

COUNCIL MINUTES
REGULAR SESSION
MAY 7, 2018

Charles City city council met on May 7, 2018 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Jerry Joerger, DeLaine Freeseaman, Michael Hammond and Dan Mallaro. Keith Starr was absent. Also present was city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter.

Citizen comments - none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Mallaro to approve the agenda. Ayes - 4

Motion by Joerger, second Mallaro to approve the minutes of the April 16 and 23 meetings. Ayes - 4

Motion by Joerger, second Hammond to approve the consent calendar. Ayes - 4. Consent calendar consisted of the following: approve Casey's #2480 Class LE liquor license w/ Sunday Sales, approve pub Crawler's 6 month Class C beer/wine license w/ outdoor service, Approve Comet Bowl Class C liquor license w/ Sunday Sales and outdoor Service, approve the following liens for unpaid utility bills: \$204.01 Acct5012180000, \$233.79 Acct 5028210001, \$53.70 Acct5021260008, \$92.21 Acct5007400000, \$233.04 Acct5029820001, \$60.79 Acct5006590004 and payment of claims (including those approved by other boards):

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| 59688 | BLUHM CEDAR VALLEY ELECTRIC, serv. | \$135.00 |
| 59689 | BUSINESS CARD, serv. | \$1,512.62 |
| 59690 | C NABER & ASSOCIATES, serv. | \$495.00 |
| 59691 | CENTURYLINK COMMUNICATIONS, serv. | \$195.52 |
| 59692 | CHARLES CITY ELECTRONICS, supp. | \$21.99 |
| 59693 | CHARLES CITY PRESS INC, serv. | \$1,046.67 |
| 59694 | CINTAS CORPORATION, serv. | \$53.76 |
| 59695 | CITY OF CHARLES CITY, serv. | \$2,850.79 |
| 59696 | CROOKS FABRICATION, supp. | \$176.00 |
| 59697 | DAVID BOCK, serv. | \$80.00 |
| 59698 | DON'S REPAIR, serv. | \$176.37 |
| 59699 | HILLEGAS FLOORING LLC, supp. | \$1,562.26 |
| 59700 | HOCKENSON PLUMBING, serv. | \$226.81 |
| 59701 | HOMETOWN SALES & SERVICES LLC, serv. | \$1,199.74 |
| 59702 | HOUDEK FLOOR COVERING, serv. | \$1,859.50 |
| 59703 | IDOT-CASHIER'S OFFICE, supp. | \$281.81 |
| 59704 | JENDRO SANITATION SERVICES, serv. | \$762.00 |
| 59705 | JOHN DEERE FINANCIAL, supp. | \$24.96 |
| 59706 | KWIK TRIP INC, supp. | \$81.17 |
| 59707 | LINDERMAN HEATING & AIR LLC, serv. | \$105.75 |
| 59708 | MARCO TECHNOLOGIES LLC, serv. | \$139.71 |
| 59709 | MICHAELS BAND BOX, serv. | \$72.50 |
| 59710 | MIDAMERICAN ENERGY, serv. | \$9,147.12 |
| 59711 | MIKE MOLSTEAD MOTORS INC, supp. | \$270.93 |
| 59712 | NCRC NAHRO, serv. | \$75.00 |

