

JANUARY 29, 2018
COUNCIL PROCEEDINGS

Charles City city council met in a budget session on January 29, 2018 at 4:30 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Dan Mallaro and Michael Hammond. Also present was city administrator Steve Diers.

Budget review for Foster Grandparent's program was reviewed. Director Mary Litterer was unable to attend due to her mother's funeral. Advisory fund is used for proceeds from sales of cookbooks, afghans, etc. and expenses are for stipends for grandparents who don't meet the program requirements and can't be paid from the operating fund. The FGP operating fund showed an increase in salary due to assumption that new director will carry family health insurance. Mary will be retiring at the end of June.

Public housing operating fund budget reviewed. The current Nitro vehicle being used by housing will be moved to the city engineer's use and a transfer in from General Fund of \$7500 will cover this. Purchase of a new truck to replace the Nitro is included with the rest of the expenses remaining pretty steady from last year. There was a decrease in the amount paid to the city to help cover the salary and expenses of a community oriented police officer and will be re-evaluating the time spent for housing department in the future to see if that amount needs to be changed. There is a capital improvement expense of \$60,000 for FY19 to get new door locks for the units and this will be taken out of the cash reserve in this fund. The 2016 Capital Fund is planned for new windows. Section 8 fund has had quite a few changes over the year. We've used up our reserves, so the funding will be increased next year. We've increased the number of families that have ported out to other housing authorities. Usually 4 to 6 per month and last month we had 17 we were paying for. Enhanced vouchers will eventually disappear. We were awarded \$145,962 for our 2017 Capital Fund and those funds are planned for windows, bathrooms and kitchen work at Morningside. We are hoping for \$150,000 award for the 2018 Capital Fund.

Cablevision fund discussed. These revenues come from a franchise fee on Mediacom cable bills. The funds are spent on payment to the school and Community Revitalization for a technology coordinator and admin of the local cable access channel respectively. A fiber feasibility study was also funded from here. The school payment will increase to \$40,489 for FY19. Justin DeVore was present and commented on all of the events that are taped and aired on the local cable channel. He has also been taping and airing the county supervisor meetings for the past year. All events are available for viewing on the Charles City PAN. The channel is administrated by the Chamber by inputting ads, monitoring the channel programming and oversight of the Broadband commission meetings.

Outside agencies then presented their requests for funding for FY19. Community Revitalization is asking for \$23,000 to help with Main Street program participation. They continually search for grants to do projects such as way finding **signage program and painting decorative lights on Main Street. They also oversee the Façade and Cultural/Entertainment program for the city and these funds have been 100% depleted the past few years. Discussion on increasing the amount budgeted for Façade projects since there seems to be a bigger need for that funding.** Dean Tjaden presented a request for the Floyd County Historical Museum for \$5000. They requested and received \$5000 for FY18. They are looking at more updates to the Salsbury lab display and will be hosting the Minneapolis Moline group soon for their convention. They are a not for profit entity and have been working on an endowment through the Northeast Iowa Community Foundation. Crisis Intervention presented a request for \$1500, same as last year's request and award. They served 391 Charles City residents last year, so there is a need for their services. Floyd County Community Foundation new development associate Diane Neuzil presented a request for \$10,000 funding which is the same requested and awarded last year. The foundation now has just over four million in assets and granted over 1.3 million in awards. Council member Freeseaman asked if the development associate position will ever be self sustained. Mayor Andrews commented that most of the funds need to be spent out in awards, not used for salaries. Big Brother/Big Sister program presented a request for \$1500, the same amount requested and awarded last year. This program is showing some good success in our area. Healthy Harvest presented a request for \$1000 for each of the next three years to go toward a local food coordinator to work with the local Farmer's market, help development food projects such as edible landscapes, etc. There was no request for funding last year. TLC presented a request for funding of \$10,000 for their operations. They are a non-profit and are realizing a shortfall due to some costs they can't control. They have been applying for whatever grants they can find but it's difficult to find grants to cover operating costs, most are geared toward specific projects.

There being no further business, meeting was adjourned.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk