COUNCIL MINUTES
REGULAR SESSION
APRIL 6, 2020

Charles City city council met in regular session on April 6, 2020 at 6:00 p.m. This meeting was held remotely via Zoom due to the COVID 19 pandemic. Present at city hall were Mayor Dean Andrews, council member Jerry Joerger, city administrator Steve Diers and city engineer John Fallis. Present remotely were DeLaine Freeseman, Keith Starr, Phoebe Pittman, Phillip Knighten, city attorney Brad Sloter and city clerk Trudy O'Donnell.

Citizen comments – none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseman, second Starr to approve the agenda. Ayes – 5

Motion by Joerger, second Knighten to approve the minutes of the March 11, 16 and 23 meetings. Ayes – 5

Motion by Joerger, second Pittman to approve the consent calendar. Ayes – 5. Consent calendar consisted of the following: approve sidewalk bond for Deerfield Concrete and payment of claims (including those approved by other boards):

68175-68187	PAYROLL ENDING 03/14/2020	$87,116.06
ACH	AFLAC, payroll liabilities	$1,096.80
68188	CITY OF CHARLES CITY, payroll liabilities	$1,448.05
68189-68190	CC PUBLIC EMP HEALTH PLAN, PR liabilities	$9,249.84
ACH	COLLECTION SERVICE CENTER, PR liabilities	$212.76
ACH	EFTPS, payroll liabilities	$23,601.20
68191	EMC NATIONAL LIFE INS CO, PR liabilities	$6.00
ACH	FAMILY COMM CREDIT UNION, PR liabilities	$1,608.00
ACH	ICMA, payroll liabilities	$1,642.35
ACH	IPERS, payroll liabilities	$29,292.68
68192-68193	LINCOLN NATIONAL LIFE INS CO, PR liabilities	$284.10
ACH	MUNICIPAL FIRE & POLICE, PR liabilities	$25,536.94
68194-68196	DELTA DENTAL, payroll liabilities	$1,723.86
ACH	TREASURER, STATE OF IOWA, PR liabilities	$10,915.00
ACH	VSP, payroll liabilities	$341.14
68197	MARCH HAP CHECK, re-issued	$332.00
68198	ASBESTROL INC, serv.	$2,470.00
68199	BLUHM CEDAR VALLEY ELECTRIC, serv.	$409.00
68200	BUSINESS CARD, serv.	$597.58
68201	CATHERINE MARIE OTT, serv.	$600.00
68202	CENTURYLINK, serv.	$161.60
68203	CHARLES CITY PRESS INC, serv.	$322.00
68204	CINTAS CORPORATION, serv.	$56.22

68205	CITY OF CHARLES CITY, serv.	$3,152.96
68206	DAVID BOCK, serv.	$385.00
68207	HAPPY SOFTWARE INC, serv.	$450.00
68208	HILLEGAS FLOORING LLC, supp.	$4,350.22
68209	HOCKENSON PLUMBING, serv.	$1,321.41
68210	HOUDEK FLOOR COVERING, supp.	$60.00
68211	HOUSING AUTH ACCTG SPECIALISTS, serv.	$837.50
68212	IDOT-CASHIER'S OFFICE, supp.	$394.82
68213	JENDRO SANITATION SERVICES, serv.	$802.00
68214	LEAF, serv.	$241.64
68215	MARGARET DRAKE, security deposit refund	$200.00
68216	MEDIACOM, serv.	$156.90
68217	MEHMEN PAINTING, serv.	$135.00
68218	MIDAMERICAN ENERGY, serv.	$8,767.54
68219	NOAH, SMITH, SCHUKNECHT & SLOTER, serv.	$128.00
68220	OTTO'S ENTERPRISES LLC, serv.	$512.00
68221	PERRY NOVAK ELECTRIC, serv.	$41.25
68222	PITNEY BOWES-LEASE ACCT, serv.	$153.75
68223	PLUNKETT'S PEST CONTROL, serv.	$30.00
68224	RONALD HILLEGAS/ R&S MOWING LLC, serv.	$150.00
68225	RESERVE ACCOUNT, supp.	$500.00
68226	SCHUETH ACE HARDWARE, supp.	$311.57
68227	SHORT ELLIOTT HENDRICKSON INC, serv.	$10,850.93
68228	STAPLES ADVANTAGE, supp.	$230.82
68229	SUPERIOR LUMBER INC, supp.	$424.67
68230	T-J SERVICE INC, serv.	$229.99
68231	TENANT PI LLC, serv.	$178.50
68232	UNITED STATES CELLULAR, serv.	$139.93
68233	LEAF, serv.	$346.06
68234	MARCO TECHNOLOGIES, serv.	$52.58
68235	MIDAMERICAN ENERGY, serv.	$103.16
68236	MIDAMERICAN ENERGY, serv.	$2,400.45
68237	POWERPLAN, supp.	$343.84
68238	STAPLES CREDIT PLAN, supp.	$175.51
68239	JOHN DEERE FINANCIAL, supp.	$26.99
68240	MARCO TECHNOLOGIES, serv.	$204.05
68241-68254	PAYROLL ENDING 03/28/2020	$89,299.91
68255	CITY OF CHARLES CITY, payroll liabilities	$1,448.05
68256-68257	CC PUBLIC EMP HEALTH PLAN, PR liabilities	$9,250.33
ACH	COLLECTION SERVICE CENTER, PR liabilities	$212.76
ACH	EFTPS, payroll liabilities	$24,030.96
68258	EMC NATIONAL LIFE INS CO, PR liabilities	$6.00
ACH	FAMILY COMM CREDIT UNION, PR liabilities	$1,608.00

ACH	ICMA, payroll liabilities	$1,642.35
68259-68273	APRIL HAP CHECKS	$12,382.50
ACH	APRIL HAP CHECKS	$61,525.90
68274	UNITED STATES CELLULAR, serv.	$816.24
68275	VERIZON WIRELESS, serv.	$120.03
ACH	APRIL FGP STIPEND CHECKS	$12,701.46
ACH	BANCORPSV, serv.	$480.58
ACH	BANCORPSV, serv.	$460.07
ACH	BANCORPSV, serv.	$1,608.53
ACH	CARMEN RAMSAY (FGP), mileage	$14.11
ACH	DARLENE TOYNE (FGP), mileage	$11.88
ACH	DONNA FEISTNER (FGP), mileage	$20.25
ACH	IOWA WORKFORCE DEVELOPMENT, serv.	$4,810.06
ACH	JACQUELINE FERCH (FGP), mileage	$17.92
ACH	KABRICK DISTRIBUTING, supp.	$401.50
ACH	LADONNA NORRIS (FGP), mileage	$7.68
ACH	MAVIS BEENEN (FGP), mileage	$5.76
ACH	PARSON REAL ESTATE TRUST ACCOUNT, serv.	$185,237.01
ACH	TREASURER, STATE OF IOWA, sales tax	$11,359.66
ACH	VALERIE M JENKINS (FGP), mileage	$10.75
68276	AMERICAN MEDICAL RESPONSE, serv.	$8,333.34
68277	AMERICAN RED CROSS, serv.	$240.00
68278	ARNOLD MOTOR SUPPLY LLP	**VOIDED**
68279	ARNOLD MOTOR SUPPLY LLP	**VOIDED**
68280	ARNOLD MOTOR SUPPLY LLP, supp.	$3,411.51
68281	ARTWEAR / BIRDIE AND BO'S, supp.	$16.00
68282	ATCO INTERNATIONAL, supp.	$831.97
68283	BRUENING ROCK PRODUCTS INC, supp.	$1,039.90
68284	CAL'S AUTO REPAIR INC, supp.	$453.70
68285	CC PUBLIC EMP HEALTH PLAN	**VOIDED**
68286	CC PUBLIC EMP HEALTH PLAN	**VOIDED**
68287	CC PUBLIC EMP HEALTH PLAN	**VOIDED**
68288	CC PUBLIC EMP HEALTH PLAN	**VOIDED**
68289	CC PUBLIC EMP HEALTH PLAN	**VOIDED**
68290	CC PUBLIC EMP HEALTH PLAN, serv.	$73,360.14
68291	CENTRAL IOWA DISTRIBUTING, supp.	$8.78
68292	CENTURYLINK, serv.	$1,561.24
68293	CENTURYLINK, serv.	$402.41
68294	CENTURYLINK, serv.	$234.00
68295	CC CHAMBER OF COMMERCE, serv.	$10,500.00
68296	CHARLES CITY PRESS INC, serv.	$1,637.84
68297	CHATFIELD SALVAGE/TOWING, serv.	$225.00
68298	CINTAS CORPORATION, serv.	$168.47
68299	CIRCLE K COMMUNICATIONS INC, serv.	$5,086.38

68300	COMPUTRONICS, serv.	$65.00
68301	CORE & MAIN LP, supp.	$815.00
68302	DAIRY QUEEN, supp.	$252.00
68303	DASH MEDICAL GLOVES INC, supp.	$86.90
68304	DIXON ENGINEERING INC, serv.	$2,500.00
68305	DOLLAR GENERAL STORES, supp.	$70.00
68306	DOUBLE Z CONSTRUCTION, serv.	$6,962.80
68307	ENTERPRISE MEDIA GROUP LLC, serv.	$24.00
68308	ENVIRONMENTAL RESOURCE ASSOC, serv.	$656.52
68309	FAREWAY STORE, supp.	$68.86
68310	FLOYD CO MEDICAL CENTER CLINIC, serv.	$289.00
68311	FLOYD CO MEDICAL CENTER, supp.	$16.00
68312	FLOYD COUNTY RECORDER, serv.	$76.00
68313	FMC LANDFILL, serv.	$369.00
68314	FOX ENGINEERING INC, serv.	$32,072.00
68315	GORDON FLESCH CO-GFC LEASING, serv.	$275.70
68316	GRAINGER, supp.	$1,286.00
68317	HACH COMPANY, supp.	$3,071.46
68318	HAWKINS INC, supp.	$904.38
68319	HOTSY EQUIPMENT COMPANY, supp.	$7,735.00
68320	HUGH ANDERSON, COVID-19 reimbursements	$204.35
68321	IDOT-CASHIER'S OFFICE, supp.	$429.55
68322	IDOT-CASHIER'S OFFICE, supp.	$145.67
68323	IOWA LAW ENFORCEMENT ACADEMY, serv.	$150.00
68324	IOWA DIV OF LABOR SERVICES, serv.	$160.00
68325	IOWA PLAINS SIGNING INC, supp.	$411.00
68326	JACKSON STREET PRESS, supp.	$387.83
68327	JOHN DEERE FINANCIAL, supp.	$21.96
68328	JOHN A HOWE, serv.	$850.00
68329	JORDAN SMITH, travel reimbursements	$61.17
68330	KAMM EXCAVATING CORP, serv.	$18,988.82
68331	KEYSTONE LABORATORIES, serv.	$467.32
68332	KWIK TRIP INC, supp.	$1,836.22
68333	L&J INDUSTRIES INC, supp.	$46.35
68334	LARSON PRINTING CO, supp.	$136.95
68335	LESSIN SUPPLY COMPANY, supp.	$137.05
68336	LOOKOUT POINT COMMUNICATIONS, serv.	$4,612.50
68337	LOU'S GLOVES INC, supp.	$86.00
68338	MACQUEEN EQUIPMENT GROUP, supp.	$339.86
68339	MENARDS - MASON CITY, supp.	$59.92
68340	MICK GAGE PLUMBING & HEATING, supp.	$48.25
68341	MIDAMERICAN ENERGY, serv.	$29,459.91
68342	MIKE'S C&O TIRE INC, supp.	$806.30
68343	MOHAWK, serv.	$102.23

68344	NCL OF WISCONSIN, supp.	$658.75
68345	NEWBAUER INC, serv.	$125.51
68346	NOAH, SMITH, SCHUKNECHT & SLOTER, serv.	$4,457.60
68347	OFFICE DEPOT, supp.	$52.49
68348	PAWS HUMANE SOCIETY, serv.	$1,550.00
68349	PERRY NOVAK ELECTRIC INC, serv.	$415.45
68350	POSTMASTER, supp.	$165.00
68351	RILEY'S INC, supp.	$1,267.14
68352	SCHUETH ACE HARDWARE	**VOIDED**
68353	SCHUETH ACE HARDWARE, supp.	$411.33
68354	SCHUETH ACE HARDWARE, supp.	$813.42
68355	SHORT ELLIOTT HENDRICKSON INC, serv.	$35,329.57
68356	SENSUS USA INC, serv.	$750.00
68357	STEVEN T DIERS, phone stipends	$115.00
68358	SUPERIOR LUMBER INC, supp.	$80.65
68359	SUPERIOR WELDING SUPPLY CO, supp.	$107.75
68360	T&W GRINDING & COMPOST SERVICE, serv.	$6,240.00
68361	TERRACON CONSULTANTS INC, serv.	$1,088.00
68362	JAMES ZIMMERMAN-TRIUMPH SURPLUS, serv.	$101.20
68363	APPLIANCE PLUS OF OELWEIN, supp.	$189.80
68364	USA BLUEBOOK, supp.	$613.93
68365	VANWALL EQUIPMENT INC, supp.	$692.54
68366	VISU-SEWER INC, serv.	$33,751.56
68367	WAHLTEK INC, serv.	$315.00
68368	WILKEN & SONS AUTO SALVAGE, supp.	$25.00
	TOTAL	$971,674.67

February Receipts - Gen-95716.51; Disp-32208.82;SafetyEd-100.00;P/R C/I-99.06;CommEq-1253.52;H/M-41318.97;RAGBRAI-.25;RUT-94403.60;EmpBen-8953.60;CVTC-624.66;Emerg-495.89;OptTx-63840.21;TIF-1713.52;FGP-25110.41;PubHous-69853.86;Sect8-73287.91;2018rehab-1300.00;Cable-13966.61;DebtServ-2393.80;Water-182463.44;Sewer-153642.26;WasteFnd-54508.67;Transit-18310.10;SWU-16723.00;FireExt-168.00
February Disbursements - Gen-227465.48;Disp-30529.18;RUT-63312.00;EmpBen-81841.68;CVTC-3386.48;TIF-5145.07;LibrTr-6196.11;FGP-24993.56;pubHous-60456.29;Sect8-72273.86;AssetForf-53.48;2018rehab-16239.50;'19CapFnd-301.98;Fibertohome-1922.68;USDA IPC grant-15000.00;Water-76953.26;Sewer-45097.06;WWTPExp-774723.13;WasteFnd-48525.07;Transit-21409.41;SWU-3811.24;FireExt-279.98

Business of the mayor - Mayor Andrews reported that the latest closures by the governor due to the pandemic are the city playgrounds. He had a proclamation for Child Abuse prevention month for April for the city. Motion by Freeseman, second Joerger to approve the proclamation. Ayes - 5. Mayor Andrews read the proclamation. Mayor Andrews also recommended reappointing Chris Eldridge to the park and rec board. Motion by Freeseman, second Pittman to approve this reappointment. Ayes - 5

Mayor Andrews opened the public hearing on the Charles City housing sidewalk and parking lot project. Affidavit of publication dated 3/31/20 was informally filed. Mayor asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Freeseman to close the hearing. Ayes - 5. Housing director Heidi Nielsen reviewed the project and stated that only

one bid had been received. Heartland Asphalt submitted a bit of $363,698.91 which consists of a base bid of $197,076.20 plus Option A for $81,620.07, Option B for $48,586.80 and Option C for $36,415.84. The housing board has reviewed this bid and is recommending awarding the bid to Heartland. Council member Joerger introduced Resolution 57-20 entitled, "RESOLUTION APPROVING FINAL PLANS, SPECIFICATIONS AND FORM OF CONTRACT FOR THE CHARLES CITY HOUSING & REDEVELOPMENT AUTHORITY, PARKING LOT AND SIDEWALK IMPROVEMENTS, PROJECT NO. CHARC 151242, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none Council member Joerger introduced Resolution 58-20 entitled, "RESOLUTION APPROVING AWARD, CONTRACT AND BOND FOR THE CHARLES CITY HOUSING & REDEVELOPMENT AUTHORITY, PARKING LOT AND SIDEWALK IMPROVEMENTS PROJECT" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

The preliminary plans had been approved and public hearing set for the water tower painting project. The public hearing had been set for tonight but needs to be reset for April 20. Council member Freeseman introduced Resolution 59-20 entitled, "RESOLUTION RESETTING THE PUBLIC HEARING DATE FOR THE PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF CONSTRUCTION COST FOR THE WATER TOWER PAINTING PROJECT" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none

Discussion on securing depredation tags for Wildwood golf course for this fall. Park and rec director Tyler Mitchell stated he had been working with Ross from the DNR on this process. We have to experience at least $1000 damage to the course and after seeing the pictures from last year, Ross agreed we qualified. Mitchell had received feedback from the hunters who hunted Wildwood last year and was told that if they had a separate depredation tag and didn't have to use their own tag from the state, they would have taken a deer rather than save their tag. Mitchell is considering 4 to 6 tags for this coming fall and will do the same time frame and process as last year. The depredation tags will only be good at Wildwood so that will hopefully encourage hunters to take a deer if able. The application for depredation tags needs to be submitted to the state by May 1. Motion by Starr, second Freeseman to approve applying for depredation tags for Wildwood golf course only. Ayes – 5

Bob Ingram from Sisson and Associates was present remotely to discuss the city's insurance renewal. The overall renewal increased $36,206 from last year partly due to adding some more buildings and increases in workman's comp. The total premium is $380,901. Question on our cyber coverage, are we in good shape with what we have. Ingram replied yes, we have a million dollars of coverage. He also stated that the city's linebacker coverage will encompass the newly formed telecom board of trustees as well as general liability coverage. For future, any extra insurance costs will be split out and covered by the telecom. Motion by Freeseman, second Pittman to approve the insurance renewal with Sisson and Associates. Ayes – 5

The zoning rewrite proposals were reviewed. The planning and zoning commission had sent out for proposals and received 5 back, which they have reviewed. Scope of services included review the existing code and amendments, ensure the new code meets the city's comprehensive plan, inform and receive information from the public, prepare a user-friendly ordinance, assist staff with implementation of the new code and prepare a new subdivision ordinance. Quotes received were as follows: Kendig Keast-$165,090; Marvin Planning Consultants-$25,000; RDG Planning and Design - $48,500; Ristroph Law - $62,350 and Snyder and Associates - $44,963. City engineer Fallis checked references on all firms and all came back good. The planning and zoning commission is recommending that council approve the quote from Marvin Planning for $25,000. The planned completion for this process is May/June 2021. Council member Starr introduced Resolution 60-20 entitled, "RESOLUTION APPROVING PROPOSAL FOR ZONING ORDINANCE REWRITE" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

There is a slight change needed to the 28E agreement for the safety coordinator. Each entity needs to be added as additional insured and city attorney Sloter has reviewed the original agreement and is satisfied with this change. Council member Starr introduced Resolution 61-20 entitled, "RESOLUTION APPROVING AMENDMENT TO THE 28e AGREEMENT WITH SAFETY GROUP NORTH CENTRAL" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

A dissemination agreement has been received from Baird to perform continuing disclosure services on the bond issuances that we process through their company. We currently have Northland Securities doing this service for the issuances done through their firm. This reporting is required yearly. Baird has listed a not to exceed amount of $2000 per year. Councilmember Freesman introduced Resolution 62-20 entitled, "RESOLUTION APPROVING AGREEMENT WITH BAIRD FOR DISSEMINATION AGENT SERVICES" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

The 2020 Sanitary Sewer Lining project is completed and ready to be accepted by the city. The project consisted of lining of 12", 10" and 8" sanitary sewer mains on North Ohio, north Missouri, North Grand, 14th Avenue and 13th Avenue. The final cost was $179,730.55. The city engineer is recommending acceptance of this project and to pay the final payment of $33,751.56. Council member Joerger introduced Resolution 63-20 entitled, "RESOLUTION ACCEPTING THE 2019 SANITARY SEWERLINING PROJECT AND AUTHORIZING FINAL PAYMENT" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

The property located at 813 N. Main that was formerly the City Tap has been purchased by the city to be used for the new telecommunication utility base of operations. The city will be reimbursed for this purchase by the telecom once their financing is all in place. However, this property will remain titled in the city's name as dictated by state code. Councilmember Starr introduced Resolution 64-20 entitled, "RESOLUTION ACCEPTING DEED" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

The 2018 lime residual project is complete and ready to be accepted by the city. Due to extremely wet weather, this project was delayed and was finally completed last fall. Both lagoons have now been cleaned out. Cory Spieker, water superintendent, would like to do this process every 3 to 4 years going forward. This project was completed at a cost of $85,997.50 by Kamm Excavating and the final payment is $8097.50. Council member Freeseman introduced Resolution 65-20 entitled, "RESOLUTION ACCEPTING THE 2018 LIME RESIDUAL REMOVAL PROJECT AND AUTHORIZING FINAL PAYMENT" and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

The North Missouri Avenue subdrain project is complete and ready for acceptance. This project involved extending 6" diameter subdrain from storm sewer intakes placed near the back of curb along the west and east sides of Missouri Avenue and the west side of North Grand Avenue. The project was done by Kamm Excavating for a total cost of $50,174.25 with a final payment due of $10,891.32. Council member Joerger introduced Resolution 66-20 entitled, "RESOLUTION ACCEPTING THE NORTH MISSOURIAVENUE SUBDRAIN PROJECT AND AUTHORIZING FINAL PAYMENT" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

The police department has gotten a state bid on a new vehicle from Stivers Ford. They have priced a Ford Explorer 4WD unit at $34,585 with additional costs to outfit it at about $4,500. The department plans on passing down a vehicle to the code enforcement department. Council member Freeseman introduced Resolution 67-20 entitled, "RESOLUTION APPROVING PURCHASE OF A POLICE VEHICLE" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

Motion by Freeseman, second Pittman to enter into closed session pursuant to Iowa Code Chap[ter 21.5(j) to consider purchase of real estate. Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none. Council entered into closed session at 7:10. City administrator Diers moved the people not authorized to be in the closed session into a waiting room until we reconvened into open session.

Reconvened in open session at 7:45 p.m. No action was taken in closed session. People in the waiting room were brought back into the meeting at this time.

Motion by Pittman, second Joerger to direct staff to pursue the purchase of the property in question as discussed. Ayes – 5

City staff has encountered an issue with a large sanitary sewer main that runs diagonally between Fourth and Fifth Avenues. A manhole near C Street needed removal and during the course of doing that, the main was found to need corrective work to avoid collapse. Upon further inspection, it was determined that this main could be lined to solve the problem. Since it is a larger pipe, there are a couple of manholes that need to be removed and replaced in order to get the larger sized lining into the pipe. Due to the larger pipe, the volume of flow and the need to keep the highway closed to traffic flow, staff considers this an emergency repair. City attorney Sloter's opinion is that this does qualify for emergency repairs under Iowa code so staff has received a quote of from VisuSewer for approximately $225,000 for the lining and a quote from Popp Excavating of approximately $153,000 for removal and reconstruction of the two manholes. Council member Freeseman asked if we should just reroute this sewer main and eliminate this diagonal? City engineer Fallis replied that there isn't enough fall here so if we tried to re-route this, it would have to be dug very deep to get the fall. There will be about 650 feet that will be lined. Fallis is confident that this lining will greatly extend the life of this sewer main. Council member Knighten asked what the timeline is for this project and reply was it will take 2-3 weeks to get materials so looking at first part of May. Council member Freeseman introduced Resolution 68-20 entitled, "RESOLUTION AUTHORIZING EMERGENCY REPAIRS OF A PUBLIC IMPROVEMENT" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseman, Pittman, Knighten. Nays – none.

City clerk O'Donnell reported that the next planning session will be April 15 at 6:00 via Zoom.

City administrator Diers reported that our new utility billing clerk will start April 13. NIACOG has informed us that federal stimulus money will be received for transit due to the COVID pandemic. The golf course opened Sunday, was pretty busy. Due to governor's declaration, all public playgrounds are to be closed to the public as well as libraries. Our library will continue to do curbside pickups for books. The WRRF is moving forward but the COVID pandemic is slowing down the response of government agencies. The telecommunications board of trustees met last Tuesday and reviewed the business plan. They will be meeting tomorrow at 4:00. The city will be closing on the Cal's Auto property on May 1. A portion of the Parkside Development property may be available for the city to purchase.

Motion by Freeseman, second Starr to adjourn. Ayes – 5.

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Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk