 for the whitewater events. Motion by Freeseaman, second Joerger to approve this request. Ayes - 5 The route for Firecracker 5 had to be changed last year due to the Charley Western trail bridge being out and they will use that same route this year. The race starts at 7:30 and is usually done by 9:30 on July 4. They plan on closing of a lane of Clark's Street to help separate the runners from flow of traffic again. Motion by Joerger, second Mallaro to approve this request. Ayes - 5

Mayor Andrews opened the public hearing on the housing electrical service upgrade project. Affidavit of publication dated 4/23/19 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Hammond, second Joerger to close the hearing. Ayes - 5 The final plans include upgrading the electrical service at South Cedar Terrace and also an alternate bid for security lighting. They are able to do both bids with the funding they have in place. Council member Freeseaman introduced Resolution 66-19 entitled, "RESOLUTION APPROVING FINAL PLANS, SPECIFICATIONS AND FORM OF CONTRACT FOR CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY, SOUTH CEDAR TERRACE ELECTRIC SERVICE UPGRADE, CHARLES CITY, IA PROJECT NO. 18674" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none

Bids were due May 14 and only one was received. Stanton Electric submitted a bid of \$383,962 which consists of the base bid of \$317,926 plus alternate bid of \$66,036 for the security lighting. Estimate of cost for this project was \$398,100. The housing board is recommending awarding this project to Stanton Electric. We don't have the contract and bond back yet so we will only be awarding the contract tonight. Council member Joerger introduced Resolution 67-19 entitled, "RESOLUTION APPROVING AWARD FOR SOUTH CEDAR TERRACE ELECTRIC SERVICE UPGRADE PROJECT" and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none.

Mayor Andrews opened the public hearing on the FY19 budget amendment. Affidavit of publication dated 5/10/19 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Freeseaman to close the hearing. Ayes - 5. Even though our total expenses went down, we went over in some of the functions and that requires an amendment. Some of the reasons for the amendment are a change in timeline for some capital projects, the demo and design of the Charley Western Trail bridge, snow removal costs, overtime for police department due to short staff and addition of the city operated transit service. This amendment does not change the tax levies. Council member Joerger introduced Resolution 68-19 entitled, "RESOLUTION AMENDING THE FY19 BUDGET" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none.

Mayor Andrews opened the public hearing on Ordinance 1130 amending section XXII, off-street loading and parking of the Charles City zoning ordinance to modify off-street parking requirements. Affidavit of publication dated 5/10/19 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Hammond to close the hearing. Ayes - 5 This ordinance would change some of the off street parking requirements for redevelopment housing projects only. It would be limited to roads with low volume traffic and restricted to diagonal parking only. The site would have to also have limited area for on site parking in order to allow use of the ROW for diagonal parking. This use will be allowed on a case by case basis after evaluation by staff. The amount of parking per dwelling unit is also being reduced from 2.2 per unit to 1.5 per unit to be more in line with other similar size cities requirements. Planning and zoning held a public

hearing on this proposed ordinance and they are recommending approval. Motion by Hammond, second Joerger to approve the second reading of ordinance 1130. Ayes - 5. Council member Hammond read the ordinance.

Mayor Andrews opened the public hearing on a permanent easement for Immaculate Conception church. Affidavit of publication dated 5/10/19 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Freeseaman to close the hearing. Ayes - 5. The church wants to drain water away from their offices and tie it to the city's storm water main along Brantingham. They would put in an intake by their office and go across city ROW to connect to the main. City attorney Slotter commented that the legal description on the prepared resolution needs to be changed, it is incorrect. But council can approve it tonight with the suggested change. Council member Freeseaman introduced Resolution 69-19 entitled, "RESOLUTION APPROVING EASEMENT AGREEMENT BETWEEN THE CITY OF CHARLES CITY, IOWA AND IMMACULATE CONCEPTION CHURCH, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none.

The housing department went out for quotes for engineering services for their sidewalk and parking lot repair project at North/South Cedar Terrace and Morningside apartments and additional parking at North Cedar Terrace. They received three quotes back and they are as follows: Veenstra Kimm \$22,500; SEH \$22,900 and Fehr Graham \$40,000. The housing board has reviewed all of the proposals and is recommending accepting the quote from SEH. Even though they aren't low bid, their bid includes some additional services that the low bid doesn't. Council member Joerger introduced Resolution 70-19 entitled, "RESOLUTION APPROVING AGREEMENT BETWEEN SHORT ELLIOT AND HENDRICKSON (SEH) AND THE CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY" and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none.

The housing department's audit contract is expiring. The current accountants, Collins and Associates, have done the housing audit the past three years and we are very happy with their work. We have the option to extend the contract for an additional three years at \$7,100/year and the housing board is recommending this extension. Council member Freeseaman introduced Resolution 71-19 entitled, "RESOLUTION APPROVING AGREEMENT BETWEEN THE COLLINS AND ASSOCIATES, S.C. AND THE CHARLES CITY HOUSING AND REDEVELOPMENT AUTHORITY" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none.

The park and rec department would like to purchase a mower that was budgeted for FY20. They have received two quotes for two different models. They are recommending purchasing the Toro unit from MTI for \$22,048.70. This quote includes more options than the other and it will be interchangeable for parts with a Toro unit currently in use by the department. Council member Joerger introduced Resolution 72-19 entitled, "RESOLUTION APPROVING PURCHASE OF MOWER FOR PARK AND REC DEPARTMENT" and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none

Mayor Andrews had been approached by the county about approving an adopt a highway application that was submitted by Winnebago Industries. The stretch of highway they are adopting partially located within city limits so they are asking the city to approve it, too. Motion by Freeseaman, second Starr to approve this application. Ayes - 5.

Banker's Trust, our current paying agent for some of our bonds, has sold that portion of their company to UMB. We need to pass a resolution approving the transfer of these services to the new company. Our bond counsel has prepared the necessary paperwork for this. Council member Hammond introduced Resolution 73-19 entitled, "RESOLUTION CONSENTING TO

ASSIGNMENT OF TRUSTEE AGENT AGREEMENTS, ESCROW AGENT AGREEMENTS AND/OR PAYING AGENT AND REGISTRAR AND TRANSFER AGENT AGREEMENTS” and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none

A public hearing needs to be held in connection with the SRF loan we will be securing for the waste water plant update. It has been scheduled for June 17. Council member Freeseaman introduced Resolution 74-19 entitled, “RESOLUTION SETTING PUBLIC HEARING TO REVIEW AN APPLICATION FOR A STATE REVOLVING FUND (SRF) LOAN AND PLANS FOR THE WATER RESOURCE RECOVERY FACILITY IMPROVEMENTS PROJECT” and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none

Ordinance 1131 amending Chapter 28 of the Charles City code of ordinances by adding a new section 28.05 relating to student representatives on the historic preservation commission was presented for a second reading. This would allow students to become non-voting members of the commission. It allows for four student members, ideally one from each grade in high school. They can be re-appointed every year and must reside in the Charles City school district but do not have to attend the Charles City Community school. Motion by Freeseaman, second Hammond to approve the second reading. Ayes - 5.

Ordinance 1132 amending Chapters 136-sidewalk regulations, 137-construction permits and contractors licenses for curbing, paving, driveways, and sidewalks and 138-driveway regulations, of the Charles City code of ordinances by modifying the requirements for sidewalk repairs and construction was presented for it’s first reading. This would allow property owners to do their own sidewalk repairs/installations without getting a bond or be licensed. They would still need to have the city inspect the work and get a permit. This would not cover work for driveway approach construction, those requirements would remain unchanged. Motion by Starr, second Joerger to approve the first reading. Ayes - 5.
Council member Hammond read Ordinance 1131.
Council member Starr read Ordinance 1132.

The Charley Western Trail bridge demolition project is ready for acceptance. Lodge Construction was the contractor on this project which included taking down the bridge arches and removing abutments and piers. The final total cost was \$261,438 with the original bid being \$270,630.40. Calhoun Burns, the engineers for the project, are recommending acceptance of this project and final payment. Council member Joerger introduced Resolution 75-19 entitled, “RESOLUTION ACCEPTING THE CHARLEY WESTERN TRAIL BRIDGE DEMOLITION PROJECT AND AUTHORIZING FINAL PAYMENT” and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none.

The Clark Street Trail project needs a change order approved. Due to wet weather throughout the project, changes needed to be made to the construction in order for the project to be completed. This caused an increase in the cost by \$2,435.53. Council member Joerger introduced Resolution 76-19 entitled, “RESOLUTION APPROVING CHANGE/EXTRA WORK ORDER #1 FOR CLARK STREET RECREATIONAL TRAIL PROJECT, CHARLES CITY, IOWA” and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none

A change order is needed for the Riverside Drive/Illinois Street reconstruction project. Due to an error in the city maps for the locations of storm sewer mains and flooding issues, the construction had to be modified which caused an increase in the cost. The contractor had submitted a request for an increase in the payment and the city negotiated with them. The result is an increase of \$46,122.34. Council member Starr introduced Resolution 77-19 entitled, “RESOLUTION APPROVING CHANGE/EXTRA WORK ORDER #2 FOR RIVERSIDE/ILLINOIS STREET RECONSTRUCTION PROJECT, CHARLES CITY, IOWA” and moved for adoption.

Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none

City clerk O'Donnell stated that the next planning session will be held Tuesday, May 28 due to the Memorial Day holiday and city hall will be closed on Monday May 27 for the holiday.

City administrator Diers reported that the board of supervisors met today and talked about the SW TIF development and acquiring the land to be a certified site. He has emailed the council with information on the city's dental plan for their review. Debi Durham, director for IEDA, will be here Thursday for a tour.

Motion by Freeseaman, second Starr to adjourn. Ayes - 5

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, city clerk