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| 59713 | OTTO'S ENTERPRISES LLC, serv. | \$348.00 | |
| 59714 | PERRY NOVAK ELECTRIC, serv. | \$315.98 | |
| 59715 | PITNEY BOWES-LEASE ACCT, serv. | \$54.09 | |
| 59716 | PLUNKETT'S PEST CONTROL, serv. | \$45.00 | |
| 59717 | SCHUETH ACE HARDWARE | **VOIDED** | |
| 59718 | SCHUETH ACE HARDWARE | **VOIDED** | |
| 59719 | SCHUETH ACE HARDWARE, supp. | \$1,530.02 | |
| 59720 | SHERWIN-WILLIAMS CO, supp. | \$567.63 | |
| 59721 | STAPLES ADVANTAGE | **VOIDED** | |
| 59722 | STAPLES ADVANTAGE, supp. | \$878.73 | |
| 59723 | SUPERIOR LUMBER INC, supp. | \$1,279.90 | |
| 59724 | T-J SERVICE INC, serv. | \$261.99 | |
| 59725 | TITUS LOCK SERVICES, serv. | \$80.00 | |
| 59726 | ULINE, supp. | \$78.17 | |
| 59727 | UNITED STATES CELLULAR, serv. | \$138.68 | |
| 59728 | WELLS FARGO VENDOR FIN SE, serv. | \$252.02 | |
| 59729 | YARDI RESIDENT SCREENING, serv. | \$21.00 | |
| 59730-59751 | PAYROLL ENDING 04/14/18 | \$83,593.32 | |
| 59752 | CITY OF CHARLES CITY, payroll liabilities | \$1,142.24 | |
| ACH | EFTPS, payroll liabilities | \$23,041.96 | |
| ACH | AFLAC, payroll liability | \$1,122.65 | |
| 59753 | CC PUBLIC EMPLOYEE HEALTH PLAN, P/R liab. | \$7,120.53 | |
| ACH | COLLECTION SERV CENTER, payroll liabilities | \$212.76 | |
| 59754 | EMC NATIONAL LIFE CO, payroll liabilities | \$33.55 | |
| 59755 | TEAMSTER LOCAL #238, payroll liabilities | \$1,085.48 | |
| 59756-59757 | LINCOLN NATIONAL LIFE INS CO, P/R liabilities | | \$206.90 |
| 59758 | DELTA DENTAL, payroll liabilities | \$349.64 | |
| ACH | FAMILY COMM CREDIT UNION, P/R liabilities | \$1,368.00 | |
| ACH | ICMA, payroll liabilities | \$1,555.36 | |
| ACH | IPERS, payroll liabilities | \$26,376.25 | |
| ACH | MUNICIPAL FIRE & POLICE, payroll liabilities | \$26,042.88 | |
| ACH | TREASURER, STATE OF IOWA, P/R liabilities | \$10,836.00 | |
| ACH | VSP, payroll liabilities | \$270.15 | |
| 59759 | STAPLES CREDIT PLAN, supp. | \$294.44 | |
| 59760 | MARCO TECHNOLOGIES LLC, serv. | \$96.52 | |
| 59761 | CENTURYLINK COMMUNICATIONS, serv. | \$222.17 | |
| 59762-59764 | REISSUED LOST PAYROLL CHECKS | \$212.84 | |
| 59765 | FLOYD CO MEMORIAL HOSPITAL, credit refund | \$35.06 | |
| 59766-59777 | MAY HAP CHECKS | \$15,430.96 | |
| ACH | MAY HAP CHECKS | \$41,187.08 | |
| 59778- | PAYROLL ENDING 04/28/18 | \$88,742.88 | |

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| 59798 | | |
| 59799 | CITY OF CHARLES CITY, payroll liabilities | \$1,142.24 |
| 59800 | CC PUBLIC EMPLOYEE HEALTH PLAN, P/R liab. | \$7,108.52 |
| 59801 | EMC NATIONAL LIFE CO, payroll liabilities | \$33.55 |
| ACH | COLLECTION SERV CENTER, payroll liabilities | \$212.76 |
| ACH | EFTPS, payroll liabilities | \$24,350.06 |
| ACH | FAMILY COMM CREDIT UNION, P/R liabilities | \$1,368.00 |
| ACH | ICMA, payroll liabilities | \$1,555.36 |
| 59802 | VERIZON WIRELESS, serv. | \$120.05 |
| 59803 | MAY FGP STIPEND CHECK | \$212.00 |
| ACH | MAY FGP STIPEND CHECKS | \$16,500.46 |
| ACH | BANCORPSV, serv. | \$742.15 |
| ACH | BANCORPSV, serv. | \$484.01 |
| ACH | BANCORPSV, serv. | \$1,222.69 |
| ACH | BARBARA BROWN (FGP), mileage | \$47.96 |
| ACH | IMAGETEK, serv. | \$340.00 |
| ACH | JANET NIESS (FGP), mileage | \$53.76 |
| ACH | KABRICK DISTRIBUTING, supp. | \$517.35 |
| ACH | KABRICK DISTRIBUTING, supp. | \$674.95 |
| ACH | TREASURER, STATE OF IOWA, sales tax | \$3,704.52 |
| ACH | UNITED BEVERAGE, supp. | \$192.25 |
| ACH | UNITED BEVERAGE, supp. | \$349.85 |
| ACH | VICKI INMAN (FGP), mileage | \$26.16 |
| 59804 | AGVANTAGE FS, supp. | \$1,097.18 |
| 59805 | AHLERS & COONEY PC, serv. | \$55.00 |
| 59806 | UNITYPOINT-ALLEN OCCUP HEALTH, serv. | \$28.00 |
| 59807 | ARNOLD MOTOR SUPPLY LLP, supp. | \$1,794.31 |
| 59808 | ARNOLD MOTOR SUPPLY LLP, supp. | \$44.34 |
| 59809 | ARTWEAR / BIRDIE AND BO'S, supp. | \$8.00 |
| 59810 | ATLANTIC COCA-COLA, supp. | \$597.85 |
| 59811 | BARCO MUNICIPAL PRODUCTS, supp. | \$192.00 |
| 59812 | BODENSTEINER IMPLEMENT CO, supp. | \$168.19 |
| 59813 | BRADLEY BILHARZ, travel reimbursement | \$196.15 |
| 59814 | BRIDGESTONE GOLF INC, supp. | \$525.64 |
| 59815 | BRIDGESTONE GOLF INC, supp. | \$268.62 |
| 59816 | BRUCE HOVDEN, travel reimbursement | \$61.04 |
| 59817 | BRUENING ROCK PRODUCTS INC, serv. | \$540.00 |
| 59818 | CALHOUN-BURNS & ASSOCIATES, serv. | \$2,871.24 |
| 59819 | CC PUBLIC EMP HEALTH PLAN | **VOIDED** |
| 59820 | CC PUBLIC EMP HEALTH PLAN | **VOIDED** |
| 59821 | CC PUBLIC EMP HEALTH PLAN | **VOIDED** |
| 59822 | CC PUBLIC EMP HEALTH PLAN | **VOIDED** |
| 59823 | CC PUBLIC EMP HEALTH PLAN | **VOIDED** |

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| 59824 | CC PUBLIC EMP HEALTH PLAN, serv. | \$59,797.51 |
| 59825 | CHARLES CITY AREA DEV CORP, serv. | \$681.25 |
| 59826 | CENTURYLINK COMMUNICATIONS, serv. | \$1,459.05 |
| 59827 | CENTURYLINK COMMUNICATIONS, serv. | \$283.95 |
| 59828 | CERRO GORDO PUBLIC HEALTH, serv. | \$80.00 |
| 59829 | CHARLES CITY ELECTRONICS, supp. | \$134.98 |
| 59830 | CHARLES CITY HOUSING, serv. | \$93.72 |
| 59831 | CHARLES CITY PRESS INC, serv. | \$523.60 |
| 59832 | CHRISTINE GUTHART, travel reimbursement | \$19.08 |
| 59833 | CINTAS CORPORATION, serv. | \$62.58 |
| 59834 | CITY OF CHARLES CITY, serv. | \$351.89 |
| 59835 | CORE & MAIN LP (HD SUPPLY), supp. | \$7,498.96 |
| 59836 | DIAMOND SPEED PRODUCTS, supp. | \$284.15 |
| 59837 | DO IT ALL SERVICES LLC, serv. | \$895.00 |
| 59838 | DON'S REPAIR, supp. | \$119.20 |
| 59839 | ECOLAB, supp. | \$179.17 |
| 59840 | ELKS LODGE #418, serv. | \$1,103.99 |
| 59841 | FAREWAY STORE, supp. | \$639.33 |
| 59842 | FIRE EQUIPMENT SPECIALTIES INC, supp. | \$40.98 |
| 59843 | TREASURER'S OFFICE - ISU, serv. | \$150.00 |
| 59844 | FLOYD COUNTY ENGINEER, supp. | \$44,066.87 |
| 59845 | FLOYD COUNTY RECORDER, serv. | \$22.00 |
| 59846 | FMC LANDFILL, serv. | \$271.80 |
| 59847 | FOX ENGINEERING INC, serv. | \$134,559.50 |
| 59848 | GRAINGER, supp. | \$592.44 |
| 59849 | HARRISON TRUCK CENTERS, supp. | \$72.62 |
| 59850 | HAWKINS INC, supp. | \$1,497.30 |
| 59851 | HEIDI J. NIELSEN, travel reimbursement | \$199.72 |
| 59852 | HEWETT WHOLESALE, supp. | \$735.72 |
| 59853 | HOBERT ELECTRIC, serv. | \$125.95 |
| 59854 | ICE MACHINE PARTS, supp. | \$96.94 |
| 59855 | IDOT-CASHIER'S OFFICE | **VOIDED** |
| 59856 | IDOT-CASHIER'S OFFICE, supp. | \$5,043.84 |
| 59857 | IDOT-CASHIER'S OFFICE, supp. | \$497.96 |
| 59858 | IOWA DEPT OF PUBLIC SAFETY, serv. | \$1,839.00 |
| 59859 | IOWA ONE CALL, serv. | \$44.40 |
| 59860 | JANE MICHELS, travel reimbursement | \$82.84 |
| 59861 | JEAN BOLEY, supply reimbursement | \$19.98 |
| 59862 | JOHN DEERE FINANCIAL, supp. | \$114.92 |
| 59863 | JOHN DEERE FINANCIAL, supp. | \$318.46 |
| 59864 | JOHN A HOWE, serv. | \$850.00 |
| 59865 | JOHN JENKINS, travel reimbursement | \$67.32 |
| 59866 | KAY PARK RECREATION, supp. | \$1,219.70 |

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| 59867 | KMART STORE #7767, supp. | \$75.17 |
| 59868 | KWIK TRIP INC, supp. | \$2,493.07 |
| 59869 | L&J INDUSTRIES INC, serv. | \$12.75 |
| 59870 | LEAF, serv. | \$132.69 |
| 59871 | LEISURETIME GOLF CARS, serv. | \$2,500.00 |
| 59872 | LESSIN SUPPLY COMPANY, supp. | \$169.94 |
| 59873 | LESSIN SUPPLY COMPANY, supp. | \$256.82 |
| 59874 | MARCO TECHNOLOGIES LLC, serv. | \$42.20 |
| 59875 | MARCO TECHNOLOGIES LLC, serv. | \$204.05 |
| 59876 | MARZEN'S TOWING, serv. | \$351.50 |
| 59877 | MC2 INC, supp. | \$377.00 |
| 59878 | MICK GAGE PLUMBING & HEATING, serv. | \$1,575.26 |
| 59879 | MICK GAGE PLUMBING & HEATING, serv. | \$37.50 |
| 59880 | MICROFLEX CORP #774353, supp. | \$216.10 |
| 59881 | MIDAMERICAN ENERGY | **VOIDED** |
| 59882 | MIDAMERICAN ENERGY, serv. | \$29,450.70 |
| 59883 | MIDAMERICAN ENERGY, serv. | \$51.03 |
| 59884 | MIDWEST SURFACE PREP INC, serv. | \$3,840.00 |
| 59885 | MIKE MOLSTEAD MOTORS INC, serv. | \$602.80 |
| 59886 | MIKE'S C&O TIRE INC, serv. | \$67.84 |
| 59887 | MILLS-INC, serv. | \$7,543.15 |
| 59888 | MISSISSIPPI LIME COMPANY, supp. | \$5,978.38 |
| 59889 | MUNICIPAL EMERGENCY SERVICES, supp. | \$200.61 |
| 59890 | MUNICIPAL SUPPLY INC, supp. | \$1,116.50 |
| 59891 | NCL OF WISCONSIN, supp. | \$266.06 |
| 59892 | NEWBAUER INC, serv. | \$94.80 |
| 59893 | NIACOG, serv. | \$5,616.65 |
| 59894 | NORTHERN SAFETY CO INC, supp. | \$194.96 |
| 59895 | PAWS HUMANE SOCIETY, serv. | \$1,550.00 |
| 59896 | PEPSI-COLA, supp. | \$513.19 |
| 59897 | PERRY NOVAK ELECTRIC INC, serv. | \$225.00 |
| 59898 | POPP EXCAVATING INC, serv. | \$8,570.00 |
| 59899 | POWERPLAN, supp. | \$136.04 |
| 59900 | PRODUCTIVITY PLUS ACCOUNT, supp. | \$1,600.73 |
| 59901 | QUILL CORPORATION, supp. | \$479.99 |
| 59902 | RELIANT FIRE APPARATUS INC, supp. | \$34.56 |
| 59903 | RILEY'S INC, supp. | \$471.88 |
| 59904 | ROTARY CLUB OF CHARLES CITY, serv. | \$157.00 |
| 59905 | SADLER POWER TRAIN INC, supp. | \$1,095.86 |
| 59906 | SCHUETH ACE HARDWARE, supp. | \$368.42 |
| 59907 | SCHUETH ACE HARDWARE, supp. | \$32.97 |
| 59908 | SECRETARY OF STATE, serv. | \$30.00 |
| 59909 | SHORT ELLIOTT HENDRICKSON INC, serv. | \$6,883.40 |

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| 59910 | SHERWIN-WILLIAMS CO, supp. | \$92.49 |
| 59911 | SISSON & ASSOCIATES INC, serv. | \$1,839.00 |
| 59912 | SJE-RHOMBUS, serv. | \$2,145.38 |
| 59913 | SUBSURFACE SOLUTIONS, supp. | \$162.87 |
| 59914 | SUPERIOR LUMBER INC, supp. | \$815.00 |
| 59915 | SUPERIOR WELDING SUPPLY CO, supp. | \$424.60 |
| 59916 | T-J SERVICE INC, supp. | \$2,094.16 |
| 59917 | TAP PUBLISHING COMPANY, serv. | \$147.49 |
| 59918 | TITUS LOCK SERVICES, serv. | \$286.90 |
| 59919 | TRANS IOWA EQUIPMENT, supp. | \$1,254.63 |
| 59920 | TRIUMPH SURPLUS, serv. | \$17.92 |
| 59921 | TRUDY O'DONNELL, travel reimbursement | \$101.67 |
| 59922 | USA BLUEBOOK, supp. | \$1,564.57 |
| 59923 | VIRGINIA TITUS, travel reimbursement | \$256.70 |
| 59924 | WISCONSIN INDEPENDENT NETWORK, serv. | \$1,200.00 |
| 59925 | WINDSTREAM, serv. | \$59.37 |
| 59926 | WINONA CONTROLS INC, serv. | \$426.87 |

TOTAL \$793,633.88

Business of the Mayor - a proclamation for the 50th anniversary of Home Rule legislation was presented. This is important legislation that allows cities to make some of their own decisions as to what is best for it's citizens. Motion by Mallaro, second Freeseman to approve this proclamation. Ayes - 4

The mayor opened the public hearing on the Clark Street Trail extension project. Affidavit of publication dated 5/2/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Freeseman to close the hearing. Ayes - 4 City engineer Fallis outlined the plans which include a ten foot wide recreational trail from the current end of the trail at Terrace Road to the intersection of Lakeshore Drive and Clark Street. No addendums were issued during the bidding process. Council member Freeseman introduced Resolution 58-18 entitled, "RESOLUTION APPROVING FINAL PLANS, SPECIFICATIONS AND FORM OF CONTRACT FOR THE CLARK STREET TRAIL EXTENSION PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Freeseman, Hammond, Mallaro, Joerger. Nays - none. The Iowa DOT is in charge of the letting for this project since it's being funded through the Transportation Alternatives program (TAP). We will receive funding for 80% of the eligible construction costs which is \$144,000. Two bids were received with Heartland Asphalt being low at \$102,396.00. The engineer's probable cost for the project was \$180,000. Council member Joerger introduced Resolution 59-18 entitled, "RESOLUTION AWARDDING CONTRACT FOR THE CLARK STREET RECREATIONAL TRAIL EXTENSION PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Freeseman. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Mallaro, Joerger, Freeseman. Nays - none. It was noted that the funding that isn't used on this project will be used toward the Charley Western trail bridge costs when that project is completed.

The wastewater department has a new pickup purchase budgeted for FY19. Quotes were obtained from Stivers Ford, who has the state bid, and Molstead Motors in Charles City. Stivers bid was \$29,203 and Molstead bid was \$29,382. Staff is recommending going with Molstead Motors. Council member Freeseman introduced Resolution 60-18 entitled, "RESOLUTION APPROVING PURCHASE OF A

PICKUP FOR SEWER DEPARTMENT” and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Mallaro, Joerger, Freeseaman, Hammond. Nays - none.

Heidi Nielsen, housing director, reviewed the South Cedar Terrace window replacement project. The bid was awarded to Steege Construction for \$156,651 at the last council meeting and they have returned a signed copy of the contract and the necessary bond. Work will begin by the end of June and is to be finished by the end of July. Work includes the replacement of 324 windows on 20 buildings at South Cedar Terrace. Capital funds will be used to pay for this project. Council member Freeseaman introduced Resolution 61-18 entitled, “RESOLUTION APPROVING A CONTRACT AND BOND FOR THE CONSTRUCTION OF THE SOUTH CEDAR TERRACE WINDOW REPLACEMENT PROJECT, NO. 18-102, CHARLES CITY, IOWA” and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseaman, Hammond, Mallaro. Nays - none

The housing department has gone out for quotes on a new copier. They received quotes from three companies and chose models from Koch Brothers and Advanced Systems to test. Koch Brothers had more favorable terms on their service agreement. Staff is recommending approval of the 60 month lease on a color copier and three Samsung printers from Koch Brothers for \$306.59/month. Council member Joerger introduced Resolution 62-18 entitled, “RESOLUTION APPROVING COPIER LEASE FOR HOUSING DEPARTMENT” and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Freeseaman, Hammond, Mallaro, Joerger. Nays - none

At the last meeting, Croell was awarded the contract for the 2018 Hildreth Street Reconstruction Project for \$1,288,280.86. They also submitted an alternate bid of \$34,352.45 for paving the alley next to the new Dollar Tree store. Croell has returned a signed contract and bond for council approval. The alley work will be for the entire alley, not just half. Council member Joerger introduced Resolution 63-18 entitled, “RESOLUTION APPROVING A CONTRACT AND BOND FOR THE 2018 HILDRETH STREET RECONSTRUCTION PROJECT, CHARLES CITY, IOWA” and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes: Hammond, Mallaro, Joerger, Freeseaman. Nays - none.

There are three grant opportunities that will help fund the reconstruction of the Charley Western Trail bridge that failed last year. These are very competitive grants, so city staff is recommending hiring NIACOG to write these grant applications to help increase our chances of award. The three grants are through the REAP program, the state recreational trail program and the federal recreational trails program. There is a separate agreement for each grant. Council member Joerger introduced Resolution 64-18 entitled, “RESOLUTION APPROVING GRANT WRITING AND ADMINISTRATION SERVICES AGREEMENT WITH NIACOG FOR A RESOURCE ENHANCEMENT AND PROTECTION (REAP) PROGRAM GRANT” and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Mallaro, Joerger, Freeseaman, Hammond. Nays - none
Council member Hammond introduced Resolution 65-18 entitled, “RESOLUTION APPROVING GRANT WRITING AND ADMINISTRATION SERVICES AGREEMENT WITH NIACOG FOR A STATE RECREATIONAL TRAIL PROGRAM GRANT” and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseaman, Hammond, Mallaro. Nays - none

Council member Freeseaman introduced Resolution 66-18 entitled, “RESOLUTION APPROVING GRANT WRITING AND ADMINISTRATION SERVICES AGREEMENT WITH NIACOG FOR A FEDERAL RECREATIONAL TRAILS PROGRAM GRANT” and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Freeseaman, Hammond, Mallaro, Joerger. Nays - none

Due to the summer workload with projects, city staff is requesting that a consultant be retained for the construction administration services on the Clark Street Trail Extension Project. This is a Federal aid project and therefore will require more reporting during construction and post construction audits. An agreement has been received from SEH Engineers for these construction administration services for a not to exceed amount of \$9,900.00. Council member Joerger introduced Resolution 67-18 entitled, “RESOLUTION APPROVING ENGINEERING SERVICES AGREEMENT WITH SEH FOR THE CLARK STREET TRAIL EXTENSION PROJECT, CHARLES CITY, IOWA” and moved for adoption. Second to

adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Mallaro, Joerger, Freeseaman. Nays - none.

Budget amendment for FY18 has been prepared. Amendments need to be approved and submitted prior to May 31 each year. The major reasons for amendment this year include RAGBRAI revenue/expenses, storm damages, water main breaks, change in timeline of projects, Charley Western Trail bridge project and various grant receipts/disbursements. A public hearing needs to be held and has been scheduled for May 21. Council member Freeseaman introduced Resolution 68-18 entitled, "RESOLUTION SETTING PUBLIC HEARING ON FY18 BUDGET AMENDMENT" and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Mallaro, Joerger, Freeseaman. Nays - none

City clerk O'Donnell reported that the next planning session will be held May 16 at 6:00 p.m. The League of Cities annual conference is scheduled for September 12-14 in Council Bluffs. If any city council members want to go, they need to let Trudy know.

City administrator Diers reported that the ambulance commission has met and is recommending keeping the commission intact and will be updating the 28E and reviewing the draft of the agreement that AMR has submitted. The broadband commission has looked at the feasibility study and is working on some changes. We will have someone from SmartSource consulting help us with structuring the way forward. The May 29 council workshop agenda will include broadband, wastewater plant and sewer rates for discussion. The Fostergrandparent director position has been advertised and applications are due May 11. Mary Litterer is retiring July 20 of this year.

Council member Mallaro asked what the status is of the transit agreement. City administrator Diers replied that no bids have been received and staff is working with NIACOG on various options. Council member Freeseaman asked to have the sidewalk on 100 block of North Main added to the next planning agenda and he was told it was already on that meeting agenda for discussion.

Motion by Freeseaman, second Mallaro to adjourn. Ayes - 4

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk