
AGENDA ITEM SUMMARY

Subject: Consider Resolution No 15-22, A resolution accepting the 401 N. Main Remodeling project and approving final payment

Background Summary:

The remodeling project for 401 N. Main Street which houses the Charles City Chamber, CCADC and Main Street Charles City organizations has been completed by Henkel Construction as overseen by Mark Moine of Martin Gardner Architecture. The work included replacement of the front windows and entry way as well as replacement of the main rear door and placement of the "401 N. Main" lettering on the front of the building. This transformation was badly needed as windows were poorly insulated and doors would often freeze in the cold. This work also allowed the placement of the "Visitor's Center" in the entry way which now allows 24/7 access to information as well as makes us compliant with the state requirement for the placement of the directional signage along the Avenue of the Saints.

Total project was bid at \$69,999 and had a total amount of change orders of \$7,460.78 for a total project cost of \$77,459.78. We are currently holding 5% retainage on the project of \$3,873.

Staff and project architect Mark Moine agree that all the work is completed and recommend that the city accept the project as complete and pay the remaining retainage amount.

CITY OF CHARLES CITY

RESOLUTION NO. 15-22

*RESOLUTION ACCEPTING THE 401 N. MAIN REMODEL PROJECT AND
AUTHORIZING FINAL PAYMENT*

WHEREAS, the City Council of the City of Charles City, Iowa, has by prior resolution awarded a contract to Henkel Construction for the 401 N. Main Remodel Project set forth in the preamble hereof, and

WHEREAS, Martin Gardner Architects recommends acceptance of the said project which has been completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charles City, Iowa, meeting in regular session on this 7th day of February, 2022 that the 401 N. Main Remodel Project set forth in the preamble hereof is hereby accepted and that final payment of \$ 3,873 be made.

COUNCIL MEMBER moved the adoption of the foregoing Resolution;

COUNCIL MEMBER seconded the motion to adopt, and on roll call the voting was as follows:

AYES:

NAYS:

Passed and approved this 7th day of February, 2022.

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk

TO OWNER/CLIENT:

City of Charles City
105 Milwaukee Mall
Charles City, Iowa 50616

PROJECT:

Charles City Chamber Bldg Renv
401 North Main St.
Charles City, Iowa 50616

APPLICATION NO: 5

INVOICE NO: 2120M.05

PERIOD: 10/01/21 - 10/31/21

PROJECT NO: 2120M

CONTRACT DATE:

FROM CONTRACTOR:

Henkel Construction Company
208 East State St
Mason City, Iowa 50401

VIA ARCHITECT/ENGINEER:

Mark Moine (Martin Gardner Architecture)
700 11th Street, Suite 200
Marion, Iowa 52302

CONTRACT FOR: Charles City Chamber Bldg Renv Prime Contract

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

| | |
|--|-------------|
| 1. Original Contract Sum | \$69,999.00 |
| 2. Net change by change orders | \$7,460.78 |
| 3. Contract Sum to date (Line 1 ± 2) | \$77,459.78 |
| 4. Total completed and stored to date (Column G on detail sheet) | \$77,459.78 |
| 5. Retainage: | |
| a. 0.00% of completed work | \$0.00 |
| b. 0.00% of stored material | \$0.00 |
| Total retainage (Line 5a + 5b or total in column I of detail sheet) | \$0.00 |
| 6. Total earned less retainage (Line 4 less Line 5 Total) | \$77,459.78 |
| 7. Less previous certificates for payment (Line 6 from prior certificate) | \$73,586.78 |
| 8. Current payment due: | \$3,873.00 |
| 9. Balance to finish, including retainage (Line 3 less Line 6) | \$0.00 |

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
|--|------------|------------|
| Total changes approved in previous months by Owner/Client: | \$7,460.78 | \$0.00 |
| Total approved this month: | \$0.00 | \$0.00 |
| Totals: | \$7,460.78 | \$0.00 |
| Net change by change orders: | \$7,460.78 | |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Henkel Construction Company

By: *[Signature]* Date: November 1, 2021
Mason Harms, Controller

State of: Iowa
County of: Cerro Gordo
Subscribed and sworn to before
me this 1st day of November 2021
Notary Public: *[Signature]*
My commission expires: 8/31/2024



ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$3,873.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)

ARCHITECT/ENGINEER:

By: Mark L. Moine Date: 2-4-22

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing

Contractor's signed Certification is attached.

Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 5

APPLICATION DATE: 10/31/2021

PERIOD: 10/01/21 - 10/31/21

Contract Lines

| ITEM NO. | BUDGET CODE | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
|----------------|---|-------------------------|--------------------|-----------------------------------|---|--|--|----------------|---------------------------|---------------|
| | | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| | | | | 1 | 1.C General Conditions.Misc. Credit | | | | | |
| 2 | 1.C General Conditions.Misc. Credit | Bond/Insurance | \$600.00 | \$600.00 | \$0.00 | \$0.00 | \$600.00 | 100.00% | \$0.00 | \$0.00 |
| 3 | 2.C Sitework.Misc. Credit | Demolition | \$3,844.00 | \$3,844.00 | \$0.00 | \$0.00 | \$3,844.00 | 100.00% | \$0.00 | \$0.00 |
| 4 | 6.C Carpentry.Misc. Credit | Wood Framing/Drywall | \$7,900.00 | \$7,900.00 | \$0.00 | \$0.00 | \$7,900.00 | 100.00% | \$0.00 | \$0.00 |
| 5 | 8.C Doors & Windows.Misc. Credit | Storefront/Door/Windows | \$34,700.00 | \$34,700.00 | \$0.00 | \$0.00 | \$34,700.00 | 100.00% | \$0.00 | \$0.00 |
| 6 | 9.C Finishes.Misc. Credit | Acoustic Ceilings | \$1,300.00 | \$1,300.00 | \$0.00 | \$0.00 | \$1,300.00 | 100.00% | \$0.00 | \$0.00 |
| 7 | 9.C Finishes.Misc. Credit | Flooring | \$1,500.00 | \$1,500.00 | \$0.00 | \$0.00 | \$1,500.00 | 100.00% | \$0.00 | \$0.00 |
| 8 | 9.C Finishes.Misc. Credit | Painting | \$2,500.00 | \$2,500.00 | \$0.00 | \$0.00 | \$2,500.00 | 100.00% | \$0.00 | \$0.00 |
| 9 | 10.C Specialty Items.Misc. Credit | Signage | \$2,705.00 | \$2,705.00 | \$0.00 | \$0.00 | \$2,705.00 | 100.00% | \$0.00 | \$0.00 |
| 10 | 15.C Mechanical.Misc. Credit | Mechanical | \$2,300.00 | \$2,300.00 | \$0.00 | \$0.00 | \$2,300.00 | 100.00% | \$0.00 | \$0.00 |
| 11 | 16.C Electrical.Misc. Credit | Electrical | \$3,700.00 | \$3,700.00 | \$0.00 | \$0.00 | \$3,700.00 | 100.00% | \$0.00 | \$0.00 |
| TOTALS: | | | \$69,999.00 | \$69,999.00 | \$0.00 | \$0.00 | \$69,999.00 | 100.00% | \$0.00 | \$0.00 |

Change Orders

| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
|----------|--|-----------------|-----------------------------------|---|--|--|-----------|---------------------------|-----------|
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| | | | 12 | PCCO#001 Visitor Information Signage Increase | | | | | |
| 13 | PCCO#002 CE #006 - Solid Surface Sills | \$675.00 | \$675.00 | \$0.00 | \$0.00 | \$675.00 | 100.00% | \$0.00 | \$0.00 |
| 14 | PCCO#003 Entry Ceiling Grid | \$250.00 | \$250.00 | \$0.00 | \$0.00 | \$250.00 | 100.00% | \$0.00 | \$0.00 |
| 15 | PCCO#004 Performance Bond | \$549.00 | \$549.00 | \$0.00 | \$0.00 | \$549.00 | 100.00% | \$0.00 | \$0.00 |
| 16 | PCCO#005 Voluntary Alternate #4 | \$3,120.00 | \$3,120.00 | \$0.00 | \$0.00 | \$3,120.00 | 100.00% | \$0.00 | \$0.00 |
| 17 | PCCO#006 Voluntary Alternate #6 | \$930.00 | \$930.00 | \$0.00 | \$0.00 | \$930.00 | 100.00% | \$0.00 | \$0.00 |

| A | B | C | D | E | F | G | | H | I |
|----------------|----------------------------------|-------------------|-----------------------------------|---------------|--|--|----------------|---------------------------|---------------|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| 18 | PCCO#007 Fix Water Damage Panels | \$1,597.97 | \$1,597.97 | \$0.00 | \$0.00 | \$1,597.97 | 100.00% | \$0.00 | \$0.00 |
| TOTALS: | | \$7,460.78 | \$7,460.78 | \$0.00 | \$0.00 | \$7,460.78 | 100.00% | \$0.00 | \$0.00 |

Grand Totals

| A | B | C | D | E | F | G | | H | I |
|----------------------|---------------------|--------------------|-----------------------------------|---------------|--|--|----------------|---------------------------|---------------|
| ITEM NO. | DESCRIPTION OF WORK | SCHEDULED VALUE | WORK COMPLETED | | MATERIALS PRESENTLY STORED (NOT IN D OR E) | TOTAL COMPLETED AND STORED TO DATE (D + E + F) | % (G / C) | BALANCE TO FINISH (C - G) | RETAINAGE |
| | | | FROM PREVIOUS APPLICATION (D + E) | THIS PERIOD | | | | | |
| GRAND TOTALS: | | \$77,459.78 | \$77,459.78 | \$0.00 | \$0.00 | \$77,459.78 | 100.00% | \$0.00 | \$0.00 |