

MEETING DATE: 01/21/2026

AGENDA ITEM SUMMARY

Subject: Consider Resolution No. 05-26 accepting the 2024 11th Avenue Trail Extension Project and authorizing final payment

Recommendation: Approve Resolution No. 05-26

Background Summary: John

Heartland Asphalt was the General Contractor for the 2024 11th Avenue Trail Extension Project. The construction work and the Iowa DOT audits are finished, and the Council can accept the completed project. The City Council awarded the bid and approved the contract and bond at the July 1, 2024 City Council meeting.

The 2024 11th Avenue Trail Extension Project involved the extension of the Charley Western Trail from its previous end near the intersection of F St and 11th Ave west to North Grand Avenue. The project was partially funded from a Federal Transportation Alternatives Program (TAP) grant that was awarded to the City through NIACOG.

The project was completed at a total cost of \$326,119.32 which is 20% more than the original bid amount of \$270,572.30. Part of the extra costs was due to a \$18,000 change order approved by the City Council in October 2024 with Resolution 147-24. The extra work was required to match into work at the E Street crossing that the CN Railroad performed following the design and letting of the trail project. We also had additional as-constructed quantities compared to the estimated bid quantities in rock base, asphalt trail pavement, PCC sidewalk, mulching and seeding.

We plan to have a resolution for your consideration accepting the project and authorizing final payment at next week's City Council meeting.

We recommend approval of Resolution 05-26 for accepting the 2025 11th Street Sidewalk Project and authorizing final payment to Heartland Asphalt, Inc. in the amount of \$8,177.36.

RESOLUTION NO. 05-26

*RESOLUTION ACCEPTING THE 2024 11TH AVENUE TRAIL EXTENSION PROJECT
AND AUTHORIZING FINAL PAYMENT*

WHEREAS, the City Council of the City of Charles City, Iowa, has by prior resolution awarded a contract to Heartland Asphalt for the 2024 11th Avenue Trail Extension Project (the “Project”), and

WHEREAS, the Project involved the extension of the Charley Western Trail from its previous end near the intersection of F St and 11th Ave west to North Grand Avenue. The project was partially funded from a Federal Transportation Alternatives Program (TAP) grant that was awarded to the City through NIACOG.; and

WHEREAS, City Engineer Fallis recommends acceptance of said project which has now been completed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Charles City, Iowa, meeting in regular session on this 21st day of January, 2026 that the 2024 11th Avenue Trail Extension Project is hereby accepted in the amount of \$326,119.32 and that final payment of \$8,177.36 be made.

COUNCIL MEMBER moved the adoption of the foregoing Resolution;

COUNCIL MEMBER seconded the motion to adopt, and on roll call the
voting was as follows:

AYES:

NAYS:

Passed and approved this ____ day of January, 2026.

Dean Andrews, Mayor

Attest: _____
Brittney Lentz, City Clerk



VEENSTRA & KIMM INC.

2800 4th Street SW, Suite 9
Mason City, Iowa 50401

641.421.8008 // 877.241.8008
www.v-k.net

CERTIFICATE OF COMPLETION

CITY OF CHARLES CITY
CHARLEY WESTERN TRAIL PROJECT – TAP-U-1242(620)—8I-34

January 7, 2026

Veenstra & Kimm, Inc. hereby certifies that an on-site review of the completed construction of the CHARLEY WESTERN TRAIL PROJECT – TAP-U-1242(620)—8I-34 as performed by Heartland Asphalt, Inc. has been performed.

As engineers for the project, it is Veenstra & Kimm, Inc.'s opinion that the work performed is in substantial accordance with the plans, specifications, and that the final amount of the Contract is Three Hundred Twenty-Six Thousand One Hundred Nineteen and 32/100 Dollars (\$326,119.32).

VEENSTRA & KIMM, INC.

By:



Jason Petersburg, P.E.

Title:

Project Engineer

Date Certificate Filed:

01/07/2026

ACCEPTED BY: CITY OF CHARLES CITY

By:

Title:

Mayor

Date Accepted:



VEENSTRA & KIMM INC.
 2800 4th Street SW, Suite 9
 Mason City, Iowa 50401

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City of Charles City

APPLICATION FOR PAYMENT NO. 4 - FINAL

Date: August 7, 2025

Project Title: Trail Extension Project TAP-U-1242(620)--8I-34 Original Contract Amount: \$270,572.30 Contract Date: July 15, 2024	Contractor: Heartland Asphalt, Inc. Pay Period: May 5, 2025 to December 31, 2025
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Item Number	Item Code	Item	Unit	Contract		Contract Prices		Quantity Completed	Value Completed
				Quantity		Unit Price	Extended Price		
10	2102-0425070	SPECIAL BACKFILL	TON	700		\$26.00	\$18,200.00	1014.12	\$26,367.12
20	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	550		\$15.00	\$8,250.00	550	\$8,250.00
30	2105-842-5015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	250		\$15.00	\$3,750.00	200	\$3,000.00
40	2123-7450020	SHOULDER FINISHING, EARTH	STA	21		\$200.00	\$4,260.00	21	\$4,200.00
50	2435-0600010	MANHOLE ADJUSTMENT, MINOR	EACH	1		\$1,700.00	\$1,700.00	1	\$1,700.00
60	2510-6745850	REMOVAL OF PAVEMENT	SY	2,350		\$5.00	\$11,750.00	2379	\$11,895.00
70	2511-0301600	RECREATIONAL TRAIL, HOT MIX ASPHALT, 6 IN.	SY	2,240		\$41.10	\$92,064.00	2453	\$100,818.30
80	2511-0310100	SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	STA	22		\$75.00	\$1,672.50	22.3	\$1,672.50
90	2511-6745900	REMOVAL OF SIDEWALK	SY	33		\$15.00	\$495.00	33	\$495.00
105	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	280		\$83.00	\$23,240.00	344	\$28,552.00
110	2511-7528101	DETECTABLE WARNINGS	SF	230		\$60.00	\$13,800.00	230	\$13,800.00
120	2512-1725206	CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.	LF	46		\$50.00	\$2,300.00	62	\$3,100.00
130	2519-3760000	ENTRANCE BOLLARD	EACH	2		\$3,000.00	\$6,000.00	2	\$6,000.00
140	2524-9276010	PERFORATED SQUARE STEEL TUBE POSTS	LF	80		\$13.00	\$1,040.00	80	\$1,040.00
150	2524-9276021	PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION	EACH	8		\$50.00	\$400.00	8	\$400.00
160	2524-9325001	TYPE A SIGNS, SHEET ALUMINUM	SF	40		\$28.00	\$1,120.00	40	\$1,120.00
170	2526-8285000	CONSTRUCTION SURVEY	LS	1		\$6,000.00	\$6,000.00	1	\$6,000.00
180	2527-9263209	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	3		\$160.00	\$436.80	2.73	\$436.80
190	2528-2518000	SAFETY CLOSURE	EACH	7		\$70.00	\$490.00	7	\$490.00
200	2528-8445110	TRAFFIC CONTROL	LS	1		\$4,000.00	\$4,000.00	1	\$4,000.00
210	2533-4980005	MOBILIZATION	LS	1		\$24,600.00	\$24,600.00	1	\$24,600.00
220	2554-0212030	VALVE BOX REPLACEMENT	EACH	1		\$1,000.00	\$1,000.00	1	\$1,000.00
230	2599-9999009	('LINEAR FEET' ITEM) WOOD RAIL FENCE	LF	656		\$46.50	\$30,504.00	0	\$0.00
240	2601-2634100	MULCHING	ACRE	1		\$6,000.00	\$3,000.00	2	\$12,000.00
250	2601-2636044	SEEDING AND FERTILIZING (URBAN)	ACRE	1		\$6,000.00	\$3,000.00	1	\$6,000.00
260	2595-0005100	RAILROAD PROTECTIVE LIABILITY INSURANCE FOR CHARLES CITY RAILWAY COMPANY LLC	LS	1		\$2,500.00	\$2,500.00	1	\$2,500.00
270	2595-0005120	RAILROAD PROTECTIVE LIABILITY INSURANCE FOR CHICAGO CENTRAL AND PACIFIC RAILROAD/CEDAR RIVER RAILROAD COMPANY	LS	1		\$5,000.00	\$5,000.00	1	\$5,000.00
TOTAL TAP-U-1242(620)--8I-34							\$270,572.30		\$274,436.72

Item Number	Item Code	Item	Unit	Contract Quantity	Contract Unit Price	Contract Extended Price	Quantity Completed	Value Completed
Change Order No. 1								
10	2102-0425070	SPECIAL BACKFILL	TON	25	\$26.00	\$650.00	25	\$650.00
60	2510-6745850	REMOVAL OF PAVEMENT	SY	35	\$5.00	\$175.00	35	\$175.00
105	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	-40	\$83.00	-\$3,320.00	0	\$0.00
8001	2301-1033080	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	SY	180	\$115.50	\$20,790.00	197	\$22,753.50
TOTAL CHANGE ORDER NO. 1						\$18,295.00		\$23,578.50
Change Order No. 2								
230	2599-9999009	('LINEAR FEET' ITEM) WOOD RAIL FENCE	LF	-656	\$46.50	-\$30,504.00	0	\$0.00
8002	2599-9999018	COLD WEATEHR PROTECTION	SY	313	\$2.50	\$782.50	313	\$782.50
8003	2599-9999009	('LINEAR FEET' ITEM) VINYL RAIL FENCE	LF	656	\$42.69	\$28,004.64	640	\$27,321.60
TOTAL CHANGE ORDER NO. 2						-\$1,716.86		\$28,104.10

SUMMARY			
		Contract Price TAP-U-1242(620)--8I-34	Total Value Completed TAP-U-1242(620)--8I-34
	Original Contract Price	\$ 270,572.30	\$ 274,436.72
Approved Change Orders (list each)	Change Order No. 1	\$ 18,295.00	\$ 23,578.50
	Change Order No. 2	\$ (1,716.86)	\$ 28,104.10
	Revised Contract Price	\$ 287,150.44	\$ 326,119.32
Materials Stored			\$ -
Value of Completed Work and Materials Stored			\$ 326,119.32
Less Retained Percentage (3%) (\$30,000 Maximum)			\$ -
Net Amount Due This Estimate			\$ 326,119.32
Less Estimate(s) Previously Approved	No.1	\$ 181,507.84	
	No.2	\$ 110,631.31	
	No. 3	\$ 25,802.81	
		Total Previously Approved	\$ 317,941.96
Percent Complete	113.6%	Amount Due This Estimate	\$ 8,177.36

The amount \$ _____ - is recommended for approval for payment in accordance with the terms of the contract.

The retainage amount \$ 8,177.36 is recommended for payment 31 days after Owner acceptance of the work in accordance with the terms of the contract, providing all punchlist items are complete.

Quantities Complete Reviewed By: Heartland Asphalt, Inc.	Recommended By: Veenstra & Kimm, Inc.	Approved By: City of Charles City
Signature <i>Colton J Merrick</i>	Signature <i>Jason Petersburg</i>	Signature
Colton Merrick Project Manager	Jason Petersburg, P.E. Project Manager	Dean Andrews Mayor
Title	Title	Title
Date 1/8/26	Date 1/8/2026	Date

