

**MEETING DATE: 1/25/21**

**ITEM: 8**

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## **AGENDA ITEM SUMMARY**

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**Subject: Reserved Parking Request – Downtown city owned parking lot follow up discussion**

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Following up on the conversation we had at the recent council workshop regarding the request to reserve city owned parking lot spaces for a governmental entity to use.

Attached is an updated document outlining the request following our last discussion. Updates include locating parking stalls in the "North Lot" which I'm calling the "Parking Lot 700 Block Blunt Parkway". Since the last discussion the specifications have changed from needing four parking stalls to needing seven. I'm told this is part of a national change in specifications. As you will see they have also changed request for signage opting to not have signage and for painting of stalls only at their expense instead, coordinating vehicle removal during snow events and etc. This list was derived via discussions with Charles Chandler, Veronica Litterer, Dirk Uetz and myself. As Dirk and I discussed the seven stalls located in the center would be workable and during snow events there are seven stalls to the far NE end that they could move the vehicles to.

Generally speaking staff still feels that allowing reserved parking spaces in the city lot is not the best route forward, but if we were to do it, this is how it could be done.

Charles Chandler and Veronica Litterer will be present to answer any additional questions you may have.

CITY OF CHARLES CITY

- Location description with map – Please see attached

- Detailed description of the use –

It is intended that these reserved parking spaces will be located in the “North Lot” (north of Blunt Parkway and west of Main Street), as noted on the accompanying map/aerial view unless the federal government and the city reach a mutual agreement to change the location, from time to time in the future. These parking spaces will be available for the federal government’s exclusive use all day, every day ( 24/7, 365). The U.S. Gov’t will arrange to have a vehicles towed from the reserved spaces, after the first warning, with a log kept of offending license plates. The US Gov’t will coordinate with the City and tow company, where the vehicles would be towed.

- Duration and Renewal –

The reserved parking agreement for federally owned vehicles would be in effect for the duration of the lease on Main Street. This may be for ten years or longer.

- Signage –

It is intended that the spaces will be designated as reserved by painting a large “X” Reserved Parking for U.S. Gov’t with yellow paint, on each reserved space on the pavement where the reserved spaces will be located. The cost of this painting will be borne by the Lessor and/or the federal government.

- Snow removal –

The vehicles will be moved by federal employees, to other nearby locations in the North Lot, as coordinated with City officials, in order to maximize access to large numbers of parking spaces by City snowplows. If the federal vehicles are not moved, then the building engineer/landscaping crew will plow or shovel the area where the federal vehicles are parked, and the snow will be piled where the other snow from the parking lot, is piled. The timing for this removal will be consistent with other snow plowing in the areas, during business days.



Ferguson St

110148300100

110148300400

move cars here during snow events

7- stalls here

Building to be leased this way

snow piling area

Blunt Pkwy

