

COUNCIL MINUTES
JUNE 7, 2021
REGULAR SESSION

Charles City city council met in regular session on June 7, 2021 at 6:00 p.m. via Zoom due to the COVID-19 pandemic. Mayor Dean Andrews presided and the following council members were present: Keith Starr, Jerry Joerger, DeLaine Freeseaman, Phoebe Pittman and Phillip Knighten. Also present were city administrator Steve Diers, city engineer John Fallis and city attorney Brad Sloter.

Citizen comments – none

Mayor Andrews welcomed everyone to the meeting.

Motion by Freeseaman, second Joerger to approve the agenda. Ayes – 5

Motion by Joerger, second Pittman to approve the May 12 and 17 minutes. Ayes – 5

Motion by Joerger, second Freeseaman to approve the consent calendar. Ayes – 5.
Consent calendar consisted of the following: approve the following bonds-water/sewer Kamm Exvat, sidewalk – Dave Sweet and payment of claims (including those approve by other boards):

Mark Wicks and Joanna Thompson from the Chamber were present to request street closures for 4th of July and Party in the Park requests. The fireworks will be shot off at the same location as last year, by Hog Slats south of town. The police department has suggested this due to the major street construction going on downtown. The streets around Central Park are requested to be closed starting Friday afternoon and going until Monday afternoon. Kids Day will be on Friday and the parade will be on Saturday. Parade route will be the same as in prior years. Councilmember Starr asked if the merchants being affected by the street closures have been contacted and response was yes. Party in the Park events will be held June 11, July 30 and August 13. Streets around Central Park will be closed on those days from 2:30 p.m. to 10:30 p.m. Motion by Freeseaman, second Starr to approve these requests. Ayes – 5

The Lions Club is requesting street closures for a drive through pancake breakfast they are conducting on July 11. They are asking that Blunt Street between Main and Jackson be closed from 5:00 a.m. to 3:00 p.m. Motion by Joerger, second Pittman to approve this request. Ayes – 5

The agenda item on approving offer to purchase property is not ready for council action so no action was taken on this item.

City staff is researching possibilities for extending sanitary sewer service in various parts of the city and adjacent properties that may be annexed. Staff is recommending hiring Fox Engineers to prepare this study for a not to exceed amount of \$15,500. Staff has requested that they start in the southeast area of town and complete that section first. We would like that portion done by July 23 and the rest can be completed by August 27. If we choose to go forward with any actual construction to

any areas, we would approve additional task orders. Exploring possible annexation was included in our 2021 goals that council established. Council member Joerger introduced Resolution 68-21 entitled, "RESOLUTION APPROVING ENGINEERING SERVICES AGREEMENT WITH FOX ENGINEERING" and moved for adoption. Second to adopt Freeseeman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseeman, Pittman, Knighten. Nays – none

City engineer Fallis has been working with KSA Lighting to develop a lighting plan for the Charley Western Trail, which includes the new bridge. The work being done on the bridge right now would just include pilasters, which will support the lights. KSA has been asked to change the light poles slightly so they will fit on the pilasters that have been poured. Fallis stated that the resolution will be altered slightly to state that the amount will not exceed \$13,835 since it will be less than that amount. We will eventually need to get a contractor to install the five lights. Council member Freeseeman asked if there is a fundraising effort started for purchasing the lights. Mayor Andrews replied that a committee will be fundraising to reimburse the city for the purchase of the lights. Council member Joerger introduced Resolution 69-21 entitled, "RESOLUTION APPROVING PURCHASE OF BRIDGE LIGHTS" and moved for adoption. Second to adopt Pittman. Resolution duly passed on roll call vote as follows: Ayes – Starr, Joerger, Freeseeman, Pittman, Knighten. Nays – none Fallis commented that the project is ahead of schedule right now and we hope to be using the bridge by the end of August. Council member Freeseeman stated that there are portions of the trail going through the campground that are getting in tough shape and Mayor Andrews stated that park and rec should look at that.

City clerk O'Donnell thanked the council and staff for the beautiful flowers and stepping stone she received after the death of her mother. She also stated that the next council meeting will be a planning session on June 16 at 6:00 p.m.

City administrator Diers reported that he recently received notification from the DNR that the city is receiving one million dollars of forgiveness on the SRF loan for the water resource and recovery facility project due to being a disadvantaged community. It is time for the annual evaluations for the city administrator, city clerk and city attorney. He will update survey monkey and if there are any changes the council would like to see from last year's forms, they should let him know. The annual Chamber golf outing is June 18 and if anyone wants to join the city team, contact him. We have Eric Merritt coming soon to install the equipment to help us go live with our council meetings. We plan to still include a Zoom component in our live meetings. We will use a projector for Zoom rather than a big screen television, cost is quite a bit cheaper. Rick Cordes has asked where the city is at with his request to build a garage on an empty lot and we have that item on the June 28 planning agenda.

Motion by Starr, second Freeseeman to adjourn. Ayes – 5

Dean Andrews, Mayor

Attest:

Trudy O'Donnell, City Clerk