

COUNCIL PROCEEDINGS
JULY 13, 2022

Charles City city council met in a planning session on July 13, 2022 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Patrick Lumley, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present was city engineer John Fallis.

Mayor Andrews reported that the two new murals in town have been started.

Larry Hibbs, representing Izaak Walton League, presented a check for \$1500 to go toward the edible arboretum the city is doing on Clark Street.

A house owned by Barry Mackey located at 701 Milwaukee suffered a structure fire in February of this year. He would like to fix it. Since this project will be beyond the standard time frame that the insurance keeps the reserve, Barry has agreed to pay the city the amount of the reserve which we will then refund back to him once the project is completed within city code. Building inspectors will periodically inspect this project along the way to be sure it is being done in compliance with the city's building code. There is a timeline for completion in the agreement. Barry had made a couple of very minor wording changes in the agreement and city attorney Slotter is fine with those. This item will be on the next regular agenda for council consideration.

Water superintendent Cory Spieker has suggested a contract be made with 120Water for a lead and copper inventory of the city's mains and citizens water service lines. This is necessary due to new regulations by the EPA. If lead lines are found, the owner needs to pay for replacement. This inventory needs to be completed by 2024 and this company can meet that deadline.

The grinding contract with T and W Grinding is set to be renewed. They come to the city twice a year to do the grinding of the tree limbs generated from city residents. The price has gone up somewhat to \$26,856/year but the largest increase is in the fuel surcharge. It has been changed to anything over \$2.50/gallon for diesel. We have been hit hard with requests to take down dead ash trees, estimation is that we have about 800 left to come down. T and W does a great job for us and we are in their rotation currently.

The state has made changes to UTV regulations that now allow them in cities. We need to change our ordinance to reflect this change and match the state code. We can't regulate the hours of operation or charge them a permit fee. We are able to prohibit them from operating on our trails and in our parks. Chief Hugh Anderson stated that we have had some minor issues since we passed this ordinance this spring.

Lions Fly In breakfast is this Sunday at the airport starting at 8:00 a.m. Council member Starr reported that the recent car show sponsored by the Rotary Club went well.

There being no further business, meeting was adjourned.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk

COUNCIL MINUTES
REGULAR SESSION
JULY 18, 2022

Charles City city council met in regular session at 6:00 p.m. on July 18, 2022 in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Patrick Lumley, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter.

Citizen comments – none.

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Knighten to approve the agenda. Ayes – 5

Motion by Freeseaman, second Pittman to approve the minutes of the June 29 and July 6 meetings. Ayes – 5

Motion by Knighten, second Pittman to approve the consent calendar. Ayes – 5. Consent calendar consisted of the following: approve liens for unpaid utility bills - \$271.54Acct5015500001, \$93.77Acct5014990003 and \$82.26Acct5014450005; approve 6/22 financials for city of Charles City and CC Public Employees health Plan and payment of claims (including claims approved by other boards):

Mayor Andrews is recommending appointing Scott Kendall (county appointee) to replace Ryan McElroy and reappoint Rachel Mack to the library board. Motion by Starr, second Lumley to approve these appointments. Ayes – 5

A request has been made to add a block of N. Main Street to the street closings for RAGBRAI. This will be the block in between Blunt and Ferguson. Also, the 600 block of Cedar Street to be used to located showers for RAGBRAI. Motion by Starr, second Pittman to approve these closures. Ayes – 5.

The grinding contract with T and W Grinding is up for renewal. The new yearly price will be \$26,956 and they have added a fuel surcharge on diesel for costs over \$2.50/gallon. We have had this company for quite awhile and are very happy with their work. We will, however, research other options before this renews next year. Council member Starr introduced Resolution 82-22 entitled, “RESOLUTION APPROVING AGREEMENT WITH T AND W GRINDING” and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Lumley, Freeseaman, Pittman, Knighten. Nays – none. Council discussed how many ash trees we had to remove and the fuel surcharge by T and W.

Water superintendent Cory Spieker was present to discuss the lead and copper contract with 120Water. This is being recommended due to the new regulations passed by EPA. The city needs to do an inventory of all water service lines and if any are found to be made of lead, they must be replaced. This company would conduct this inventory before the deadline of 2024. The cost is \$18,000 per year for this two year contract. Council member Starr introduced Resolution 85-22 entitled, “RESOLUTION APPROVING CONTRACT FOR LEAD AND COPPER RULE REVISIONS SERVICES” and moved for adoption. Second to adopt Lumley. Resolution duly passed on roll call vote as follows: Ayes – Starr, Lumley, Freeseaman, Pittman, Knighten. Nays – none.

The city has budgeted payments to several non profit entities for FY23 and also approved a payment to TLC for FY22. Recent state auditor opinions have stated that these payments need to be for an approved public purpose. To meet these guidelines, city attorney Sloter has prepared agreements for services to be entered into with each of the entities. The city council feels these services will provide economic development benefits to our businesses and citizens. Council member Pittman introduced Resolution 86-22 entitled, "RESOLUTION APPROVING AGREEMENTS FOR SERVICES" and moved for adoption. Second to adopt Freeseeman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Lumley, Freeseeman, Pittman, Knighten. Nays – none.

Transfers for FY22 have been prepared. These include transfers for debt service payments, a percentage of sales from water/sewer to General for admin, transfers to reserve accounts and reimbursements of police/admin salaries from public housing and foster grandparents. Council member Pittman introduced Resolution 87-22 entitled, "RESOLUTION AUTHORIZING TRANSFERS" and moved for adoption. Second to adopt Freeseeman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Lumley, Freeseeman, Pittman, knighten. Nays - none

Pay estimate #33 has been received for Portzen Construction for the WRRFproject. Fox Engineering has reviewed this and is recommending payment. The amount of this payment is \$262742.15 which includes some pay down of the retainage amount. Council member Freeseeman introduced Resolution 88-22 entitled, "RESOLUTION APPROVING PAY ESTIMATE #33 FOR WATER RESOURCE RECOVERY FACILITY PROJECT" and moved for adoption. Second to adopt Starr. Resolution duly passed on roll call vote as follows: Ayes – Starr, Lumley, Freeseeman, Pittman, Knighten. Nays – none.

A fire occurred in a house at 701 Milwaukee in February 2022. Barry mackey is the owner and he would like to fix the house up. To cover the normal demolition reserve usually held by the insurance company, Mackey has agreed to pay the city \$16,674 to be held in the event he does not finish this project and the city needs to step in to clean it up. Mackey made a couple of very minor changes to the agreement that was drafted and city attorney Sloter is okay with those. Council member Starr introduced Resolution 89-22 entitled, "RESOLUTION APPROVING AGREEMENT FOR DEMOLITION RESERVE" and moved for adoption. Second to adopt Lumley. Resolution duly passed on roll call vote as follows: Ayes – Starr, Lumley, Freeseeman, Pittman, Knighten. Nays – none.

City clerk O'Donnell reported that the next planning session is set for July 27. After discussion by the council, it was decided to move that meeting to July 25 due to RAGBRAI being here on July 28.

City administrator Diers reported that the owner of Hartwood Inn wants to discuss again the possibility of re-zoning his property. He only got 2 signatures on the petition that is required from the abutting property owners. He can request that the council pursue this of their own volition and send it to planning and zoning for their review. He will come to the August 10 planning session to discuss with council. Council requested information on calls for service at this business and the other hotels in town. Ambulance meeting is tomorrow at 5:00 and park and rec meetings Wednesday night to discuss the pool study.

Motion by Pittman, second Freeseeman to adjourn. Ayes – 5.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk