

COUNCIL PROCEEDINGS  
JANUARY 25, 2017

Charles City city council met in a budget session on January 25, 2017 at 5:30 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Dan Mallaro and Michael Hammond. Also present were city administrator Steve Diers and city engineer John Fallis.

**Road Use Tax budget was reviewed. An increase of 2 ½ % to salaries here was included which includes most of the street salaries and some of administrator and city clerk salaries. A truck has already been purchased for current fiscal year. For FY19, a street sweeper is budgeted for \$240,000. Our current one is 10 years old and is wearing out. A paint machine purchase is also budgeted for \$7,000.**

Wayfinding expenses of \$35000 in FY18 and \$35000 in FY19 are budgeted here. A transfer out of \$400000 to Charley Western Trail Bridge in FY18 and a transfer out to CVTC for our share of those expenses for both years is also included.

CVTC budget is for the shared facility that houses city, state and county street departments located south of town. Our share of expenses is paid by a transfer from road use tax fund. This budget is approved by a 28E board that oversees operations there and the percentages of each entities portion are established according to how many bays each one has in the building.

Local option sales tax budget was reviewed. The revenues here are from a local option sales tax that was voted in by the citizens to be used for roadway maintenance and construction within the city. We have seen an increase in these revenues over the past couple of years. In FY18, about \$476,000 will be transferred out to cover costs of street projects and debt service for previous street projects. In FY19, \$2,317,000 is budgeted to be transferred out to street project funds and for debt service. One of the projects is a sidewalk project and the question was raised if that would be an acceptable use for these funds since street projects was the intended use. Staff will look into this item and report back to council.

Street related capital improvements fund budget discussed. This fund is where most of the street projects flow through. All expenses are paid by transfers in from local option sales tax, water, sewer and storm sewer. Some of the projects planned for FY19 include Hildreth Street reconstruction (\$1,300,000), Riverside/Illinois Street reconstruction (\$340,000), annual ADA transition sidewalk work (\$50,000), annual PCC repair (\$150,000), HMA repair (\$315,000) and 1<sup>st</sup> Avenue bridge reconstruction (\$250,000).

Storm Water Fund budget discussed. This monthly fee was bumped up \$1 last year due to extensive smoke testing and sub-drain installation planned. The SW TIF board had discussed doing a water drainage project in the industrial park and our 11<sup>th</sup> Street culvert project could be done in conjunction with that to help with the flash flooding issues occurring there. The city would be the lead entity in this project and would be reimbursed from SW TIF and some of the business owners there to cover their portion of the project. The total project cost is estimated at \$400,000 of which our portion would be approximately \$80,000. This would be done in FY18. Other expenses budgeted for FY19 include storm manhole repairs (\$30,000) and GIS mapping system (\$40,000).

Waste collection fund budget reviewed. We collect this revenue and then pay out to Jendro for their solid waste collective services. This fund also covers the costs for spring cleanup and yard waste pickup services.

Street expenses in the General fund were discussed. Tree removal costs were higher in FY18 due to storm damage. For FY19, tree removal is set for \$35,000, costs for Shaw Avenue dump site to GHD at \$8,000 and removal of a test well for Shaw Avenue at \$10,000. Sanitary sewer collection line items reviewed. More sewer lining, monoform work to rehab manholes and smoke testing is planned as well as costs to put the manholes into our GIS system.

With the failure of the Charley Western trail bridge, plans are to demolish the bridge and design a replacement. A total of \$450,000 has been included in FY18 re-estimated numbers to demo the bridge with \$400,000 being transferred from RUT and \$50,000 on a one day borrowing.

McQuillen Capital Project fund has expenses in it that will be reimbursed upon completion of the project. That original agreement will have to be re-done since the info in it, such as dates, is incorrect now.

2016 Flood fund will be winding down soon. All of the expenses have been submitted to the state since the retaining wall project got completed this past fall.

RCPG grant fund has a \$500 balance that will be used for field days with growers, etc. as this grant gets underway.

Clark Street trail fund will be used for the Clark Street trail extension project scheduled for FY19. This will be funded 80% by Federal monies and 20% by the city.

An updated levy sheet had been distributed. The transit levy was reduced to \$45,000. The levy calculated is about \$.30 higher than the current year's levy, so adjustments could be made to the employee benefits levy to bring that down closer to current year.

There being no further business, meeting was adjourned.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, city clerk