

MEETING DATE: 11/26/2018

ITEM: 5

## AGENDA ITEM SUMMARY

---

**Subject: South Cedar Terrace Window Replacement**

---

**Background Summary:** Housing Department is recommending the following for the South Cedar Terrace Window Replacement project:

1. Approve the change order for labor and materials for spray foam insulation around windows.
2. Accept South Cedar Terrace Window Replacement Project as complete. All necessary Davis Bacon other HUD reporting requirements have been met to close out the project.

Heidi Nielsen, Housing Director, will be present to discuss project.

CITY OF CHARLES CITY



912 North 13<sup>th</sup> Street  
 Clear Lake, IA 50428  
 641.357.1923  
 info@aturaarchitecture.com

**CHANGE ORDER NO. 1**

July 5, 2018

ADD \$3,296.00

Steege Construction, Inc.  
 2601 Easton Avenue  
 Waverly, IA 50677

Charles Housing RHA  
 S. Cedar Terrace Window Replacement  
 Charles City, IA 50616  
 PROJECT NO. 18-102

Gentlemen:

Under your Contract dated May 7, 2018, with Steege Construction, Inc. for the above project, in accordance with your quotation, the following change is authorized:

A - Furnish and install spray foam insulation at all windows.....ADD.....\$3,296.00

TOTAL.....ADD.....\$3,296.00

Thereby INCREASING YOUR CONTRACT PRICE in the amount of:

Three Thousand Two Hundred Ninety Six and no/100 Dollars.....\$3,296.00

Original Contract Amount	Total Additions	Total Deductions	Contract Revised to Date
\$156,651.00	\$3,296.00	\$-0-	\$159,947.00

**PREPARED BY:**

**ATURA architecture**  
 Architect  
 912 North 13<sup>th</sup> Street  
 Address  
 Clear Lake, IA 50428

**AGREED TO:**

**STEEGE CONSTRUCTION, INC.**  
 Contractor  
 2601 Easton Avenue  
 Address  
 Waverly, IA 50677

**AUTHORIZED:**

**CHARLES CITY HSG. RHA**  
 Owner  
 501 Cedar Terrace South  
 Address  
 Charles City, IA 50616

By Reed Weisman

By \_\_\_\_\_

By \_\_\_\_\_

Date 7-05-18

Date \_\_\_\_\_

Date \_\_\_\_\_