

COUNCIL MINUTES
MARCH 19, 2018
REGULAR SESSION

Charles City city council met in regular session on March 19, 2018 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Michael Hammond and Dan Mallaro. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter.

Citizen comments - none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Mallaro to approve the agenda. Ayes - 5

Motion by Joerger, second Hammond to approve the minutes of the March 5 and 14 meetings. Ayes - 5

Motion by Joerger, second Mallaro to approve the consent calendar. Ayes - 5 Consent calendar consisted of the following items: approve 2/18 financials for city of Charles City and CC Public Employees Health Plan, approve the following liens: outstanding utility bills - \$194.35Acct5022855006, \$151.32Acct5019860001, \$158.60Acct5002470001, \$223.50Acct5016920001, \$145.97Acct5029710001, replace frozen meter - \$189.77 504 16th Ave, and payment of claims (including those approved by other boards):

59238	FARMER'S FEED & GRAIN INC, tax rebate	\$2,462.19
59239	KWIK TRIP INC, supp.	\$2,489.53
59240	VERIZON WIRELESS, serv.	\$120.05
59241-59260	PAYROLL ENDING 03/03/18	\$86,261.87
59261-59263	PAYROLL LIABILITIES	\$35,209.42
59264	BAKER & TAYLOR BOOKS	**VOIDED**
59265	BAKER & TAYLOR BOOKS	**VOIDED**
59266	BAKER & TAYLOR BOOKS	**VOIDED**
59267	BAKER & TAYLOR BOOKS,	\$4,636.44
59268	BAKER & TAYLOR ENTERTAINMENT	**VOIDED**
59269	BAKER & TAYLOR ENTERTAINMENT, supp.	\$493.01
59270	CAROL CASE, serv.	\$818.00
59271	CC PUBLIC EMPLOYEES HEALTH PLAN, serv.	\$2,923.29
59272	COREY HAWKE, serv.	\$329.00
59273	FARM BUREAU, supp.	\$45.00
59274	GALE, supp.	\$586.17
59275	HY-VEE INC, supp.	\$90.63
59276	INGRAM LIBRARY SERVICES, supp.	\$9.79
59277	LEAF, serv.	\$72.30
59278	MEDICOM, serv.	\$319.56
59279	MIDAMERICAN ENERGY, serv.	\$2,414.59
59280	NEWBAUER INC, serv.	\$59.00
59281	PERRY NOVAK ELECTRIC INC, serv.	\$1,852.50
59282	PROQUEST LLC, serv.	\$1,991.00
59283	STAPLES ADVANTAGE, supp.	\$38.36
59284	VISA, supp.	\$121.54
59285	BONNIE HULBERT, utility deposit refund	\$47.88
59286	CASSIDY MOUGEY, utility deposit refund	\$6.42
59287	KOINA PESET, utility deposit refund	\$2.07
59288	JOSHUA T. WILSON, utility deposit refund	\$38.25
59289	ALEX GEORGE, utility deposit refund	\$90.00
59290	KATLYND HESSE, utility deposit refund	\$90.00

59291	CHAD LANGRECK, utility deposit refund	\$90.00
59292	ERIN SCHMIDT, utility deposit refund	\$60.00
59293	SHAZAM ENTERPRISES, utility deposit refund	\$90.00
59294	ALYSSA CLINE, utility deposit refund	\$90.00
59295	LYNETTE HANSE, utility deposit refund	\$32.22
59296	LINDSEY BOTKIN, utility deposit refund	\$36.33
59297	CENTURYLINK COMMUNICATIONS, serv.	\$419.96
59298	I WIRELESS, serv.	\$72.20
59299	JOHN DEERE FINANCIAL, supp.	\$53.42
59300	KWIK TRIP INC, supp.	\$23.98
59301	LEAF, serv.	\$132.69
59302	MARCO TECHNOLOGIES LLC, serv.	\$204.05
59303	WINDSTREAM, serv.	\$54.63
59304	SLEEP INN & SUITES, utility deposit refund	\$90.00
59305	SAMANTHA ZAPPA, utility deposit refund	\$90.00
59306	BUSINESS CARD, serv.	\$144.98
59307	CENTURYLINK COMMUNICATIONS, serv.	\$207.47
59308	CHARLES CITY PRESS INC, serv.	\$880.00
59309	CINTAS CORPORATION, serv.	\$53.76
59310	CITY OF CHARLES CITY, serv.	\$2,775.99
59311	DO IT ALL SERVICES LLC, serv.	\$10,516.92
59312	HAPPY SOFTWARE INC, serv.	\$400.00
59313	HILLEGAS FLOORING LLC, serv.	\$497.78
59314	HOCKENSON PLUMBING, serv.	\$422.93
59315	IDOT-CASHIER'S OFFICE, supp.	\$113.76
59316	IOWA DEPT OF INSPECTIONS, serv.	\$938.48
59317	JENDRO SANITATION SERVICES, serv.	\$762.00
59318	JOHN DEERE FINANCIAL, supp.	\$153.38
59319	JULIE CLINE, travel reimbursement	\$85.65
59320	KWIK TRIP INC, supp.	\$59.06
59321	MEHMEN PAINTING, serv.	\$560.00
59322	MICHAELS BAND BOX, serv.	\$549.52
59323	MIDAMERICAN ENERGY, serv.	\$10,631.01
59324	MIDWEST ACUTECH LLC, serv.	\$156.00
59325	NAHRO, serv.	\$485.04
59326	NOAH, SMITH, SCHUKNECHT & SLOTER, serv.	\$647.39
59327	OLSGARD AUTO SALES, supp.	\$140.00
59328	PETTY CASH-HOUSING, supp.	\$50.03
59329	PITNEY BOWES-LEASE ACCT, serv.	\$54.09
59330	PLUNKETT'S PEST CONTROL, serv.	\$1,520.00
59331	RONALD HILLEGAS/R&S MOWING, serv.	\$528.00
59332	SCHUETH ACE HARDWARE	**VOIDED**
59333	SCHUETH ACE HARDWARE, supp.	\$1,131.03
59334	SHERWIN-WILLIAMS CO, supp.	\$210.91
59335	SKOTT & ANDERSON ARCHITECTS, serv.	\$475.00
59336	STACY CLEVELAND, travel reimbursement	\$103.18
59337	SUPERIOR LUMBER INC, supp.	\$97.33
59338	T-J SERVICE INC, supp.	\$699.60

59339	UNITED STATES CELLULAR, serv.	\$138.89
59340	WELLS FARGO VENDOR FIN SE, serv.	\$252.02
59341	YARDI RESIDENT SCREENING, serv.	\$63.00
59342	SOMER DIERCKS, account credit refund	\$176.00
59343	GENE HALL, account credit refund	\$4.64
59344	MELVIN WEISS, account credit refund	\$19.65
59345	CHAE BROWNRIDGE, utility deposit refund	\$90.00
ACH	AUXIANT, serv.	\$36.55
ACH	BANCORPSV, serv.	\$1,182.75
ACH	BANCORPSV, serv.	\$674.56
ACH	BANCORPSV, serv.	\$1,207.63
ACH	BANCORPSV, serv.	\$96.04
ACH	BARBARA BROWN (FGP), mileage	\$47.96
ACH	BETTY HANSON (FGP), mileage	\$7.04
ACH	FIRST CITIZENS-CC, serv.	\$10.49
ACH	IMAGETEK, serv.	\$340.00
ACH	JACQUELINE FERCH (FGP), mileage	\$23.04
ACH	JANET NIESS (FGP), mileage	\$44.80
ACH	PATRICIA SINNWELL (FGP), mileage	\$7.68
ACH	SHARON JOHNSON (FGP), mileage	\$5.76
ACH	TREASURER, STATE OF IOWA, sales tax	\$10,057.12
ACH	TREASURER, STATE OF IOWA, sales tax	\$10,559.88
ACH	TREASURER, STATE OF IOWA, sales tax	\$5,757.58
ACH	VICKI INMAN (FGP), mileage	\$21.26
59346	AAA RECOVERY SERVICES, serv.	\$193.07
59347	AGSOURCE COOPERATIVE SERVICES, serv.	\$145.50
59348	ALEX AIR APPARATUS INC, supp.	\$60.00
59349	ARNOLD MOTOR SUPPLY LLP, supp.	\$807.14
59350	BRUENING ROCK PRODUCTS INC, supp.	\$1,728.85
59351	BUSINESS CARD, serv.	\$3,851.80
59352	CALHOUN-BURNS & ASSOCIATES, serv.	\$7,340.10
59353	CARQUEST AUTO PARTS, supp.	\$1,012.84
59354	CHARLES CITY AREA DEV CORP, reimbursement	\$470.00
59355	CENTURYLINK COMMUNICATIONS, serv.	\$2,206.35
59356	CHARLES CITY ELECTRONICS, supp.	\$7.99
59357	CHARLES CITY PRESS INC, serv.	\$1,157.86
59358	CINTAS CORPORATION, serv.	\$113.31
59359	CINTAS, supp.	\$77.98
59360	CITY OF CHARLES CITY, serv.	\$501.47
59361	CLAREY'S SAFETY EQUIPMENT, supp.	\$1,320.75
59362	CORY SPIEKER, travel reimbursement	\$10.00
59363	DAIRY QUEEN, supp.	\$422.50
59364	DATA TECHNOLOGIES INC, serv.	\$320.00
59365	DEPT INSPECTIONS/APPEALS, serv.	\$67.50
59366	DES MOINES AREA COMM COLLEGE, serv.	\$300.00
59367	DO IT ALL SERVICES LLC, serv.	\$1,030.00
59368	EOR IOWA LLC, serv.	\$2,878.50
59369	ENVIRONMENTAL SYS RESEARCH INST, serv.	\$400.00

59370	FAREWAY STORE, supp.	\$135.25
59371	FARMCHEM, supp.	\$360.40
59372	FEDERAL COMPANIES, serv.	\$15.00
59373	GRAINGER, supp.	\$994.00
59374	HACH COMPANY, supp.	\$192.25
59375	HEIDI J. NIELSEN, travel reimbursement	\$247.66
59376	HY-VEE INC, supp.	\$168.08
59377	HYDRO KLEAN LLC, serv.	\$27,303.42
59378	IA STATE RES LAW OFF ASSOCIATION, serv.	\$20.00
59379	IOWA ASSOC MUNICIPAL UTILITIES, serv.	\$50.00
59380	IDOT-CASHIER'S OFFICE	**VOIDED**
59381	IDOT-CASHIER'S OFFICE, supp.	\$2,999.07
59382	IDOT-CASHIER'S OFFICE, supp.	\$260.44
59383	INTERNATIONAL CODE COUNCIL, serv.	\$135.00
59384	IOWA DEPT OF PUBLIC HEALTH, serv.	\$70.00
59385	ITRON INC, serv.	\$475.00
59386	JENDRO SANITATION SERVICES, serv.	\$22,511.88
59387	JENDRO SANITATION SERVICES, serv.	\$238.00
59388	KATHRYN HERRICK, travel reimbursement	\$42.01
59389	L&J INDUSTRIES INC, serv.	\$85.70
59390	LARSON PRINTING CO, supp.	\$75.00
59391	LESSIN SUPPLY COMPANY, supp.	\$995.00
59392	LESSIN SUPPLY COMPANY, supp.	\$65.86
59393	MARCO TECHNOLOGIES LLC, serv.	\$67.50
59394	MARCO-FIRE DEPT, serv.	\$108.90
59395	STOREY KENWORTHY/MATT PARROTT, supp.	\$347.02
59396	MERRITT COMPUTER SERVICE INC, serv.	\$1,474.40
59397	METERING TECHNOLOGY SOLUTIONS, supp.	\$5,225.78
59398	MICK GAGE PLUMBING & HEATING, serv.	\$3,373.79
59399	MIDAMERICAN ENERGY, serv.	\$3,924.92
59400	MIDLAND GIS SOLUTIONS LLC, serv.	\$3,600.00
59401	MISSISSIPPI LIME COMPANY, supp.	\$5,486.03
59402	MTI DISTRIBUTING INC, supp.	\$48.83
59403	NEWBAUER INC, serv.	\$168.79
59404	NEWBAUER INC, serv.	\$177.25
59405	NOAH, SMITH, SCHUKNECHT & SLOTER, serv.	\$2,380.47
59406	OFFICE DEPOT, supp.	\$111.96
59407	PAPER DIRECT, supp.	\$218.65
59408	PERRY NOVAK ELECTRIC INC, serv.	\$510.00
59409	POSTMASTER, serv.	\$900.00
59410	RICHARD COWELL TACTICAL, supp.	\$109.00
59411	RILEY'S INC, supp.	\$346.71
59412	RISE BROADBAND, serv.	\$21.00
59413	SCHUETH ACE HARDWARE, supp.	\$328.16
59414	SCHUETH ACE HARDWARE, supp.	\$12.95
59415	SNAPPYLOGOS INC, supp.	\$191.00
59416	STAPLES CREDIT PLAN, supp.	\$142.05
59417	SUPERIOR WELDING SUPPLY CO, supp.	\$4.40

59418	T AND K TRACTOR REPAIR, supp.	\$350.26
59419	THAD JOHNSON, travel reimbursement	\$10.00
59420	TRANS IOWA EQUIPMENT, supp.	\$94.60
59421	TRIUMPH SURPLUS, serv.	\$93.52
59422	UNITED STATES CELLULAR, serv.	\$1,019.14
59423	WISCONSIN INDEPENDENT NETWORK, serv.	\$1,200.00
59424	ZEP SALES AND SERVICE, supp.	\$74.66

TOTAL \$328,016.24

February Receipts - Gen - 141345.08;Disp-25640.46;P/R C/I-165.91;CommEq-1256.58;H/M-187.26;RAGBRAI-.57;RUT-107575.55;EmpBen-11188.30;CVTC-652.10;Emerg-643.44;OptTx-5908.73;TIF-6925.35;LibrTrust-594.47;FGP-25998.32;PubHous-62928.17;Sect8-79707.46;DebtServ-3697.79;Riverfront-5000;Water-216402.37;Sewer-206517.79;WasteFnd-30357.51;Transit-670.00;SWU-17315.24;FireExt-514.00
February Disbursements-Gen-218975.98;Disp-34799.61;P/R C/I-7752.03;H/M-24475.00;RUT-58945.60;EmpBen-72301.81;CVTC-12477.90;TIF-5348.36;FGP-28126.30;PubHous-58638.65;Sect8-70448.12;Cable-21.00;Street Rel C/I-11697.15;CW Bridge/Road-639.00;Water-104435.47;Sewer-52687.42;WWTPExpansion-114780.00;WasteFnd-22678.64;Transit-12199.91;SWU-22414.36;FireExt-419.21

Business of the Mayor - Mayor Andrews was recommending the following board re-appointments: Shawn Picht to Electrical Advisory Board, Gene LaBounty to the Board of Adjustment, John Morris to the Civil Service Commission and Stewart Coulson, Carol Tyler and Eric Miller to the Housing board. Motion by Joerger, second Starr to approve the re-appointments. Ayes - 5

Mayor Andrews announced the public hearing on the 2018 owner occupied rehabilitation grant that was continued from March 5, 2018 due to inclement weather. Filing of affidavit of publication dated 2/22/18 was informally filed. He asked for written comments. There being none, he then asked for oral comments. Steve Wendt, from NIACOG, then made several comments in order to inform the Council and Citizens in attendance, about the proposed Housing Fund application and the grant program. These comments included how the need for a rehabilitation program was identified, starting with the City's updated comprehensive housing needs assessment completed in 2012, and with updated surveys and inquiries since that time. A proposed budget page which identified sources and uses of funds including the requested amount of the CDBG grant (\$232,700) was also presented. Other comments made by Wendt included the date that the application is due at the IEDA (by no later May 4, 2018), and a statement that 100% of the federal funds will benefit LMI Households (income limits based on family size in Floyd County were shown). Wendt also provided a discussion of where the proposed rehabilitation activity will take place. In this regard, Wendt presented a map of the target area. Wendt stated that the selected target area matches up identically with Block Group 1, Census Tract 4804 of the 2010 U.S. Census, the reason being that this tract has a very high percentage of LMI persons, as shown in the Census data. Wendt also commented on the nature of the proposed grant activity (examples of likely work to be completed for the assisted homeowners were given). Wendt also stated that no persons or businesses will be displaced as a result of the proposed rehabilitation activity. Being that no other requests for comments had been received previously by the City, and that there were no further comments after Wendt completed his comments, motion by Joerger, second Freeseaman to close the hearing. Ayes - 5 Council member Hammond introduced Resolution 31-18 entitled, "RESOLUTION APPROVING AN APPLICATION FOR A HOUSING FUND COMMUNITY DEVELOPMENT BLOCK GRANT ADMINISTERED BY THE IOWA ECONOMIC DEVELOPMENT AUTHORITY (IEDA) FOR AN OWNER-OCCUPIED HOUSING REHABILITATION PROGRAM" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none. Council member Freeseaman introduced Resolution 32-18 entitled, "A RESOLUTION SELECTING A PROVIDER OF GRANT GENERAL ADMINISTRATIVE SERVICES SUBJECT TO THE AWARD OF GRANT FUNDING THROUGH THE CDBG IOWA HOUSING FUND PROGRAM" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseaman, Hammond, Mallaro, Starr. Nays - none

The city's housing needs assessment is current enough to be utilized for this grant with one small change in the range for mid-priced or affordable housing from \$60,000 - \$80,000 to \$65,000-\$85,000. Motion by Joerger, second Starr to adopt the housing needs assessment with the recommended change. Ayes - 5

Mayor Andrews opened the public hearing on proposed amendment to the Southwest Bypass Urban Renewal Area. Affidavit of publication dated 3/15/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. City administrator Diers noted that this amendment is necessary due to Zoetis choosing to do their expansion project here in Charles City rather than Lincoln, Nebraska. Motion by Joerger, second Hammond to close the hearing. Ayes - 5 Councilmember Freeseaman introduced Resolution 41-18 entitled, "RESOLUTION TO APPROVE URBAN RENEWAL PLAN AMENDMENT FOR THE SOUTHWEST BYPASS URBAN RENEWAL AREA" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Mallaro, Starr, Joerger, Freeseaman, Hammond. Nays - none

Mayor Andrews opened the public hearing on a proposed development agreement with Zoetis, Inc. Affidavit of publication dated 3/15/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. City administrator Diers commented that a development agreement has been drafted for the Zoetis expansion project. It will be an 8 year 90% rebate of the new taxes generated by this project with a \$1.85 million cap. A Zoetis representative in attendance thanked the council and staff for their cooperation and work on this agreement. Tim Fox, ADC director, thanked Zoetis for this opportunity. Motion by Hammond, second Mallaro to close the hearing. Ayes - 5

Council member Freeseaman introduced Resolution 42-18 entitled, "RESOLUTION APPROVING DEVELOPMENT AGREEMENT WITH ZOETIS, INC. AUTHORIZING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS AND PLEDGING CERTAIN TAX INCREMENT REVENUES TO THE PAYMENT OF THE AGREEMENT" and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseaman, Hammond, Mallaro, Starr. Nays - none

Mayor Andrews opened the public hearing on Ordinance 1115 AN ORDINANCE AMENDING THE ZONING CLASSIFICATION OF TWO PARCELS LOCATED IN THE SOUTHEAST QUARTER OF SECTION TWO (2), TOWNSHIP NINETY-FIVE (95) NORTH, RANGE SIXTEEN (16) WEST OF THE 5TH P.M. IN FLOYD COUNTY, IOWA FROM R-1, SINGLE FAMILY DISTRICT, TO B-3, SERVICE BUSINESS DISTRICT. Affidavit of publication dated 3/9/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Hammond, second Freeseaman to close the hearing. Ayes - 5. This ordinance will change the zoning for two parcels located on Gilbert Street on the west edge of the city limits. It is currently zoned R-1 and would be changed to B-3 with this ordinance. They are contiguous with the currently zoned B-3 district so it would not be spot zoning. Motion by Freeseaman, second Starr to approve the second reading of ordinance 1115. Ayes - 5 Council member Freeseaman read the ordinance.

Mayor Andrews opened the public hearing on Ordinance 1116 AN ORDINANCE AMENDING SECTION XXIII, ADVERTISING AND SIGNS, OF THE CHARLES CITY ZONING ORDINANCE BY AMENDING SUBSECTIONS F.11(a) AND F.12 (a) TO PERMIT THE PLACEMENT OF EXTERIOR FASCIA SIGNS WHICH ARE VISIBLE FROM STREET FRONTAGES OF PRINCIPAL BUILDINGS IN B-1 AND B-2 DISTRICTS. Affidavit of publication dated 3/9/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. Motion by Joerger, second Starr to close the hearing. Ayes - 5 Motion by Freeseaman, second Joerger to approve the second reading of Ordinance 1116. Ayes - 5 Council member Freeseaman read the ordinance.

Mayor Andrews opened the public hearing on a proposal to enter into an essential purpose loan agreement. Affidavit of publication dated 3/9/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. The items included in this borrowing are the highlighted items on the discussed at budget time for our one day borrowing. Motion by Hammond, second Mallaro to close the hearing. Ayes - 5.

Mayor Andrews opened the public hearing on a proposal to enter into a General Purpose Loan Agreement. Affidavit of publication dated 3/9/18 was informally filed. Mayor Andrews asked for written comments. There being none, he then asked for oral comments. There were none. The items included in this are window/door replacements at 401 N. Main, repairs at the golf course and repairs at the pool. The total to be approved is \$30,000. The notice did not split out the pool, so a notice will be re-published later and specify the pool repairs. Motion by Freeseaman, second Mallaro to close the hearing. Ayes - 5. Council member Starr introduced Resolution 43-18 entitled, "RESOLUTION AUTHORIZING AND COMBINING LOAN AGREEMENTS, APPROVING THE FUTURE ISSUANCE OF A GENERAL OBLIGATION CORPORATE PURPOSE NOTE AND PROVIDING FOR THE LEVY OF TAXES TO PAY THE SAME" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Mallaro, Starr, Joerger, Freeseaman. Nays - none.

The 2018 Riverside Drive/Illinois Street Reconstruction Project was awarded to King Construction for \$320,829.88 at the March 5 council meeting. This project includes reconstruction of Riverside Drive and Illinois Street from Joslin to Kelly with new concrete pavement with curb and gutter. The intersection of Riverside and Illinois will be realigned to the northeast of its current location in order to move it away from the floodway and elevate the street. New storm sewer intakes and subdrains will be constructed to improve the drainage issues at this intersection. Council member Hammond introduced Resolution 44-18 entitled, "RESOLUTION APPROVING A CONTRACT AND BOND FOR THE 2018 RIVERSIDE DRIVE AND ILLINOIS STREET RECONSTRUCTION PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes - Mallaro, Starr, Joerger, Freeseaman, Hammond. Nays - none.

The plans and specs for the 2018 South Cedar Terrace window replacement project are prepared and a date needs to be set for a public hearing. The housing board has approved this project and it will be funded using the 2016, 2017 and 2018 capital project funds. The public hearing has been scheduled for April 16. Council member Freeseaman introduced Resolution 45-18 entitled, "RESOLUTION SETTING PUBLIC HEARING ON PROPOSED PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF CONSTRUCTION COST FOR SOUTH CEDAR TERRACE WINDOW REPLACEMENT PROJECT AND ORDERING THE ADVERTISEMENT FOR BIDS" and moved for adoption. Second to

adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Starr, Joerger, Freeseaman, Hammond, Mallaro. Nays - none.

HyVee desires to rent some space in the parking lot to the south of the wine and spirits entry for their garden center. They haven't utilized this in the past couple of years but would like to start it up again. The lease would start April 2 and end June 30. Rent will be the same as before at \$250/month. Council member Joerger introduced Resolution 46-18 entitled, "RESOLUTION APPROVING A LEASE AGREEMENT BETWEEN HYVEE FOOD STORE AND THE CITY OF CHARLES CITY FOR USE OF PUBLIC PARKING LOT" and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseaman, Hammond, Mallaro, Starr. Nays - none.

City clerk O'Donnell reported that the next planning session will be March 26 at 6:00. She had also attended a RAGBRAI meeting March 8 in Des Moines to help present to this year's overnight cities and help answer any questions they might have.

City administrator Diers reported that a recent meeting with Fox Engineering on the proposed wastewater plant update revealed that the estimate on the project cost is closer to twenty million now. The increase is caused mostly by new steel tariffs and increase in cost of concrete. He had attended the IMMI conference last week in Iowa City. He learned that with Jeff Schott retiring from the Institute of Public Affairs, the university does not plan on filling his position. Steve will be attending a broadband summit on Tuesday. The grant that was applied to fund a personnel position for the RCPP grant was deferred.

Motion by Freeseaman, second Mallaro to adjourn. Ayes - 5

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk