

# CHARLES CITY STREET CLOSING REQUEST AND PERMISSION FORM

THE ORGANIZER AND OR APPLICANT WILL AGREE TO AND ACCEPT RESPONSIBILITY OF THIS EVENT.

DATE OF APPLICATION: **03.16.2021**

1. DATE OF CLOSING: **Wednesdays and Saturdays, May 1-Oct. 16, 2021**

TIMES: **Wednesdays from 2:30-6:30 p.m. and Saturdays from 8 a.m. to 12:30 p.m.**

2. DATE OF REOPENING: **Same Days** TIME: **Wed. by 6:30 p.m. and Sat. by 12:30 p.m.**

3. REASON FOR CLOSURE: **Charles City Downtown Farmers Market**

4. STREET(S) TO BE CLOSED: **Blunt from North Main to North Jackson Streets**

5. ALL AFFECTED PROPERTIES HAVE BEEN NOTIFIED? YES NO

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6. PERSON OR ORGANIZATION SPONSORING EVENT: **Main Street Charles City**

ADDRESS: **401 North Main St., Charles City** PHONE# **(641) 228-2335/(641) 330-1874**

PERSON IN CHARGE (IF ORGANIZATION) **Mark Wicks, Community Development Director**

PHONE# **(641) 228-2335/(641) 330-1874** SIGNATURE:

7. ANY SPECIAL INFORMATION: **On July 3 and July 10 we are seeking permission to utilize the City-owned parking lot behind the Community Development Office at 401 North Main to accommodate community activities in and around Central Park those days.**

## INTERNAL USE:

8. AUTHORIZATION IS HEREBY: GRANTED X DENIED \_\_\_\_\_ TO THE ABOVE

NAMED PERSON OR ORGANIZATION FOR A STREET CLOSURE ON THE ABOVE DATES & TIME.



CHIEF OF POLICE

9. NOTIFICATION TO:

SUPERINTENDENT OF THE STREET DEPARTMENT 03-17-21

FIRE DEPARTMENT "

AMBULANCE "