

City of Charles City City Council Agenda Council Chambers, City Hall

1. Meeting Date And Time

- A. February 2, 2026, At 6:00 P.m. City Council, Mayor, And City Staff Will Be Attending In Person In The Zastrow Room At The Public Library. The Public Can Attend In Person Or They Can Attend The Meeting Via Zoom.com: Meeting ID 787 065 8066. Phone Number To Call To Participate Via Telephone: 312-626-6799.

2. Call To Order

3. Citizen/Public Comments (Limited To 5 Minutes Per Comment)

An opportunity for citizens, groups or representatives or organizations to address the Governing Body on any issue which is not on the agenda

4. Mayor's Welcome

5. Consider Approval Of The Agenda

Discussion
Motion

6. Consider Approval Of The Minutes Of The January 21, January 22, January 27, & January 28 Meetings:

Documents:

[1.21.2026REGMINUTES.PDF](#)

7. Consider Approval Of The Consent Calendar

- A. Approval Of Class B Retail Alcohol License For DOLGENCORP LLC DbA Dollar General #2414
- B. Payment Of Claims

Documents:

[CLAIMS REPORT 2.02.26.PDF](#)

8. Business Of The Mayor

- A. Board, Commission, And Committee Appointments

- 1. Re-appoint Mike Lidd to Civil Service Commission- retroactive to 4/2025
- 2. Appoint Jeff Holzer to Park & Rec Board- fulfill the term ending 1/1/2029
- 3. Re-appoint Rick Noah, Roy Schwickerath, and Jeff Titus to Planning & Zoning Commission- terms ending 1/1/2029

9. Petitions, Public Hearings, Communications, Awards And Requests

10. Ordinances, Resolutions, And Motions

- A. Consider Resolution No. 13-26 APPROVING PROFESSIONAL SERVICES AGREEMENT FOR MUNICIPAL ENGINEERING SERVICES BETWEEN THE CITY OF

CHARLES CITY AND CRAWFORD ENGINEERING & SURVEYING

Discussion

Motion

Documents:

[AIS - RES 13-26 MUNICIPAL ENGINEERING SERVICES.PDF](#)

- B. Consider Resolution No. 14-26 APPROVING CONTRACT FOR LEGAL SERVICES BETWEEN THE CITY OF CHARLES CITY AND LYNCH DALLAS LEGAL

Discussion

Motion

Documents:

[AIS - RES 14-26 LYNCH DALLAS LEGAL CONTRACT.PDF](#)

- C. Consider Second Reading Of Ordinance No. 1197 AMENDING THE CHARLES CITY CODE OF ORDINANCES SECTION 159.03-REGISTRATION OF RENTAL PROPERTIES; SECTION 159.05- CONSENT TO INSPECTION; AND SECTION 159.06, INSPECTION OF RENTAL PROPERTY, SUBSECTION 3- INSPECTION RENEWAL AND SUBSECTION 5- REGISTRATION OF NEW RENTAL UNITS, TO AMEND THE DATE BY WHICH AN OWNER MUST REGISTER THE OWNER'S RENTAL PROPERTY, TO AMEND THE REQUIREMENTS REGARDING CONSENT TO AN INSPECTION, TO AMEND INSPECTION REQUIREMENTS TO REQUIRE INSPECTIONS ON FIVE YEAR CYCLES; AND TO AMEND THE EXPIRATION DATE FOR NEW RENTAL UNITS

Discussion

Motion

Documents:

[ORD 1197 AMENDING RENTAL REGISTRATION PROVISIONS.PDF](#)

- D. Consider Motion To Approve A Business Associate Agreement Between The City Of Charles City And Gallagher Benefit Services

Discussion

Motion

Documents:

[AIS - BAA GALLAGHER BENEFIT SERVICES.PDF](#)
[CITY OF CHARLES CITY. BAA 20260101.PDF](#)

11. Other Business

- A. Miscellaneous Correspondence
- B. Attorney's Report
- C. City Clerk's Report
- D. City Administrator's Report
- E. Board, Commission or Committee Reports

12. Adjournment