

COUNCIL MINUTES
REGULAR SESSION
FEBRUARY 20, 2018

Charles City city council met in regular session February 20, 2018 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Jerry Joerger, DeLaine Freeseaman, Michael Hammond and Dan Mallaro. Absent was Keith Starr. Also present were city engineer John Fallis and city attorney Brad Sloter.

Citizens Comments - none

Mayor Andrews welcomed everyone to the meeting.

Motion by Joerger, second Freeseaman to approve the agenda. Ayes - 4

Motion by Joerger, second Mallaro to approve the minutes of the January 25, 29 and February 5 meetings. Ayes - 4

Motion by Freeseaman, second Hammond to approve the consent calendar. Ayes - 4 Consent calendar consisted of the following: approve 1/18 financials for city of Charles City and CC Public Employee Health Plan, approve renewal of Class C beer-wine permit w/ Sunday Sales for Dollar General and change of ownership, approve Class LE liquor permit w/ Sunday Sales for Midwest Liquor, LLC, approve cigarette permit for Midwest Liquor, LLC and payment of claims (including those approved by other boards):

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| 58972-58993 | PAYROLL ENDING 02/03/18 | \$85,366.69 |
| 58994-58996 | PAYROLL LIABILITIES | \$34,842.19 |
| 58997 | ZACH BOELSEN, utility deposit refund | \$50.31 |
| 58998 | ROBERT FERCH, utility deposit refund | \$72.14 |
| 58999 | RAUL GLORIA, utility deposit refund | \$47.88 |
| 59000 | SANDRA GONZALEZ, utility deposit refund | \$20.09 |
| 59001 | KORI JENNINGS, utility deposit refund | \$30.29 |
| 59002 | JOSEPH JIMENEZ, utility deposit refund | \$26.89 |
| 59003 | DARIN AUTEN, utility deposit refund | \$90.00 |
| 59004 | LORETTA BLACKMAN, utility deposit refund | \$90.00 |
| 59005 | SARA GREY, utility deposit refund | \$90.00 |
| 59006 | HOLDEN HILLEGAS, utility deposit refund | \$90.00 |
| 59007 | LEE SCHWARTZKOPF, utility deposit refund | \$90.00 |
| 59008 | DEXTER SHIELDS, utility deposit refund | \$90.00 |
| 59009 | DENISE WILLIS, utility deposit refund | \$60.00 |
| 59010 | SUE ELLEN WOHLERS, utility deposit refund | \$90.00 |
| 59011 | I WIRELESS, serv. | \$72.32 |
| 59012 | WINDSTREAM, serv. | \$54.63 |
| 59013 | BETTER HOMES & GARDEN, supp. | \$35.91 |
| 59014 | CAROL CASE, serv. | \$818.00 |
| 59015 | CC PUBLIC EMPLOYEE HEALTH PLAN, serv. | \$2,923.29 |
| 59016 | COAST TO COAST SOLUTIONS, supp. | \$268.76 |
| 59017 | COREY HAWKE, serv. | \$329.00 |
| 59018 | GALE, supp. | \$31.19 |
| 59019 | HOCKENSON PLUMBING, supp. | \$98.96 |

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| 59020 | HY-VEE INC, supp. | \$18.11 |
| 59021 | INGRAM LIBRARY SERVICES, supp. | \$50.20 |
| 59022 | KOCH BROTHERS INC, serv. | \$138.48 |
| 59023 | LAURA HUGHES, supply reimbursement | \$24.00 |
| 59024 | LEAF, serv. | \$72.30 |
| 59025 | MEDICOM, serv. | \$327.06 |
| 59026 | MICK GAGE PLUMBING & HEATING, serv. | \$3,075.73 |
| 59027 | MIDAMERICAN ENERGY, serv. | \$2,519.04 |
| 59028 | NEWBAUER INC, serv. | \$59.00 |
| 59029 | RECORDED BOOKS LLC, supp. | \$278.82 |
| 59030 | TRENT PARKER, serv. | \$1,223.20 |
| 59031 | VAC SHACK & SEWING CENTER, supp. | \$19.95 |
| 59032 | VISA, supp. | \$266.46 |
| 59033 | BUSINESS CARD, serv. | \$4,352.01 |
| 59034 | C NABER & ASSOCIATES, serv. | \$545.00 |
| 59035 | CAROL JONES, security deposit refund | \$119.68 |
| 59036 | CENTURYLINK COMMUNICATIONS, serv. | \$208.48 |
| 59037 | CHARLES CITY PRESS INC, serv. | \$316.78 |
| 59038 | CINTAS CORPORATION, serv. | \$53.76 |
| 59039 | CITY OF CHARLES CITY, serv. | \$2,996.90 |
| 59040 | HOCKENSON PLUMBING, supp. | \$230.81 |
| 59041 | IDOT-CASHIER'S OFFICE, supp. | \$340.49 |
| 59042 | IOWA NAHRO, serv. | \$1,125.00 |
| 59043 | JENDRO SANITATION SERVICES, serv. | \$727.00 |
| 59044 | JOHN DEERE FINANCIAL, supp. | \$39.36 |
| 59045 | KATHRYN JOHNSON, security deposit refund | \$82.85 |
| 59046 | KWIK TRIP INC, supp. | \$35.64 |
| 59047 | L&J INDUSTRIES INC, supp. | \$13.60 |
| 59048 | MARCO TECHNOLOGIES LLC, serv. | \$96.52 |
| 59049 | MIDAMERICAN ENERGY, serv. | \$10,280.72 |
| 59050 | MIKE MOLSTEAD MOTORS INC, serv. | \$720.51 |
| 59051 | NOAH, SMITH, SCHUKNECHT & SLOTER, serv. | \$128.00 |
| 59052 | ON-SITE INFO DESTRUCTION SERVICES, serv. | \$45.00 |
| 59053 | PHADA COMPENSATION SURVEY, serv. | \$710.00 |
| 59054 | PITNEY BOWES-LEASE ACCT, serv. | \$54.09 |
| 59055 | PLUNKETT'S PEST CONTROL, serv. | \$165.00 |
| 59056 | QUALITY AUTO SERVICE, serv. | \$37.80 |
| 59057 | RONALD HILLEGAS/R&S MOWING LLC, serv. | \$1,197.00 |
| 59058 | SCHUETH ACE HARDWARE | **VOIDED** |
| 59059 | SCHUETH ACE HARDWARE, supp. | \$1,580.21 |
| 59060 | SHERWIN-WILLIAMS CO, supp. | \$176.45 |
| 59061 | SKOTT & ANDERSON ARCHITECTS, serv. | \$1,280.00 |
| 59062 | STAPLES ADVANTAGE, supp. | \$109.78 |

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| 59063 | SUPERIOR LUMBER INC, supp. | \$304.68 |
| 59064 | T-J SERVICE INC, supp. | \$239.98 |
| 59065 | TITUS LOCK SERVICES, serv. | \$526.45 |
| 59066 | UNITED STATES CELLULAR, serv. | \$180.60 |
| 59067 | WELLS FARGO VENDOR FIN SE, serv. | \$252.02 |
| 59068 | YARDI RESIDENT SCREENING, serv. | \$52.50 |
| ACH | BANCORPSV, serv. | \$630.49 |
| ACH | BANCORPSV, serv. | \$129.50 |
| ACH | BETTY HANSON (FGP), mileage | \$7.68 |
| ACH | FIRST CITIZENS-CC, serv. | \$10.49 |
| ACH | IMAGETEK, serv. | \$340.00 |
| ACH | IOWA FINANCE AUTHORITY, serv. | \$5,348.36 |
| ACH | JACQUELINE FERCH (FGP), mileage | \$19.20 |
| ACH | JANET NIESS (FGP), mileage | \$15.36 |
| ACH | PATRICIA SINNWELL (FGP), mileage | \$6.40 |
| ACH | TREASURER, STATE OF IOWA, sales tax | \$6,931.88 |
| 59069 | AGSOURCE COOPERATIVE SERVICES, serv. | \$164.00 |
| 59070 | AGVANTAGE FS, supp. | \$306.00 |
| 59071 | ANDY WEGNER, supp. | \$485.14 |
| 59072 | ARNOLD MOTOR SUPPLY LLP, supp. | \$1,235.51 |
| 59073 | AUTOZONE, supp. | \$14.99 |
| 59074 | BREITBACH CHIROPRACTIC, serv. | \$50.00 |
| 59075 | BRUENING ROCK PRODUCTS INC, serv. | \$593.01 |
| 59076 | BUSINESS CARD, serv. | \$4,809.52 |
| 59077 | CALHOUN-BURNS & ASSOCIATES, serv. | \$9,349.15 |
| 59078 | CARQUEST AUTO PARTS, supp. | \$343.58 |
| 59079 | CENTRAL IOWA DISTRIBUTING, supp. | \$74.50 |
| 59080 | CENTURYLINK COMMUNICATIONS, serv. | \$2,202.94 |
| 59081 | CINTAS CORPORATION, serv. | \$50.73 |
| 59082 | CINTAS, supp. | \$102.82 |
| 59083 | CITY OF CHARLES CITY, serv. | \$448.13 |
| 59084 | CJ COOPER & ASSOCIATES INC, serv. | \$70.00 |
| 59085 | COMPASS BUSINESS SOLUTIONS, supp. | \$312.83 |
| 59086 | CORE & MAIN LP (HD SUPPLY), supp. | \$1,813.30 |
| 59087 | DICK'S PETROLEUM COMPANY, serv. | \$180.50 |
| 59088 | DOUBLE Z CONSTRUCTION, serv. | \$81.00 |
| 59089 | ECOLAB, supp. | \$421.88 |
| 59090 | ETHANOL PRODUCTS LLC, supp. | \$1,401.48 |
| 59091 | FEDERAL COMPANIES, serv. | \$15.00 |
| 59092 | HY-VEE INC, supp. | \$31.66 |
| 59093 | IAFC MEMBERSHIP, serv. | \$209.00 |
| 59094 | IOWA DEPT OF NATURAL RESOURCES, serv. | \$30.00 |
| 59095 | IDOT-CASHIER'S OFFICE | **VOIDED** |

