

COUNCIL PROCEEDINGS
JANUARY 23, 2020

Charles City city council met in a budget session on January 23, 2020 at 5:30 p.m. in council chambers. Mayor Pro Tem Joerger opened the meeting and the following council members were present: Keith Starr, DeLaine Freeseaman, Phillip Knighten and Phoebe Pittman. Mayor Andrews arrived at 5:35 p.m. Also present were city administrator Steve Diers and city engineer John Fallis.

The initial levy breakdown sheet was distributed with the levy totaling \$16.07928. Current year levy is \$15.900.

Road use tax fund budget reviewed. The receipts into this fund are based on a per capita amount from the state. This year we are using \$128/capita and are re-estimating FY20 at \$132/capita. An increase of 3% for FY21 have been budgeted. Purchase of a snow pusher for \$8500 has been included for FY21. Painting of lines in parking lots are usually done every other year. HyVee wants this done more in the parking lot at their store and they are willing to cost share that. So the additional expense and reimbursement from HyVee has been included. Mayor Andrews asked if the traffic signals will be painted and reply was yes, we intend to touch up the signals. Wayfinding sign expenses have come out of RUT as well as tree trimming in the city right of way. The first half of our major tree trimming project throughout the entire city came out of FY19 and the remaining half will come out in FY20.

CVTC proposed budget reviewed. This is a shared facility located south of town and the city, county and state all house their machinery and workers there. Our share of the expenses comes out of RUT.

Local option sales tax budget reviewed. We use this 100% for streets as dictated on the ballot when this was passed. The current tax is set to expire in 2022 so we will plan on putting this back on the ballot in November 2021. With online sales now having to charge sales tax, this should help the revenue into this fund. The ADA transition budgeted each year for \$50,000 does about one intersection.

Street related capital improvements is where all of our street project expenses flow through. FY20 is a bigger year for projects, so FY21 will be lighter on projects as we have done in the past. Larger projects planned include 2020 HMA project (\$1275000), PCC annual repairs (\$150000) and Main Street bridge repair project (\$260000).

Storm Water Utility fund includes intake repairs, monofrom of manholes and subdrain work. Since we didn't do any subdrain work in FY19, we doubled the amount for FY20. For FY21, we have budgeted for the second half of the S.Grand/Oliver drainage project. The South Main drainage project will be coordinated with the Bridge Church's planned parking lot project.

Waste fund budget reviewed. Jendro is requesting a 5.74% increase this spring so we are re-estimating FY20 numbers to reflect that. Our agreement with them states they can request an increase equal to the CPI from previous year. The big driver of this request is recycling costs, they are having trouble getting rid of it.

Tree removal for streets (\$35000), sidewalk replacements for city owned sidewalks(\$40000), payments to GHD for monitoring Shaw Avenue dumpsite (\$10000) and EPA review costs (\$3000) are run through general fund street accounts.

Brief discussion on McQuillen project fund. There is still movement on this project, so we penciled in expenses just in case a new developer steps in for both FY20 and FY21. We will also have to re-visit the parking lot reconfiguration at that point.

Charley Western bridge project fund budget discussed. Bids came in yesterday for this project and we received only one bid for \$1.6 million. We based the budget numbers on this bid but staff is recommending re-bidding this project and possibly extending the completion time. We hope that will garner us more bidders. City engineer Fallis will contact the plan holders who didn't bid to see if extending the time frame will possibly get them to submit bids. Revenues for this project include

donations, Wellmark grant estimated at \$100,000, TAP funds of \$329,000, snowmobile association pledge of \$35000, hotel/motel grant of \$5000/year for 5 years, Friends of the Trail pledge of \$75000, loan of \$686000, transfer in from RUT of \$55000 for FY20 and FY21, transfer in from Option Tax of \$90000, transfer in from park and rec C/I for FY20 of \$50000 and transfer from park and rec C/I of \$10000/year for 5 years. We used \$1.6 million for the expenses for this project. We will also utilize GO bonds of \$300,000 to \$400,000 if necessary.

SW Industrial Stormwater project budget reviewed. Winnebago Industries in the SW Development park has issues with it's loading dock flooding when we have heavy rains. There are also other issues downstream from the development park that we would like address with this stormwater project. We went out for bids and received 13 back. They were all way over the estimate of \$394,000, so we are trying to downsize this project to bring costs down. We are applying for a water quality initiative grant that would go toward this project. We have buy in from Winnebago for \$50,000 and the SW TIF board has approved \$100,000 toward this project. The city has budgeted \$100,000. None of the other businesses in the park have issues so it is more difficult to get them to pay towards this project.

Debt service fund budget reviewed. Revenues include debt service levy, transfer in from water, sewer, option tax and TIF funds for payments on loans with a GO pledge on them. We are making the last payment on the 2003 Park Avenue loan. The yearly one day borrowing we do is included as well.

Ambulance funding was discussed. We are currently paying \$50,000 a year to AMR for ambulance service in the city and St. Charles township. Recent ambulance commission meetings have had discussion about the city and county each paying \$75,000. The commission will ask for proposals from AMR and other area providers for an RFP.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, city clerk