

City of Charles City City Council Agenda Council Chambers, City Hall

1. Meeting Date And Time

- A. January 21, 2026, At 6:00 P.m. City Council, Mayor, And City Staff Will Be Attending In Person In The Zastrow Room At The Public Library. The Public Can Attend In Person Or They Can Attend The Meeting Via Zoom.com: Meeting ID 787 065 8066. Phone Number To Call To Participate Via Telephone: 312-626-6799.

2. Call To Order

3. Citizen/Public Comments (Limited To 5 Minutes Per Comment)

An opportunity for citizens, groups or representatives or organizations to address the Governing Body on any issue which is not on the agenda

4. Mayor's Welcome

5. Consider Approval Of The Agenda

Discussion
Motion

6. Consider Approval Of The Minutes Of The January 5 & January 14 Meetings:

Discussion

Motion

7. Consider Approval Of The Consent Calendar

- A. Approval Of Class E Retail Alcohol License For MEHNDE Inc DbA Liquor Beer & Tobacco Outlet
- B. Approval Of Ownership Update For Columbus Club Inc
- C. Approve 12/25 Financials For Charles City & Public Employee Health Plan

Documents:

[12.2025 FINANCIALS_CC EMPLOYEE HEALTH PLAN.PDF](#)

- D. Payment Of Claims

Documents:

[CLAIMS REPORT 1.21.26.PDF](#)

8. Business Of The Mayor

- A. Proclamation For Catholic Schools Week: January 25-31

Documents:

[CATHOLIC SCHOOLS WEEK PROCLAMA.PDF](#)

B. Board, Commission, And Committee Appointments

Documents:

[AIS - BOARDS, COMMISSIONS, AND COMMITTEES REVIEW.PDF](#)

9. Petitions, Public Hearings, Communications, Awards And Requests

10. Ordinances, Resolutions, And Motions

- A. Consider First Reading Of Ordinance No. 1197 AMENDING THE CHARLES CITY CODE OF ORDINANCES SECTION 159.03-REGISTRATION OF RENTAL PROPERTIES; SECTION 159.05- CONSENT TO INSPECTION; AND SECTION 159.06, INSPECTION OF RENTAL PROPERTY, SUBSECTION 3- INSPECTION RENEWAL AND SUBSECTION 5- REGISTRATION OF NEW RENTAL UNITS, TO AMEND THE DATE BY WHICH AN OWNER MUST REGISTER THE OWNER'S RENTAL PROPERTY, TO AMEND THE REQUIREMENTS REGARDING CONSENT TO AN INSPECTION, TO AMEND INSPECTION REQUIREMENTS TO REQUIRE INSPECTIONS ON FIVE YEAR CYCLES; AND TO AMEND THE EXPIRATION DATE FOR NEW RENTAL UNITS

Discussion

Motion

Documents:

[ORD 1197 AMENDING RENTAL REGISTRATION PROVISIONS.PDF](#)

- B. Consider Resolution No. 01-26 APPROVING AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CHARLES CITY, IOWA, AND SHORT ELLIOTT HENDRICKSON FOR UTILITY RATE REVIEW

Discussion

Motion

Documents:

[AIS - RES 01-26 UTILITY RATE REVIEW SEH.PDF](#)

- C. Consider Resolution No. 02-26 APPROVING AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF CHARLES CITY, IOWA, AND DIXON ENGINEERING, INC. FOR ANNUAL INSPECTIONS OF WATER STORAGE FACILITIES

Discussion

Motion

Documents:

[AIS - RES 02-26 WATER STORAGE INSPECTION CONTRACT_DIXON ENG.PDF](#)

D. Consider Resolution No. 03-26 REPLACEMENT OF LIME SLUDGE DISCHARGE PUMP #1 AT THE WATER TREATMENT PLANT

Discussion

Motion

Documents:

[AIS - RES 03-26 REPLACE LIME SLUDGE DISCHARGE PUMP 1.PDF](#)

E. Consider Resolution No. 04-26 ACCEPTING THE 2025 11TH STREET TO 13TH STREET TRAIL EXTENSION PROJECT AND AUTHORIZING FINAL PAYMENT

Discussion

Motion

Documents:

[AIS - RES 04-26 ACCEPTANCE OF 11TH STREET TO 13TH STREET TRAIL EXTENSION PROJECT.PDF](#)

F. Consider Resolution No. 05-26 ACCEPTING THE 2024 11TH AVENUE TRAIL EXTENSION PROJECT AND AUTHORIZING FINAL PAYMENT

Discussion

Motion

Documents:

[AIS - RES 05-26 ACCEPTANCE OF 11TH AVENUE TRAIL EXTENSION PROJECT.PDF](#)

G. Consider Resolution No. 06-26 ACCEPTING THE 2025 11TH STREET SIDEWALK PROJECT AND AUTHORIZING FINAL PAYMENT

Discussion

Motion

Documents:

[AIS - RES 06-26 ACCEPTANCE OF 11TH STREET SIDEWALK PROJECT.PDF](#)

H. Consider Resolution No. 07-26 ACCEPTING THE 2024 MAIN STREET REHABILITATION PROJECT AND AUTHORIZING FINAL PAYMENT

Discussion

Motion

Documents:

[AIS - RES 07-26 ACCEPTANCE OF MAIN STREET REHAB PROJECT.PDF](#)

- I. Consider Resolution No. 08-26 APPROVING THE ACQUISITION OF PERMANENT AND TEMPORARY EASEMENTS FOR THE 2026 RAILROAD PROJECTS

Discussion

Motion

Documents:

[AIS - RES 08-26 ACCEPTANCE OF PERM AND TEMP ESMTS FOR 2026 RR PROJECTS.PDF](#)

- J. Consider Resolution No. 09-26 APPROVING RESCISSION OF CERTIFIED SPECIAL ASSESSMENT

Discussion

Motion

Documents:

[RES 09-26 RESCISSION OF ASSESSMENT FOR 901 N MAIN.PDF](#)

- K. Consider Resolution No. 10-26 APPROVING MUNICIPAL DEED TO CBT RE HOLDINGS, INC.

Discussion

Motion

Documents:

[RES 10-26 APPROVING DEED QCD \(CBT RE HOLDINGS\).PDF](#)

- L. Consider Resolution No. 11-26 APPROVING THE FORMATION OF A DEVELOPMENT SERVICES DEPARTMENT AND UPDATING THE CITY'S ORGANIZATIONAL STRUCTURE

Discussion

Motion

Documents:

[AIS - RES 11-26 APPROVING DEVELOPMENT SERVICES DEPT ORG UPDATE.PDF](#)

- M. Consider Resolution No. 12-26 APPROVING PAYMENT REQUEST #11 FOR THE CITY

HALL/POLICE DEPARTMENT RENOVATION PROJECT

Discussion

Motion

Documents:

[AIS - RES 12-26 CITY HALL PD PARTIAL PAYMENT REQUESTS 11.PDF](#)

11. Other Business

- A. Miscellaneous Correspondence
- B. Attorney's Report
- C. City Clerk's Report
- D. City Administrator's Report
- E. Board, Commission or Committee Reports

12. Adjournment