

COUNCIL MINUTES
REGULAR MEETING
NOVEMBER 1, 2021

Charles City city council met in regular session on November 1, 2021 at 6:00 p.m. in council chambers. Mayor Dean Andrews presided and the following council members were present: Keith Starr (via Zoom), Jerry Joerger, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Slotter.

Citizen comments – none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Knighten to approve the agenda. Ayes – 5

Motion by Joerger, second Pittman to approve the minutes of the October 18 and 25 meetings. Ayes – 5

Motion by Freeseaman, second Pittman to approve the consent calendar. Ayes – 5. Consent calendar consisted of the following items: approve the following bonds-Excavating Navratil Excavating and sidewalk do It All Services, LLC; approve renewal of Class C liquor license w/ outdoor service and Sunday Sales for DeRailed; approve the following delinquent utility liens: \$454.32Acct500677003, \$209.32Acct5006860007, \$112.00Acct5012250004, \$229.40Acct5001260004, \$49.81Acct5018390002, \$149.96Acct5022850000, \$70.65Acct5013490000, \$10.47Acct5005290000 and payment of claims (including those approved by other boards):

A public hearing needs to be set for the SRF loan for the clear well project. An environmental review needs to be completed with the information being available at city hall 2 weeks before the hearing. This hearing will be held at the December 6 council meeting. Council member Freeseaman introduced Resolution 128-21 entitled, “RESOLUTION DIRECTING THE CLERK TO PUBLISH NOTICE OF HEARING ON APPLICATION FOR A STATE REVOLVING FUND LOAN” and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseaman, Pittman, Knighten. Nays – none.

The city needs to secure a permanent easement for a portion of sidewalk at the corner of Gilbert and Freeman streets. The Scooter’s building being constructed there required removal of a portion of the sidewalk along Freeman Street. There is no way to put the sidewalk back where it was and be ADA compliant. So the sidewalk needs to be moved partially onto private property. A permanent easement has been prepared and signed by the business owners. Councilmember Freeseaman asked if there was still a sidewalk on the north side of this property and reply was yes. Council member Joerger introduced Resolution 129-21 entitled, “RESOLUTION APPROVING PERMANENT EASEMENT AT 501 FREEMAN STREET” and moved for adoption. Second to adopt Knighten. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseaman, Pittman, Knighten. Nays – none.

City clerk O’Donnell reported that the next planning session will be held November 10 at 6:00. City hall will be closed November 11 for the Veteran’s Day holiday.

City administrator Diers reported that he is working on negotiations with the union for salaries for FY23. The rest of the contract is good for three years. Final leaf pickup for the year will be November 15. Interview for wastewater operator position will be conducted soon. The park and rec board recently discussed developing a master plan and will be meeting with MSA to discuss this process at their next meeting.

Motion by Starr, second Freeseaman to adjourn. Ayes – 5

Dean Andrews, Mayor

Attest:

Trudy O’Donnell, City Clerk