City of Charles City

APPLICATION FOR PAYMENT NO. 4 - FINAL

Date: January 7, 2026

Project Title: Trail Extension Project TAP-U-1242(620)--8I-34 Original Contract Amount: \$270,572.30 Contract Date: July 15, 2024	Contractor: Heartland Asphalt, Inc. Pay Period: May 5, 2025 to December 31, 2025
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Item Number	Item Code	Item	Unit	Contract Prices			Quantity Complete		Value Completed				
				Division 1 PARTICIPATING	Division 2 NON-PARTICIPATING	Total	Unit Price	Extended Price	Division 1 PARTICIPATING	Division 2 NON-PARTICIPATING	Division 1 PARTICIPATING	Division 2 NON-PARTICIPATING	Total VALUE COMPLETED
10	2102-0425070	SPECIAL BACKFILL	TON	700.0		700.0	\$26.00	\$18,200.00	1,014.12		\$26,367.12	\$0.00	\$26,367.12
20	2102-2710070	EXCAVATION, CLASS 10, ROADWAY AND BORROW	CY	550.0		550.0	\$15.00	\$8,250.00	550.0		\$8,250.00	\$0.00	\$8,250.00
30	2105-842-5015	TOPSOIL, STRIP, SALVAGE AND SPREAD	CY	250.0		250.0	\$15.00	\$3,750.00	200.0		\$3,000.00	\$0.00	\$3,000.00
40	2123-7450020	SHOULDER FINISHING, EARTH	STA	21.3		21.3	\$200.00	\$4,260.00	21.0		\$4,200.00	\$0.00	\$4,200.00
50	2435-0600010	MANHOLE ADJUSTMENT, MINOR	EACH	1.0		1.0	\$1,700.00	\$1,700.00	1.0		\$1,700.00	\$0.00	\$1,700.00
60	2510-6745850	REMOVAL OF PAVEMENT	SY	2,350.0		2,350.0	\$5.00	\$11,750.00	2,379.0		\$11,895.00	\$0.00	\$11,895.00
70	2511-0301600	RECREATIONAL TRAIL, HOT MIX ASPHALT, 6 IN.	SY	2,240.0		2,240.0	\$41.10	\$92,064.00	2,453.0		\$100,818.30	\$0.00	\$100,818.30
80	2511-0310100	SPECIAL COMPACTION OF SUBGRADE FOR RECREATIONAL TRAIL	STA	22.3		22.3	\$75.00	\$1,672.50	22.3		\$1,672.50	\$0.00	\$1,672.50
90	2511-6745900	REMOVAL OF SIDEWALK	SY	33.0		33.0	\$15.00	\$495.00	33.0		\$495.00	\$0.00	\$495.00
105	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	280.0		280.0	\$83.00	\$23,240.00	344.0		\$28,552.00	\$0.00	\$28,552.00
110	2511-7528101	DETECTABLE WARNINGS	SF	230.0		230.0	\$60.00	\$13,800.00	230.0		\$13,800.00	\$0.00	\$13,800.00
120	2512-1725206	CURB AND GUTTER, P.C. CONCRETE, 2.0 FT.	LF	46.0		46.0	\$50.00	\$2,300.00	62.0		\$3,100.00	\$0.00	\$3,100.00
130	2519-3760000	ENTRANCE BOLLARD	EACH	2.0		2.0	\$3,000.00	\$6,000.00	2.0		\$6,000.00	\$0.00	\$6,000.00
140	2524-9276010	PERFORATED SQUARE STEEL TUBE POSTS	LF	80.0		80.0	\$13.00	\$1,040.00	80.0		\$1,040.00	\$0.00	\$1,040.00
150	2524-9276021	PERFORATED SQUARE STEEL TUBE POST ANCHOR, BREAK-AWAY SOIL INSTALLATION	EACH	8.0		8.0	\$50.00	\$400.00	8.0		\$400.00	\$0.00	\$400.00
160	2524-9325001	TYPE A SIGNS, SHEET ALUMINUM	SF	40.0		40.0	\$28.00	\$1,120.00	40.0		\$1,120.00	\$0.00	\$1,120.00
170	2526-8285000	CONSTRUCTION SURVEY	LS	1.0		1.0	\$6,000.00	\$6,000.00	1.0		\$6,000.00	\$0.00	\$6,000.00
180	2527-9263209	PAINTED PAVEMENT MARKING, WATERBORNE OR SOLVENT-BASED	STA	2.73		2.73	\$160.00	\$436.80	2.7		\$436.80	\$0.00	\$436.80
190	2528-2518000	SAFETY CLOSURE	EACH	7.0		7.0	\$70.00	\$490.00	7.0		\$490.00	\$0.00	\$490.00
200	2528-8445110	TRAFFIC CONTROL	LS	1.0		1.0	\$4,000.00	\$4,000.00	1.0		\$4,000.00	\$0.00	\$4,000.00
210	2533-4980005	MOBILIZATION	LS	1.0		1.0	\$24,600.00	\$24,600.00	1.0		\$24,600.00	\$0.00	\$24,600.00
220	2554-0212030	VALVE BOX REPLACEMENT	EACH	1.0		1.0	\$1,000.00	\$1,000.00	1.0		\$1,000.00	\$0.00	\$1,000.00
230	2599-9999009	('LINEAR FEET' ITEM) WOOD RAIL FENCE	LF	656.0		656.0	\$46.50	\$30,504.00	0.00		\$0.00	\$0.00	\$0.00
240	2601-2634100	MULCHING	ACRE	0.5		0.5	\$6,000.00	\$3,000.00	2.0		\$12,000.00	\$0.00	\$12,000.00
250	2601-2636044	SEEDING AND FERTILIZING (URBAN)	ACRE	0.5		0.5	\$6,000.00	\$3,000.00	1.0		\$6,000.00	\$0.00	\$6,000.00
260	2595-0005100	RAILROAD PROTECTIVE LIABILITY INSURANCE FOR CHARLES CITY RAILWAY COMPANY LLC	LS		1.0	1.0	\$2,500.00	\$2,500.00		1.0	\$0.00	\$2,500.00	\$2,500.00
270	2595-0005120	RAILROAD PROTECTIVE LIABILITY INSURANCE FOR CHICAGO CENTRAL AND PACIFIC RAILROAD/CEDAR RIVER RAILROAD COMPANY	LS		1.0	1.0	\$5,000.00	\$5,000.00		1.0	\$0.00	\$5,000.00	\$5,000.00
							\$270,572.30				\$266,936.72	\$7,500.00	\$274,436.72

Change Order No. 1													
10	2102-0425070	SPECIAL BACKFILL	TON	25.0		25.0	\$26.00	\$650.00	25.00		\$650.00	\$0.00	\$650.00
60	2510-6745850	REMOVAL OF PAVEMENT	SY	35.0		35.0	\$5.00	\$175.00	35.0		\$175.00	\$0.00	\$175.00
105	2511-7526006	SIDEWALK, P.C. CONCRETE, 6 IN.	SY	-40.0		-40.0	\$83.00	-\$3,320.00	0.0		\$0.00	\$0.00	\$0.00
8001	2301-1033080	STANDARD OR SLIP FORM PORTLAND CEMENT CONCRETE PAVEMENT, CLASS C, CLASS 3 DURABILITY, 8 IN.	SY	180.0		180.0	\$115.50	\$20,790.00	197.0		\$22,753.50	\$0.00	\$22,753.50
							\$18,295.00				\$23,578.50	\$0.00	\$23,578.50

Change Order No. 2													
230	2599-9999009	('LINEAR FEET' ITEM) WOOD RAIL FENCE	LF	656.0		-656.0	\$46.50	-\$30,504.00	25.00		\$0.00	\$0.00	\$0.00
8002	2599-9999018	COLD WEATEHR PROTECTION	SY	313.0		313.0	\$2.50	\$782.50	313.0		\$782.50	\$0.00	\$782.50
8003	2599-9999009	('LINEAR FEET' ITEM) VINYL RAIL FENCE	LF	656.0		656.0	\$42.69	\$28,004.64	640.0		\$27,321.60	\$0.00	\$27,321.60
							-\$1,716.86				\$28,104.10	\$0.00	\$28,104.10