

CHARLES CITY PARADE PERMIT

CITY CODE 60.08

THE ORGANIZER AND APPLICANT WILL AGREE TO AND ACCEPT RESPONSIBILITY FOR OBSERVING CITY CODE AND OBEYING ALL RULES INCLUDING, BUT NOT LIMITED TO, THOSE SET OUT ON THE SECOND PAGE OF THIS APPLICATION.

DATE OF APPLICATION: May 24, 2022

1. DATE OF PARADE: Monday, July 4, 2022 TIME: 10:30 AM

2. PERSON OR ORGANIZATION SPONSORING PARADE:

NAME: Charles City Area Chamber of Commerce

ADDRESS: 401 N Main Street PHONE #: 641-228-4234

PERSON IN CHARGE: Joanna Thompson PHONE #: 253-363-6194

SIGNATURE: 

3. PARADE IS IN CONJUNCTION WITH (CELEBRATION/FUNCTION/EVENT)

4th of July Independence Celebration Event

4. STAGING AREA (WHERE WILL THE PARADE LINE-UP): 13th Avenue, line up will begin at 7:30 AM

We plan to use golf carts along the parade route during the staging, judging, and wrapping up of the parade.

5. EXACT PARADE ROUTE: 13th Avenue, down Main Street to Riverside Drive before the bridge, Right on

Riverside Drive, up Jackson Street to Lane Street

6. NUMBER OF ENTRIES: approximately 200

7. ANY SPECIAL ENTRY: (Horse teams, over-length vehicles, etc.)

horse teams, big balloons, combines, oversized vehicles, trailers, etc.

8. SECURITY RISK ENTRIES (i.e. political figures):

Mayor Dean Andrew and possibly Country Singer John King

INTERNAL USE:

AUTHORIZATION IS HEREBY: GRANTED \_\_\_\_\_ DENIED \_\_\_\_\_ TO THE ABOVE NAMED PERSON OR ORGANIZATION FOR A PARADE ON THE ABOVE DATE AND TIME.

\_\_\_\_\_  
MAYOR OR MAYOR PRO TEMP

\_\_\_\_\_  
CHIEF OF POLICE

PARADE RULES:

- 1 THERE WILL BE NO ITEMS THROWN FROM VEHICLES OR FLOATS. SOMEONE ON FOOT AND NEAR THE CROWD SHOULD DISTRIBUTE ALL CANDY, FLYERS, PROMOTIONAL MATERIALS, ETC. NO SQUIRT GUNS, SUPER SOAKERS, AND/OR THE LIKES WILL BE ALLOWED IN THE PARADE.
- 2 ALL VEHICLES, ANIMALS, FLOATS, SHALL STAY AS CLOSE TO THE CENTER OF THE STREET AS POSSIBLE, INSURING A SAFE DISTANCE BETWEEN THE ENTRY AND THE CROWD.
- 3 NO ENTRY WILL BE ALLOWED TO PERFORM, EXHIBIT, OR DEMONSTRATE IN A WAY THAT COULD ENDANGER THE CITIZENS OBSERVING THE PARADE.
- 4 ANY VIOLATION OF CITY CODE 60.08, THESE RULES, STATE CODE OR THE DIRECT ORDER FROM A POLICE OFFICER OR DESIGNEE COULD RESULT IN A WARNING, REMOVAL FROM THE PARADE, OR A CITATION IF APPLICABLE.

CITY CODE 60.08 PARADES REGULATED. No person shall conduct or cause any parade on any street except as provided herein:

- 1 "Parade" Defined. "Parade" means any march or procession of persons or vehicles organized for marching or moving on the streets in an organized fashion or manner or any march or procession of persons or vehicles represented or advertised to the public as a parade.
- 2 Permit Required. No parade shall be conducted without first obtaining a written permit from the Mayor or Police Chief not less than four (4) days prior to the date of the parade. Such permit shall state the time and date for the parade to be held and the streets or general route therefor. Such written permit granted to the person organizing or sponsoring the parade shall be permission for all participants therein to parade when such participants have been invited by the permittee to participate therein. No fee shall be required for such permit.
- 3 Parade Not A Street Obstruction. Any parade for which a permit has been issued as herein required, and the persons lawfully participating therein, shall not be deemed an obstruction of the streets notwithstanding the provisions of any other ordinance to the contrary.
- 4 Control By Police and Fire Fighters. Persons participating in any parade shall at all times be subject to the lawful orders and directions in the performance of their duties of law enforcement personnel and members of the fire department.

I have read the above rules and will take reasonable steps to ensure that they will be carried out.

PERSON IN CHARGE: Joanna Thompson DATE: May 24, 2022  
(printed name)


SIGNATURE: 

CHARLES CITY STREET CLOSING REQUEST AND PERMISSION FORM

THE ORGANIZER AND OR APPLICANT WILL AGREE TO AND ACCEPT RESPONSIBILITY OF THIS EVENT.

DATE OF APPLICATION April 28, 2022

1. DATE OF CLOSING: Friday, July 1, 2022 TIME: 10:00 PM
2. DATE OF REOPENING: Tuesday, July 5, 2022 TIME: 2:00 PM
3. REASON FOR CLOSURE: Independence Celebration Event
4. STREET(S) TO BE CLOSED: Kelly St and Blunt St between N Main and N Jackson St.
5. ALL AFFECTED PROPERTIES HAVE BEEN NOTIFIED? YES  NO

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6. PERSON OR ORGANIZATION SPONSORING EVENT: Charles City Area Chamber of Commerce
- ADDRESS: 401 N Main Street PHONE # 641-228-4234
- PERSON IN CHARGE (IF ORGANIZATION) Joanna Thompson
- PHONE # 253-363-6194 SIGNATURE: 

7. ANY SPECIAL INFORMATION: This is for the sandbox and bandshell. We'd like to open the street and cone off these items when the festivities are not taking place.

INTERNAL USE:

8. AUTHORIZATION IS HEREBY: GRANTED  DENIED  TO THE ABOVE NAMED PERSON OR ORGANIZATION FOR A STREET CLOSURE ON THE ABOVE DATES AND TIME.

\_\_\_\_\_  
CHIEF OF POLICE

9. NOTIFICATION TO:
- SUPERINTENDENT OF THE STREET DEPARTMENT \_\_\_\_\_
- FIRE DEPARTMENT \_\_\_\_\_
- AMBULANCE \_\_\_\_\_

CHARLES CITY STREET CLOSING REQUEST AND PERMISSION FORM

THE ORGANIZER AND OR APPLICANT WILL AGREE TO AND ACCEPT RESPONSIBILITY OF THIS EVENT.

DATE OF APPLICATION April 28, 2022

1. DATE OF CLOSING: Sunday, July 3, 2022 TIME: 10:00 AM
2. DATE OF REOPENING: Sunday, July 3, 2022 TIME: 12:00 AM
3. REASON FOR CLOSURE: Independence Celebration Event
4. STREET(S) TO BE CLOSED: Kelly St and Blunt St between N Main and N Jackson St;  
N Jackson St between Kelly St and Blunt St
5. ALL AFFECTED PROPERTIES HAVE BEEN NOTIFIED? YES  NO

6. PERSON OR ORGANIZATION SPONSORING EVENT: Charles City Area Chamber of Commerce

ADDRESS: 401 N Main Street PHONE # 641-228-4234

PERSON IN CHARGE (IF ORGANIZATION) Joanna Thompson

PHONE # 253-363-6194 SIGNATURE: 

7. ANY SPECIAL INFORMATION: \_\_\_\_\_

INTERNAL USE:

8. AUTHORIZATION IS HEREBY: GRANTED \_\_\_\_\_ DENIED \_\_\_\_\_ TO THE ABOVE NAMED PERSON OR ORGANIZATION FOR A STREET CLOSURE ON THE ABOVE DATES AND TIME.

\_\_\_\_\_  
CHIEF OF POLICE

9. NOTIFICATION TO:

SUPERINTENDENT OF THE STREET DEPARTMENT \_\_\_\_\_

FIRE DEPARTMENT \_\_\_\_\_


AMBULANCE \_\_\_\_\_

CHARLES CITY STREET CLOSING REQUEST AND PERMISSION FORM

THE ORGANIZER AND OR APPLICANT WILL AGREE TO AND ACCEPT RESPONSIBILITY OF THIS EVENT.

DATE OF APPLICATION April 28, 2022

1. DATE OF CLOSING: Monday, July 4, 2022 TIME: 7:00 AM
2. DATE OF REOPENING: Monday, July 4, 2022 TIME: 6:00 PM
3. REASON FOR CLOSURE: Independence Celebration Event
4. STREET(S) TO BE CLOSED: Kelly St and Blunt St between N Main and N Jackson St;  
N Jackson St between Kelly St and Blunt St
5. ALL AFFECTED PROPERTIES HAVE BEEN NOTIFIED? YES  NO

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6. PERSON OR ORGANIZATION SPONSORING EVENT: Charles City Area Chamber of Commerce  
ADDRESS: 401 N Main Street PHONE # 641-228-4234  
PERSON IN CHARGE (IF ORGANIZATION) Joanna Thompson  
PHONE # 253-363-6194 SIGNATURE: 
7. ANY SPECIAL INFORMATION: This is for the parade and July 4th associated activities.

INTERNAL USE:

8. AUTHORIZATION IS HEREBY: GRANTED  DENIED  TO THE ABOVE  
NAMED PERSON OR ORGANIZATION FOR A STREET CLOSURE ON THE ABOVE DATES  
AND TIME.

\_\_\_\_\_  
CHIEF OF POLICE

9. NOTIFICATION TO:
- SUPERINTENDENT OF THE STREET DEPARTMENT \_\_\_\_\_
- FIRE DEPARTMENT \_\_\_\_\_
- AMBULANCE \_\_\_\_\_

# 2022 Charles City Fourth of July Celebration Schedule

## FRIDAY, JULY 1

- 10:00 am Kids Day Registration in Central Park (McDonald's and First Citizens Bank)
- 10:30 am Kids Day Parade
- 10:45-1 Kids Day activities in Central Park
- 5-9 pm Party in the Park (Main Street Charles City)

## SATURDAY, JULY 2

No planned activities in park ... promoting local businesses, restaurants and attractions

## SUNDAY, JULY 3

- 11-1 Public Church Service & BBQ in Central Park (Evangelical Free Church)
- 1-10 p.m. Central Park Activities with beer garden and food vendors (Chamber)
  - 1-3 pm Charles City Alumni Jazz Band
  - 3:30-6:30 Southland band
  - 6:30 pm Hot Dog Eating Contest
  - 7:30-10 pm John King
- 7:30 pm CC Municipal Band Patriotic Concert behind library (CC Muni Band)
- 10:15 pm Fireworks Show downtown over Cedar River (Main Street Charles City)

## MONDAY, JULY 4

- 7:30 am Firecracker 5 Races (Main Street Charles City)
- 8-10 am Parade Line-up on 13<sup>th</sup> Avenue (Chamber)
- 10:30 am Parade down N. Main to Riverside Dr, and up N. Jackson (Chamber)
- 12-4 pm Central Park Activities with beer garden, food vendors and Mixed Tape Band