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| 59096 | IDOT-CASHIER'S OFFICE | **VOIDED** |
| 59097 | IDOT-CASHIER'S OFFICE, supp. | \$3,257.94 |
| 59098 | IDOT-CASHIER'S OFFICE, supp. | \$102.91 |
| 59099 | IOWA ONE CALL, serv. | \$27.20 |
| 59100 | JENDRO SANITATION SERVICES, serv. | \$21,960.58 |
| 59101 | JOHN DEERE FINANCIAL, supp. | \$347.29 |
| 59102 | KEYSTONE LABORATORIES, serv. | \$504.64 |
| 59103 | LESSIN SUPPLY COMPANY, supp. | \$438.18 |
| 59104 | MARCO, serv. | \$108.90 |
| 59105 | MERRITT COMPUTER SERVICE INC, serv. | \$781.00 |
| 59106 | METERING TECHNOLOGY SOLUTIONS, supp. | \$19,137.38 |
| 59107 | MIDAMERICAN ENERGY, serv. | \$4,752.57 |
| 59108 | MIKE'S C&O TIRE INC, serv. | \$289.86 |
| 59109 | MILLS-INC, serv. | \$201.20 |
| 59110 | MISSISSIPPI LIME COMPANY, supp. | \$5,899.69 |
| 59111 | MTI DISTRIBUTING INC, supp. | \$353.73 |
| 59112 | NEWBAUER INC, serv. | \$19.05 |
| 59113 | NEWBAUER INC, serv. | \$179.75 |
| 59114 | NIACOG, serv. | \$5,878.10 |
| 59115 | NOAH, SMITH, SCHUKNECHT & SLOTER, serv. | \$4,139.98 |
| 59116 | OFFICE DEPOT, supp. | \$111.96 |
| 59117 | PERRY NOVAK ELECTRIC INC, serv. | \$568.16 |
| 59118 | PERRY NOVAK ELECTRIC INC, serv. | \$122.50 |
| 59119 | PITNEY BOWES SUPPLIES, supp. | \$254.97 |
| 59120 | POSTMASTER, serv. | \$905.00 |
| 59121 | POSTMASTER, supp. | \$150.00 |
| 59122 | PRODUCTIVITY PLUS ACCOUNT, supp. | \$276.78 |
| 59123 | RILEY'S INC, supp. | \$1,149.05 |
| 59124 | RISE BROADBAND, serv. | \$21.00 |
| 59125 | SCHUETH ACE HARDWARE, supp. | \$728.78 |
| 59126 | SENIOR CITIZENS CENTER, supp. | \$3.50 |
| 59127 | STANTEC CONSULTING SERV INC, serv. | \$639.00 |
| 59128 | STAPLES CREDIT PLAN, supp. | \$290.29 |
| 59129 | STATE HYGIENIC LABORATORY, serv. | \$255.00 |
| 59130 | SUPERIOR WELDING SUPPLY CO, supp. | \$419.21 |
| 59131 | T AND K TRACTOR REPAIR, serv. | \$70.70 |
| 59132 | TRIUMPH SURPLUS, serv. | \$19.40 |
| 59133 | UNITED STATES CELLULAR, serv. | \$1,019.14 |
| 59134 | UNITYPOINT HEALTH, serv. | \$1,200.00 |
| 59135 | US POSTAL SERVICE, supp. | \$1,000.00 |
| 59136 | VESSCO INC, supp. | \$371.93 |
| 59137 | WESTRUM LEAK DETECTION, serv. | \$1,300.00 |
| 59138 | ZIEGLER INC, supp. | \$529.55 |

TOTAL

\$281,197.46

January Receipts - Gen-122145.82;Dispatch-40515.59;P/R C/I-1180.03;CommEquip-1258.95;H/M Tax-218.06;RAGBRAI-.64;RUT-63835.45;EmpBen-35375.06;CVTC-13529.07;Emergency-2038.75;OptTx-66889.56;TIF-13573.80;LibrTrust-544.03;FGP-29762.00;PubHous-60387.74;Sect8-77283.16;Cable-14577.80;DebtServ-11623.13;Water-181280.37; Sewer-153361.67;WasteFnd-32917.42;Transit-835.00;SWU-18345.74;FireExt-361.00

January Disbursements - Gen-202580.68;Dispatch-25640.46;SafetyEduc-178.84;RUT-140885.14;EmpBen-37443.84;CVTC-2729.71;TIF-212918.62;LibrTrust-47.50;FGP-29593.50;PubHous-49771.53;Sect8-67990.46;Cable-24851.00;StreetRelC/I-26570.52;CW Bridge/Road Proj-34213.93;Water-70194.65; Sewer-76129.91;WasteFnd-29998.63;SWU-2571.92;FireExt-458.49

Ordinance 1113 AN ORDINANCE AMENDING SUBSECTIONS OF 105.02-DEFINITIONS AND 105.10 - WASTE STORAGE CONTAINERS OF THE CHARLES CITY CODE OF ORDINANCES FOR THE PURPOSE OF MODIFYING THE REQUIREMENTS FOR THE DISPOSAL OF RESIDENTIAL SOLID WASTE AND RECYCLABLE MATERIALS was presented for a second reading. Mayor Andrews suggested changing the reference to bundling of newspaper and specifying that only clear glass is recyclable be done on this ordinance prior to the third reading. Since these are not substantive changes, City Attorney Slotter stated we can make those changes and continue on with the third reading at the next regular council meeting. This ordinance makes the changes to our solid waste ordinance for the upcoming conversion to using totes rather than bags for garbage. This change will start April 1. Motion by Freeseaman, second Hammond to approve the second reading. Ayes - 4. Council member Freeseaman read the ordinance.

Jonathan Reece from TNT Fireworks was present to discuss his request for use of the city owned parking lot at HyVee for temporary sales of fireworks this summer. He has contacted all of the adjoining businesses and the only concern raised was the customer/staff parking around the bank, the bank did not want that blocked off. He did not hear back from the Catholic church but did from everyone else. His firm has ten million insurance coverage. Bob Ingram, from Sisson and Associates, was present to answer questions on the city's coverage needs. He recommended having the city endorsed as additional insured on TNTs policy and would also like to see a waiver of subrogation on general liability and excess. Since the lease would be with HyVee, who would sublease to TNT for that portion of the parking lot, the same coverages/endorsements would be desired from HyVee. The volunteer group that will be manning the sales tent would also need to provide their certificate of insurance. Since the city owns this parking lot and a special use permit is required per our zoning ordinance, the city would need to be the one to submit the special use request from board of adjustment. So council action tonight will be whether or not to submit a special use request to board of adjustment. Concern raised over not having a representative of TNT on premise during sales, how the sales area is protected in the overnight hours and the location being downtown. Council member Hammond commented that if they locate in this lot, at least the city would have some control over the operation. If they are in a private lot, the city would have no control at all. City attorney Slotter stated that the council's action tonight would be on whether or not to submit an application for a special use permit to the board of adjustment since the city owns the parking lot. Motion by Hammond, second Joerger to submit an application for a special use permit to the board of adjustment for selling fireworks in the HyVee parking lot. Ayes - Hammond Nays - Joerger, Freeseaman, Mallaro. Motion failed.

A public hearing needs to be held on the 2018 CDBG Rehab Grant application. This is a second attempt at applying for this grant. We were short in our income surveys the last go around. Council member Joerger introduced Resolution 20-18 entitled, "RESOLUTION FIXING TIME AND PLACE OF PUBLIC HEARING ON AN APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT TO BE SUBMITTED TO THE IOWA DEPARTMENT OF ECONOMIC DEVELOPMENT AND PROVIDING FOR NOTICE AND PUBLICATION THEREOF" and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Freeseaman, Hammond, Mallaro, Joerger. Nays - none

The 2018 Charley Western Trail Bridge demo project has been let and Lodge Construction of Waverly was awarded the bid at \$267,910.40. The entire structure, including piers and abutments, will be removed and pieces will be removed. Usable concrete pieces will be stockpiled at Shaw Avenue for use by the city in the future. Approximately 50' of the asphalt trail leading up to both sides of the bridge will be removed and graded and closure barriers placed on both sides. Work will be done this summer with a completion date no later than October 12, 2018. This project will be paid from Road Use Tax, General Fund and one day borrowing. Council member Freeseaman introduced Resolution 21-18 entitled, "RESOLUTION APPROVING A CONTRACT AND BOND FOR THE 2018 CHARLEY WESTERN TRAIL BRIDGE DEMOLITION PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Mallaro, Joerger, Freeseaman. Nays - none

A supplemental agreement with Calhoun and Burns has been prepared for the construction phase services on the Charley Western Trail bridge demolition project. Their original agreement had been for plans and specs and bidding procedures oversight only. This additional agreement will include on site observation during the construction, determination and verification of quantities, monthly preparation of payment requests and final acceptance letter. It will be for a not to exceed amount of \$55,000.00. Council member Freeseaman introduced Resolution 22-18 entitled, "RESOLUTION APPROVING SUPPLEMENTAL ENGINEERING SERVICES AGREEMENT #1 WITH CALHOUN BURNS FOR THE 2018 CHARLEY WESTERN TRAIL BRIDGE DEMOLITION PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Joerger. Resolution duly passed on roll call vote as follows: Ayes - Mallaro, Joerger, Freeseaman, Hammond. Nays - none

The 2018 First Avenue Bridge Improvement project has been awarded to Wicks Construction for \$214,932.74. The project involves removal of sections of the bridge deck that have delaminated. The remaining surface will be milled and new driving surface will be replace. A traffic barrier will also be installed that will separate pedestrians from the roadway traffic. This work will not begin until after school is out and will be completed prior to the start of the 2018-19 school year. The project will be funded by road use tax and local option sales tax. Council member Joerger introduced Resolution 23-18 entitled, "RESOLUTION APPROVING A CONTRACT AND BOND FOR THE 2018 FIRST AVENUE BRIDGE IMPROVEMENT PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Mallaro, Joerger, Freeseaman, Hammond. Nays - none

A supplemental agreement with Calhoun and Burns has been prepared for the 2018 First Avenue Bridge Improvement Project. Their original agreement had been for plans and specs and oversight of the bidding process only. This supplemental agreement will include on-site observation during construction, determination and verification of quantities, preparation of monthly payment requests and a final acceptance letter. The not to exceed amount of these services is \$60,000.00. Council member Joerger introduced Resolution 24-18 entitled, "RESOLUTION APPROVING SUPPLEMENTAL ENGINEERING SERVICES AGREEMENT #1 WITH CALHOUN BURNS FOR THE 2018 FIRST AVENUE BRIDGE IMPROVEMENT PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Joerger, Freeseaman, Hammond, Mallaro. Nays - none.

The 2018 Sanitary Sewer Lining Project has been awarded to Hydro Klean for \$172,356.00. The project includes lining of approximately 8,000 l.f. of sanitary sewer mains north of 16th Avenue on the east and west sides of North Grand Avenue. Completion date is on or before September 21, 2018. Council member Freeseaman introduced Resolution 25-18 entitled, "RESOLUTION APPROVING A CONTRACT AND BOND FOR THE 2018 SANITARY SEWER LINING PROJECT, CHARLES CITY, IOWA" and moved for adoption. Second to adopt Mallaro. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Joerger, Freeseaman, Mallaro. Nays - none

The FY2019 budget has been prepared and requires a public hearing to be held. The proposed levy for FY19 is \$15.83178/thousand, which is approximately \$.02 higher than current year. The budget needs to

be certified by March 15 so the public hearing has been set for the March 5 regular meeting. Motion by Joerger, second Freeseaman to set the public hearing for the FY19 budget for March 5. Ayes - 4

It is necessary to secure some right of way for the Illinois/Riverside Street Reconstruction project in order to move the new street away from the floodway. Joe and Lori Nettleton have agreed to deed approximately 1000 square feet to the city for right of way. They ask that the city pay all expenses incurred with this transaction. Council member Freeseaman introduced Resolution 26-18 entitled, "ACQUISITION OF PROPERTY FOR EXTENSION OF CITY RIGHT OF WAY" and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Joerger, Freeseaman, Mallaro. Nays - none

It is time for the city to go out for bids on the audit services for the FY18, FY19 and FY20 audits. Requests for proposal were sent out to six firms with the state auditor replying they were not able to submit a proposal. Gardiner Thomsen, who has been doing our audit for the last several years, submitted a quote of \$19,500 for each of the next three years. TP Anderson, from Humboldt, submitted a quote of \$14,000, \$14,800 and \$15,550 for the next three years. Neither quote included the cost of a single audit, which the city is required to do. Council member Freeseaman stated that the total difference of \$14,000 between the two quotes is hard to ignore, Council member Hammond agreed. Council member Joerger stated that there is an excellent relationship with Gardiner Thomsen and they have done a very good job for us. He would like to see us stay with them. Motion by Freeseaman, second Hammond to accept the quote from TP Anderson for audit services for FY18, FY19 and FY20. Ayes - Freeseaman, Hammond. Nays - Joerger, Mallaro. Motion failed. This item will be added to the March 19 council meeting for a vote when the full council is present.

City engineer John Fallis reviewed the application for transportation alternatives program (TAP) that is due March 2. If awarded, this would help fund a replacement for the soon to be demolished Charley Western Trail bridge. Calhoun Burns has developed three options for this bridge design and the pre-stressed concrete beam construction appears to be a good option for the city to pursue. This design would allow emergency vehicles to cross during flood events and allow for bump outs to be utilized. The preliminary cost estimate for this type of bridge is \$1.2 million. The grant application requires an official endorsement from the city supporting this project and committing maintenance for a minimum of 20 years. Council member Freeseaman asked if the type of bridge could be changed at a later date if the community would express interest in a different type and reply was yes. Council member Joerger introduced Resolution 27-18 entitled, "RESOLUTION APPROVING AN APPLICATION FOR A TAP GRANT FOR THE CHARLEY WESTERN TRAIL BRIDGE REPLACEMENT PROJECT, CHARLES CITY, IOWA" and move for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Mallaro, Joerger, Freeseaman, Hammond. Nays - none

Wendy Johnson had previously spoken to the council about putting an arboretum in the empty lot owned by the city at 1301 Clark Street. This lot was acquired through a previous flood buy out program so no structures can be built on the property. She is not asking for city funding, only permission to do this project at this location. The park and rec board has been approached about this project and are in favor of it. They've asked that park and rec director Steve Lindaman be involved in the selection of the various trees and bushes to be planted so that the maintenance of the area can be minimized. Motion by Freeseaman, second Joerger to allow this project to be located at 1301 Clark Street. Ayes - 4

A public hearing needs to be scheduled on an urban renewal plan amendment for the SW Bypass TIF district. This amendment would be for a potential Zoetis expansion project. The SW Bypass administrative board has met on this and is recommending the city council approve the plan amendment and development agreement. Council member Joerger introduced Resolution 28-18 entitled, "RESOLUTION SETTING DATE FOR PUBLIC HEARING ON URBAN RENEWAL PLAN AMENDMENT" and moved for adoption. Second to adopt Hammond. Resolution duly passed on roll call vote as follows: Ayes - Freeseaman, Hammond, Mallaro, Joerger. Nays - none

The development agreement for Zoetis would involve an eight year 90% property tax rebate for a total amount not exceeding \$1,850,000. Council member Joerger introduced Resolution 29-18 entitled, "RESOLUTION SETTING A DATE OF MEETING AT WHICH IT IS PROPOSED TO APPROVE A

DEVELOPMENT AGREEMENT WITH ZOETIS, INC, INCLUDING ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS” and moved for adoption. Second to adopt Freeseaman. Resolution duly passed on roll call vote as follows: Ayes - Hammond, Mallaro, Joerger, Freeseaman. Nays - none.

City clerk O'Donnell reported that the next planning session will be held February 26 at 6:00 p.m.

Motion by Freeseaman, second Hammond to adjourn. Ayes - 4

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk